

Meeting Minutes

Core Area Liquid Waste Management Committee

Wednesday, October 12, 2016

9:30 AM

6th Floor Boardroom

PRESENT

DIRECTORS: L. Helps (Chair), R. Atwell (Vice-Chair), D. Blackwell, S. Brice, J. Brownoff, V. Derman, B. Desjardins (Board Chair), C. Hamilton, B. Isitt, N. Jensen, C. Plant (9:31), D. Screech, L. Seaton (9:33), G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; J. Frederick, Manager, Environmental Engineering; H. Gibson, Senior Manager, Environmental Partnerships; G. Harris, Senior Manager, Environmental Protection; B. Reems, Corporate Officer, and N. More, Committee Clerk (Recorder)

ALSO PRESENT: Alternate Director L. Hundleby

ABSENT: Director M. Alto, Chief R. Sam, Chief A. Thomas

The meeting was called to order at 9:30 a.m.

1. Approval of Agenda

MOVED by Director Brice, **SECONDED** by Director Blackwell,
That the agenda be approved as circulated.
CARRIED

2. Adoption of Minutes

- 2.1. [16-989](#) Approval of the June 8, 2016, Minutes of the Core Area Liquid Waste Management Committee

MOVED by Director Brownoff, **SECONDED** by Director Brice,
That the June 8, 2016, minutes of the Core Area Liquid Waste Management Committee be adopted.
CARRIED

3. Chair's Remarks

Director Plant entered the meeting at 9:31 a.m.

Chair Helps remarked on the responsibility of the Committee to keep current with the Core Area Wastewater Treatment Project and watch for compliance with federal and provincial regulations, and with the budget according to funding agreements and the business case.

Director Seaton entered the meeting at 9:33 a.m.

4. Presentations/Delegations

There were none.

5. Committee Business

5.1. [16-988](#) Report from the Core Area Wastewater Treatment Project Board, October 2016

L. Hutcheson highlighted that besides the monthly report of the Project Board, a more comprehensive report would be provided quarterly. Recruitment of a Project Director was underway and plans were being made to establish the organizational structure to support the office. She provided the following clarifications:

- Senior staff will liaise with the Project Board and municipal staff to find synergies in dealing with infrastructure impacts on communities.
- A number of elements within the Project will necessitate conversations with Transport Canada, including those of concern to the Greater Victoria Harbour Authority, such as barging of construction material.
- There is a role for the Integrated Resource Management Select Committee and the CRD Board to move forward on a pilot study and a plan for the beneficial use of biosolids in relation to other waste streams.

On the motion, the Committee sought clarification on the following topics:

- Project Board consultation mandate and timeframe
- The Request for Expressions of Interest (RFEOI) on biosolids production and biogas is the responsibility of the Project Board.
- role and responsibility of the Committee with regard to the Core Area Liquid Waste Management service and Wastewater Treatment Project
- The Saanich Peninsula Wastewater Commission also has a beneficial reuse commitment in their Liquid Waste Management Plan and an interest in a single RFEOI but with the potential for a sub-regional approach to Integrated Resource Management.

The Committee requested that staff follow up with further information on contaminants that disc filters address.

The Committee discussion then included the following points:

- challenges to integrated resource management
- authority of the Project Board in relation to CRD Board
- potential for new direction for Technical and Community Advisory Committee as a monitoring advisory committee

**MOVED by Isitt, SECONDED by Director Blackwell,
That the Core Area Liquid Waste Management Committee recommend to the
Capital Regional District Board:**

That this report be received for information.

CARRIED

OPPOSED Atwell

On the following motion to ask for a report on the biosolids program in

Winnipeg, the Committee discussed:

- the CRD policy banning land application of biosolids
- the letter from the Ministry regarding a biosolids plan
- whether the motion would be helpful
- public perception on the direction regarding biosolids

MOVED by Director Atwell, SECONDED by Director Derman,

That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:

That staff be directed to bring back a detailed report on why Winnipeg has shut down its biosolids program called Wingrow.

MOVED by Director Plant, SECONDED by Director Jensen,

That the main motion be postponed indefinitely.

CARRIED

OPPOSED Atwell, Derman, Hamilton, Helps, Isitt, Screech

On the following motions, the Committee discussed:

- the matter is essentially covered in the bylaw delegating authority to the Project Board
- the Ministry approach to beneficial use of biosolids

MOVED by Director Brice, SECONDED by Director Plant,

That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:

That the policy that the land application of biosolids is not supported be confirmed.

Moved by Director Isitt, Seconded by Director Plant,

That the motion be amended to add the following part:

That the Project Board and Integrated Resource Management Select Committee be requested to abide by this policy in developing a biosolids solution for the core area and the region.

CARRIED

MOVED by Director Brice, SECONDED by Director Plant:

That it be recommended to the Capital Regional District Board:

- 1. That the policy that the land application of biosolids is not supported be confirmed; and**
- 2. That the Project Board and Integrated Resource Management Select Committee be requested to abide by this policy in developing a biosolids solution for the core area and the region.**

CARRIED

OPPOSED Blackwell, Hamilton, Jenson, Screech, Seaton, Young

5.2. [16-986](#)

2017 Service Plans Review Process

T. Robbins provided highlights of the report.

The Committee sought clarification on the Core Area Wastewater Treatment Project financials and staff resources, and innovative financing options through the Municipal Finance Authority.

**MOVED by Director Brice, SECONDED by Director Screech,
That the Core Area Liquid Waste Management Committee recommend to the
Capital Regional District Board:
That the attached service plan be approved as presented, and staff be directed to
prepare the 2017 Financial Plan in accordance with the approved service plan.
CARRIED**

5.3. [16-965](#)

**Core Area Liquid Waste Management Plan - 2015 Annual Programs
Report**

L. Hutcheson provided highlights of the report. Environmental Services staff provided more detail on programs under the service. The Committee sought clarification on source control and outcomes of sewage treatment, stormwater and climate change, inflow and infiltration, the safe medications return program, and the northwest trunk sewer line serving Esquimalt.

The Committee requested that municipal accomplishments regarding inflow and infiltration be included in the next report.

The Committee also discussed the state of plans made by Oak Bay for separation of water and wastewater conveyancing, the Haro Woods attenuation tanks, storm event discharges, the Gorge Waterway Initiative, and trucked liquid waste.

**MOVED by Director Desjardins, SECONDED by Director Blackwell,
That the Core Area Liquid Waste Management recommend to the Capital
Regional District Board:**

- 1. That the following draft annual reports be approved:**
 - a) Core Area Liquid Waste Management Plan 2015 Annual Programs Report;**
 - b) Macaulay and Clover Points Wastewater and Marine Environmental Program 2015 Annual Report;**
 - c) Regional Source Control Program 2015 Annual Report;**
 - d) Esquimalt Lagoon Stewardship Initiative 2015 Annual Report;**
 - e) Gorge Waterway Initiative 2015 Annual Report;**
 - f) Core Area Stormwater Quality Program 2015 Annual Report;**
 - g) Trucked Liquid Waste Program 2015 Annual Report;**
 - h) Onsite Wastewater Management Program 2015 Annual Summary; and**
- 2. That the annual reports fulfilling regulatory requirements be forwarded to the BC Ministry of Environment.**

CARRIED

**MOVED by Director Plant, SECONDED by Director Brice,
That staff be directed to report on developing a model bylaw applied to the
Gorge Waterway.**

CARRIED

6. New Business

There was none.

7. Adjournment

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the meeting be adjourned at 11:38 a.m.
CARRIED

CHAIR

RECORDER