

**Meeting Minutes**  
**Core Area Liquid Waste Management**  
**Committee**

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**Wednesday, February 10, 2016**

**9:00 AM**

**6th Floor Boardroom**

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**PRESENT**

**DIRECTORS:** L. Helps (Chair), R. Atwell (Vice-Chair), M. Alto (9:01), S. Brice, D. Blackwell, V. Derman, B. Desjardins (Board Chair), C. Hamilton, B. Isitt (9:06), N. Jensen, C. Plant, V. Sanders (for J. Brownoff), D. Screech, L. Seaton, G. Young

**STAFF:** R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; A. Orr, Senior Manager, Corporate Communications; R. Sharma, Senior Manager, Financial Services; D. Telford, Senior Manager, Environmental Engineering; B. Reems, Corporate Officer, and N. More, Committee Clerk (Recorder)

**ALSO PRESENT:** Director D. Howe, Alternate Director C. Day; T. Coady, Technical Overview Panel; B. Eaton, Chair, Core Area Wastewater Treatment Program Commission; A Gibbs, Public Assembly; C. Houghton, Aurora Innovations;

**ABSENT:** Chief R. Sam, Chief A. Thomas

The meeting was called to order at 9:00 a.m.

**1. Approval of Agenda**

**MOVED by Director Plant, SECONDED by Director Desjardins,  
That the agenda be approved.**

**MOVED by Director Blackwell, SECONDED by Director Derman,  
That item 6.2 be heard after item 5.4  
CARRIED**

**MOVED by Director Desjardins, SECONDED by Director Blackwell,  
That item 8.1 be heard after item 6.2  
CARRIED**

**MOVED by Director Derman, SECONDED by Director Plant,  
That two notices of motion be given under New Business.  
CARRIED**

**MOVED by Director Plant, SECONDED by Director Desjardins,  
That the agenda be approved with the following amendments:  
That item 6.2 be heard after item 5.4, that item 8.1 be heard after item 6.2, and  
that two notices of motion be given under New Business.  
CARRIED**

## 2. Adoption of Minutes

There were no minutes available.

## 3. Chair's Remarks

Chair Helps remarked on the day's agenda.

## 4. Presentations/Delegations

### 4.1. 16-225 Delegation: D. Langley, re items 5.1, 5.2, and 5.3

David Langley felt the financial information on water reuse should be assessed by the Committee and presented to the public before a decision was made on the level of water reuse, if any, from sewage treatment. The delegation provided a written submission, on file at Legislative and Information Services.

### 4.2. 16-226 Delegation: Robert Drew, re items 5.3, 5.4, 5.8 and 6.2

Robert Drew asked that the Committee consider a number of measures to minimize environmental risk to the inner harbour and the Gorge waterway if Rock Bay were chosen, including using a distributed system to limit the site footprint. The delegation provided a written submission, on file at Legislative and Information Services.

### 4.3. 16-227 Delegation: John Farquharson, re item 5.3

John Farquharson felt critical information was missing from the public consultation process. The delegation provided a PowerPoint presentation, on file at Legislative and Information Services.

### 4.4. 16-228 Delegation: Diane Carr, re item 5.3

Diane Carr was concerned that the Integrated Resource Management Task Force will report after the decision on an option set has already been made. She spoke to the same PowerPoint presentation provided by John Farquharson.

### 4.5. 16-229 Delegation: Bryan Gilbert re items 5.1, 5.2, 5.3, 5.4 and 6.2

Bryan Gilbert spoke in favour of distributed sites, especially the RITE plan, and was critical of the Committee's deliberations.

### 4.6. 16-232 Delegation: Carole Witter re item 6.2

Carole Witter spoke against the motion in item 6.2. She expressed that the report from the peer review team in 2009 gave five reasons why McLoughlin would be the wrong site, the new process invited each municipality to put forward locations, and McLoughlin was not put forward by Esquimalt.

## 5. Committee Business

### 5.1. 16-204 Technical Oversight Panel (TOP) Report #9 and Minutes of January 22, 2016

T. Coady provided highlights of the Technical Oversight Panel report, including the engineering comments on Technical Memo #3. The Committee sought clarification on the costing methods and the examination of deep-shaft technology.

T. Coady clarified that speaking with the Chair of the Core Area Wastewater Treatment Project Commission on lessons learned from the previous project was within the Technical Oversight Panel terms of reference as part of the mandate to oversee the consultant work for the benefit of the new project, to ensure what is delivered will be set up for success by identifying gaps in deliverables of the planning phase and requirements for implementation.

The Committee sought further clarification on Technical Memo #3 and the engineering comments from the Panel.

On the main motion, the Committee sought further clarification.

**MOVED by Director Blackwell, SECONDED by Director Screech,  
That Technical Memo #3 (Final) be received for information and the engineering  
opinions be accepted for information.**

**MOVED by Director Isitt, SECONDED by Director Plant,  
That Director Atwell be allowed to speak for five more minutes  
CARRIED  
OPPOSED Blackwell, Sanders, Screech, Seaton, Young**

**The question was called on the main motion.  
CARRIED  
OPPOSED Atwell, Derman**

The Committee went into recess at 10:43 a.m.

The Committee reconvened at 10:48 a.m.

**5.2. 16-186** Technical Memorandum #3 (Final) - Costing and Financial Analysis

Directors Alto, Isitt and Young entered the meeting at 10:49 a.m.

E. Lee provided a verbal update on Technical Memo 3 (Final).

On the main motion, the Committee sought clarification on several points.

**MOVED by Director Blackwell, SECONDED by Director Screech,  
That the Core Area Liquid Waste Management Committee receive Technical  
Memo #3 (Final) - Costing and Financial Analysis prepared by Urban  
Systems/Carollo Engineers for information.**

**MOVED by Director Isitt, SECONDED by Director Plant,  
That Director Atwell be allowed to continue speaking for five more minutes.  
CARRIED**

The question was called on the main motion.

**CARRIED**

**OPPOSED Atwell, Derman**

**5.3. 16-205** Public Consultation Update - Presentation

A. Gibbs and C. Houghton presented a summary of the public participation, including, workshops, open houses, stakeholder meetings, online survey, and emails. The public input will be reflected in the report on February 24, 2016.

The Committee sought clarification on the survey. A question early in the survey was meant to allow respondents to choose not to answer before going on to the rest of the survey. On the motion, the Committee discussion included the following points:

- the potential to taint the data by adding a new answer selection
- the qualitative nature of the survey

**MOVED by Director Derman, SECONDED by Director Plant,  
That the consultant be asked to include a selection of "none of the above" for the  
survey question and separate the data of those who responded before and after  
the new selection was made available.**

**CARRIED**

**OPPOSED Alto, Desjardins, Hamilton, Screech**

**MOVED by Director Desjardins, SECONDED by Director Atwell  
That the meeting be extended.**

**CARRIED**

The Committee went into recess at 12:04 p.m.

The Committee reconvened at 12:11 p.m.

**8. Motion to Close the Meeting**

8.1. 16-207 Motion to Close the Meeting

**MOVED** by Director Desjardins, **SECONDED** by Director Blackwell,  
That the meeting be closed in accordance with the Community Charter Part 4,  
Division 3, 90 (1) (a) personal information about an identifiable individual who  
holds or is being considered for a position as an officer, employee or agent of the  
regional district or another position appointed by the regional district; (c) labour  
relations or other employee relations; (e) the acquisition, disposition or  
expropriation of land or improvements, if the board considers that disclosure  
could reasonably be expected to harm the interests of the regional district; (j)  
information that is prohibited, or information that if it were presented in a  
document would be prohibited, from disclosure under section 21 of the Freedom  
of Information and Protection of Privacy Act; (k) negotiations and related  
discussions respecting the proposed provision of a regional service that are at  
their preliminary stages and that, in the view of the board, could reasonably be  
expected to harm the interests of the regional district if they were held in public;  
and (2)(b) the consideration of information received and held in confidence  
relating to negotiations between the regional district and a provincial  
government or the federal government or both, or between a provincial  
government or the federal government or both and a third party.  
**CARRIED**

The Committee moved to the closed session at 12:13 p.m.  
The Committee rose from the closed session at 1:18 p.m. without report.

Items 5.4 to 6.2 were not considered due to time constraints.

- 5.4. 16-189 Fairness and Transparency Advisor Report - January 2016
- 5.5. 16-184 2016 CRD Board Standing Committee Terms of Reference and Work Programs (CALWMC)
- 5.6. 16-199 Available Funding Options - Core Area Wastewater Program
- 5.7. 16-206 Regional Water System - Supply and Demand
- 5.8. 16-201 Westside Wastewater Treatment and Resource Recovery Select Committee Agenda Package and Motion

**6. Motion with Notice**

- 6.1. 16-49 Motion with Notice: Accountability and Representation in Governance of Components of Eastside and Westside Sub-systems
- 6.2. 16-50 Motion with Notice: Examine Feasibility of Single Facility at McLoughlin Point or Macaulay Point (Director Jensen)

**7. New Business**

7.1 Notice of Motion: Mechanism for Future Options

Notice of Motion was given by Directors Derman and Plant and a print copy of the motion was distributed to the Committee, for consideration at the next meeting.

7.2 Notice of Motion: Compliance with Charter Goals

Notice of Motion was given by Directors Derman and Plant and a print copy of the motion was distributed to the Committee, for consideration at the next meeting.

**9. Adjournment**

**MOVED by Director Plant, SECONDED by Director Blackwell,  
That the meeting be adjourned at 1:18 p.m.  
CARRIED**

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**CHAIR**

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**RECORDER**