

## Notice of Meeting and Meeting Agenda Core Area Liquid Waste Management Committee

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Wednesday, November 25, 2015

11:30 AM

6th Floor Boardroom

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L. Helps (Chair), S. Brice (Vice-Chair), M. Alto, R. Atwell, D. Blackwell, J. Brownoff,  
V. Derman, B. Desjardins, C. Hamilton, B. Isitt, N. Jensen (Board Chair), C. Plant,  
Chief R. Sam, D. Screech, L. Seaton, Chief A. Thomas, G. Young

### 1. Approval of Agenda

### 2. Adoption of Minutes

- 2.1. [15-1254](#) Adoption of the Minutes of October 14, 28, and November 4, 2015

**Recommendation:** That the minutes of October 14, 28, and November 4, 2015 be adopted.

**Attachments:** [2015-10-14 Minutes CALWMC](#)  
[2015-10-28 Minutes CALWMC](#)  
[2015-11-04 Minutes CAWLMC](#)

### 3. Chair's Remarks

### 4. Presentations/Delegations

- 4.1. [15-1279](#) Delegation: C. Witter re: Item 7.4 Motion for Which Notice Has Been Given (Director Derman)

**Attachments:** [2015-11-25 Delegation: C. Witter](#)

- 4.2. [15-1280](#) Delegation: J. Farquharson re: Item 7.4 Motion for Which Notice Has Been Given (Director Derman)

**Attachments:** [Delegation: J Farquharson CALWMC](#)

### 5. Committee Business

- 5.1. [15-1267](#) Technical Oversight Panel - Status Report No. 5

**Recommendation:** That Status Report No. 5 from the Technical Oversight Panel be received for information.

**Attachments:** [Technical Oversight Panel - Status Report No. 5](#)

- 5.2.      [15-1274](#)      Final Technical Memo No 2 - Urban Systems and Carollo Engineers - Review and Refine Option Sets - Wastewater Treatment
- Recommendation:**   That the Core Area Liquid Waste Management Committee recommend to the CRD Board:  
That Technical Memorandum #2, Wastewater Treatment System Feasibility and Costing Analysis - Review and Refine Option Sets, be approved.
- Attachments:**       [Final Technical Memo No 2 - Review and Refine Option Sets](#)  
[Final Technical Memo No 2 - Review and Refine Option Sets - Updated](#)
- 5.3.      [15-1276](#)      Urban Systems - Presentation on Solids Recovery Feasibility
- Recommendation:**   That the presentation be received for information.
- Attachments:**       [Urban Systems - Presentation on Solids Recovery Feasibility](#)
- 5.4.      [15-1265](#)      Core Area Sewage and Resource Recovery System 2.0 - Budget Update No. 2
- Recommendation:**   That the Core Area Liquid Waste Management Committee receive this budget update for information.
- Attachments:**       [Staff Report: Core Area Sewage - Budget Update No. 2](#)  
[Appendix A: Table Showing Budget](#)
- 5.5.      [15-1269](#)      Full-Time Project Scheduler
- Recommendation:**   That the Core Area Liquid Waste Management Committee receive this report for information.
- Attachments:**       [Staff Report: Full-Time Scheduler](#)
- 5.6.      [15-1270](#)      Core Area Wastewater Treatment Program and Budget Update No. 30
- Recommendation:**   That the Core Area Liquid Waste Management Committee receives this report and recommends to the Capital Regional District Board:  
That Core Area Wastewater Treatment Program and Budget Update No. 30 be received for information.
- Attachments:**       [Staff Report - CALWMC Budget Update No. 30](#)  
[Schedule A - Program Summary Report](#)  
[Schedule B - Financial Plan](#)

- 5.7. [15-1217](#) Westside Wastewater Treatment and Resource recovery Select Committee Agenda Packages and Minutes of October 27 and November 2, 2015 for information.

**Recommendation:** That the Westside Wastewater Treatment and Resource recovery Select Committee Agenda Packages and Minutes of October 27 and November 2, 2015 be received for information.

**Attachments:** [2015-10-27 Agenda Pkg Westside WTRRSC](#)  
[2015-10-27 Minutes Westside WTRRSC](#)  
[2015-11-02 Agenda Pkg Westside WTRRSC](#)  
[2015-11-02 Minutes Westside WTRRSC](#)

- 5.8. [15-1218](#) Eastside Wastewater Treatment and Resource recovery Select Committee Agenda Package and Draft Minutes of October 21, 2015 for information.

**Recommendation:** That the Eastside Wastewater Treatment and Resource recovery Select Committee Agenda Package and Draft Minutes of October 21, 2015 be received for information.

**Attachments:** [2015-10-21 Agenda Pkg Eastside WTRRSC](#)  
[2015-10-21 DRAFT Minutes Eastside WTRRSC](#)

5.9. [15-1263](#) Core Area Liquid Waste Management Plan - 2014 Annual Programs Report

- Recommendation:** That the Core Area Liquid Waste Management recommend to the Capital Regional District Board:
1. That the following draft annual reports be approved:
    - a) Core Area Liquid Waste Management Plan 2014 Annual Programs Report;
    - b) Macaulay and Clover Points Wastewater and Marine Environmental Program 2014 Annual Report;
    - c) Regional Source Control Program 2014 Annual Report;
    - d) Esquimalt Lagoon Stewardship Initiative 2014 Annual Report;
    - e) Gorge Waterway Initiative 2014 Annual Report;
    - f) Core Area Stormwater Quality Program 2014 Annual Report;
    - g) Inflow and Infiltration Program 2014 Annual Report;
    - h) Trucked Liquid Waste Program 2014 Annual Report;
    - i) Onsite Wastewater Management Program 2014 Annual Summary; and
  2. That staff be directed to forward the final annual reports to the BC Ministry of Environment and all participating stakeholders as applicable, and post all reports on the Capital Regional District website.

- Attachments:**
- [Staff Report: CALWMP - 2014 Annual Programs Report](#)
  - [Appendix A: CALWMP Annual Programs Report](#)
  - [Appendix B - Part 1: Macaulay & Clover Points](#)
  - [Appendix B - Part 2](#)
  - [Appendix B - Part 3](#)
  - [Appendix C: Regional Source Control Program](#)
  - [Appendix D: Esquimalt Lagoon Stewardship Initiative](#)
  - [Appendix E: Gorge Waterway Initiative](#)
  - [Appendix F - Part 1: Core Area Stormwater Quality Program](#)
  - [Appendix F - Part 2](#)
  - [Appendix F - Part 3](#)
  - [Appendix F - Part 4](#)
  - [Appendix G: Inflow & Infiltration](#)
  - [Appendix H: Trucked Liquid Waste](#)
  - [Appendix I: Onsite Wastewater Management Program](#)

5.10. [15-1271](#) Westside Select Technical Analysis for Further Comprehensive Evaluation of Potential Sites, Scenarios and Technologies

- Recommendation:** That this report be received for information.

- Attachments:**
- [Staff Report: Technical Analysis for Evaluation of Potential Sites](#)
  - [Appendix A: Westside Technical Team Analysis](#)

5.11. [15-1282](#) Framework for Costing Assumptions

**Recommendation:** That the Core Area Liquid Waste Management Committee recommends that the Capital Regional District Board receive this report for information.

**Attachments:** [Staff Report: Framework for Costing Assumptions](#)  
[Schedule A: Draft Allocation by Category](#)

6. Correspondence

6.1. [15-1210](#) Correspondence: Township of Esquimalt, October 15, 2015 re: Potential Sites for Wastewater Treatment Plants in Township of Esquimalt

**Recommendation:** That the correspondence be received for information.

**Attachments:** [Correspondence: Township of Esquimalt, October 15, 2015](#)

7. Motion with Notice

7.1. [15-311](#) Motion for Which Notice Has Been Given: Options for Wastewater Treatment (Director Hamilton)

**Recommendation:** WHEREAS: It is critical that there be positive action taken to meet funding deadlines and regulatory requirements for waste water treatment for the Capital Regional District; BE IT RESOLVED that: Capital Regional District (CRD) staff be directed to support municipalities and First Nations who want to explore options for waste water treatment that are economically responsible, technically feasible, environmentally sound and meet current provincial and federal deadlines; AND THAT funding be provided from the sewage treatment budget to support an independent assessment of alternative locations to McLoughlin and Hartland, with full and regular engagement of staff and elected representatives from participating municipalities, First Nations and the public; AND THAT any decisions taken to amend the Liquid Waste Management Plan be done in an open and transparent public process; AND THAT any further money spent be recoverable under the funding arrangement with the Provincial and Federal Governments and that clarity be sought that the funding arrangement with Provincial and Federal governments be able to support the communities to the extent it supported the CRD driven process.

7.2. [15-1208](#) Notice of Motion: Accountability and representation in governance of components of Eastside and Westside sub-systems (Director Brice, Director Brownoff, Director Isitt, Director Young)

**Recommendation:** BE IT RESOLVED THAT the Core Area Liquid Waste Management Committee directs staff to report back at the next meeting on procedural changes and/or governance enhancements that will ensure that each participant who is anticipated to use and pay for a component of the eastside or westside wastewater treatment sub-systems is included in the governance for the design and eventual operation of that component of the system.

**Attachments:** [Notice of Motion: Accountability and representation in governance of componen](#)

7.3. [15-1219](#) Motion from CRD Committee of the Whole Meeting (October 23, 2015)

**Recommendation:** That the Core Area Liquid Waste Management Committee recommend to the CRD Board:  
That staff be requested to provide a report to review the cost benefit of water reclamation by the core for the region.  
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal)

7.4. [15-1255](#) Motion for Which Notice Has Been Given (Director Derman)

**Recommendation:** a. That the Core Area Liquid Waste Committee initiate a high level Request for Expressions of Interest designed to fully canvas the private sector and allow integrated waste approaches and other innovative solution sets to come forward.  
b. That the Core Area Liquid Waste Committee insure means are established to fully and independently evaluate the viability of integrated waste approaches and other innovative solution sets in a manner that does not compromise the interests of applicants.

**Attachments:** [2015-11-25 CALWMC Notice of Motion Director Derman](#)  
[Reference Document: Westside Wastewater Treatment RRSC Motion](#)

## 8. New Business

## 9. Motion to Close the Meeting

9.1. [15-1205](#) Motion to Close the Meeting

**Recommendation:** That the meeting be closed in accordance with the Community Charter Part 4, Division 3, 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district, and 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district.

## 10. Adjournment

10.1. [15-1112](#) Reference: Core Area Liquid Waste Management Committee Project Charter

**Attachments:** [Project Charter](#)  
[Attachment 1: Planning Process - Roles, Input & Relationships](#)  
[Attachment 2: Proposed Work Plan Overlay - 3P Canada](#)  
[Attachment 3: Proposed Feasibility & Costing Analysis Schedule](#)

Next Meeting: December 2, 2015 at 9:00 a.m.

To ensure quorum, please advise Allison Boyd 250-360-3129 if you or your alternate are unable to attend.