

Meeting Minutes
Core Area Liquid Waste Management
Committee

Wednesday, July 29, 2015

8:45 AM

Room 107 / 6th Floor Boardroom

Special Meeting

PRESENT:

DIRECTORS: L. Helps (Chair), S. Brice (Vice-Chair), M. Alto, R. Atwell, L. Szpak (for D. Blackwell), J. Brownoff, V. Derman, B. Desjardins, C. Hamilton, B. Isitt, K. Murdoch (for N. Jensen), C. Plant, L. Seaton, D. Screech, G. Young.

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; S. Santarossa, Corporate Officer; A. Orr, Senior Manager, Corporate Communications; A. Boyd, Committee Clerk (recorder)

The meeting was called to order at 8:45 a.m. in Room 107

1. Approval of Agenda

MOVED by Director Brice, **SECONDED** by Director Brownoff,
That the Agenda be approved.
CARRIED

1.1. 15-818 Motion to Close the Meeting

MOVED by Director Plant, **SECONDED** by Director Seaton,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district, (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district.
CARRIED

The meeting moved to close at 8:46 a.m.

The open meeting reconvened at 11:26 a.m. in the 6th Floor Boardroom with the following present:

DIRECTORS: L. Helps (Chair), S. Brice (Vice-Chair), M. Alto, R. Atwell, L. Szpak (for D. Blackwell), J. Brownoff, V. Derman, B. Desjardins, C. Hamilton, B. Isitt, K. Murdoch (for N. Jensen), C. Plant, L. Seaton, D. Screech, G. Young.

ALSO PRESENT: Chief A. Thomas, Esquimalt First Nation

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; S. Santarossa, Corporate Officer; A. Orr, Senior Manager, Corporate Communications; A. Boyd, Committee Clerk (recorder)

2. Adoption of Minutes

- 2.1. 15-817 Adoption of the Minutes of July 8, 2015

MOVED by Director Derman, **SECONDED** by Director Hamilton,
That the minutes of July 8, 2015 be adopted.
CARRIED

3. Chair's Remarks

Chair Helps noted that this meeting signifies the coming together of the East and West sides. The recommendations from the Eastside and Westside Select Committees are before the Committee today. She noted that the public will be included again, in the next steps, later this fall. Chair Helps thanked everyone for their input and hard work.

4. Presentations/Delegations

- 4.1. 15-823 Delegation: B. Grover re: Item 5.2

B. Grover spoke to Agenda item 5.2: Determination of the Short-listed Scenarios (Eastside and Westside), with a PowerPoint presentation and provided notes, on file at Legislative and Information Services. He noted that the project has many layers of complexity, with financial challenges and noted that Trial Island should be looked at more closely.

- 4.2. 15-834 Delegation: Mr. Langley re: Agenda Item 5.2

Mr. Langley spoke to Agenda item 5.2: Determination of Short-listed Scenarios (Eastside and Westside). Mr. Langley provided notes that are on file at Legislative and Information Services. He questioned, what the Independent Consultant would be responsible for, as well, what are the the ongoing responsibilities and specific tasks of CRD and municipal staff, and the consultants working with Westside and Eastside? He also questioned what the review and approval requirements of the Technical Oversight Panel would be and requested that the CAO's Key Initiatives and Roles graph be translated into a true Critical Path diagram with a clear definition of tasks, and deadlines before any further steps are taken.

5. Committee Business

- 5.1. 15-815 Request for Proposals Evaluation Team - Independent Engineering and Financial Analysis

L. Hutcheson provided an overview of the report noting the recommended amendments to the evaluation team due to upcoming vacation schedules.

MOVED by Director Brice, **SECONDED** by Director Desjardins,
That the Core Area Liquid Waste Management Committee receive this report for information and approve the modified team comprised of:

- Jeff Miller, Director of Engineering and Public Works, Township of Esquimalt
- Dwayne Halderson, Acting Director of Engineering, District of Saanich
- Larisa Hutcheson, General Manager, Parks and Environmental Services, CRD
- Ted Robbins, General Manager, Integrated Water Services, CRD
- Lisa Helps, Chair, Core Area Liquid Waste Management Committee

(observer)

- Barbara Desjardins or Carol Hamilton, Co-Chair, Westside Wastewater and Resource Recovery Select Committee (observer)

CARRIED

5.2. 15-819 Determination of Short-listed Site Scenarios (Eastside and Westside)

Ehren Lee of Urban Systems provided a PowerPoint presentation on the shortlisted scenarios for Eastside and Westside.

MOVED by Director Desjardins, **SECONDED** by Director Hamilton,
Westside Select Committee Recommendations:

THAT the Core Area Liquid Waste Management Committee (CALWMC) recommend to the Capital Regional District Board that the Westside technical and public engagement teams be directed to conduct a more comprehensive evaluation of SiteSpeak feedback and technical considerations, including a targeted engagement of new sites, and to report back to the CALWMC by mid-October 2015; and

THAT a meeting of Westside staff and the Technical Oversight Panel occur before any decisions narrowing Westside sites and options occur.

CARRIED

MOVED by Director Alto, **SECONDED** by Director Brice,
Eastside Select Committee Recommendations:

That the Core Area Liquid Waste Committee recommend to the Capital Regional District Board:

1. That the following Eastside solutions put forward for the next phase of costing and analysis be analyzed, costed and considered as they integrate with Westside flows and proposed Westside solution:

a. Option 1a - centralized system at Rock Bay including a mix of public and private sites, co-location of wastewater and residuals treatment - sub-regional for Eastside

b. Option 1b - centralized, at Rock Bay including a mix of public and private sites, co-location of wastewater and residuals treatment - regional

c. That all of the emerging sites from the Eastside reprioritization process including: Rudd Park; Municipal Precinct; Saanich Core; Saanich Public Works; Marigold Pump Station; Victoria Public Works Yard; BC Hydro; Transport Canada; Central Park; Clover Point Pump Station; Ogden Point; Shelbourne; Gordon Head; Penrhyn Pump Station; Trent Pump Station, Royal Jubilee and Windsor Park, be forwarded to the Technical Oversight Panel for general evaluation, including all of the information necessary to do the evaluation;

That the Technical Oversight Panel also be asked to advise as to how we could best canvas the private sector broadly to see what solutions they have to best meet the goals of this project; and

That the work be done simultaneously and concluded by the end of October at the latest.

2. That phase two costing of Eastside options includes the following treatment and recovery methods:

- secondary and tertiary
- anaerobic digestion and gasification

- potential for resource recovery and revenue generation

MOVED by Director Brice, SECONDED by Director Isitt,
That the meeting extend beyond three hours.
CARRIED

MOVED by Director Young, SECONDED by Director Brice,
That item 1, option 1 a) be amended to read "Options 1 a)" and add the following
phrase at the end "all of the Eastside flows and for Eastside flows currently
directed to the Clover Point outfall"
CARRIED

MOVED by Director Derman, SECONDED by Director Plant,
That item 2) be amended by adding the word "disinfected" following 'secondary
and tertiary'
CARRIED

Discussion ensued relative to ensuring the Terms of Reference for the Technical
Oversight Panel are broad enough to question whether particular aspects or
technologies have been considered. Staff was requested to put the Terms of
Reference on the August 12, 2015 agenda for review.

MOVED by Director Plant, SECONDED by Director Atwell,
That the following be added as Item 3:
3) That a meeting of Eastside staff and the Technical Oversight Panel occur
before any decision narrowing Eastside sites and options occur.

MOVED by Director Desjardins, SECONDED by Director Brice,
That item 3) be amended striking out the phrase "before any decision narrowing
Eastside sites and options occur".
CARRIED

Question was then called on the amendment as amended
CARRIED

The question was called on the main motion as amended:
WESTSIDE Select Committee Recommendations:

1. That the Core Area Liquid Waste Management Committee (CALWMC) recommends to the Capital Regional District Board that the Westside technical and public engagement teams be directed to conduct a more comprehensive evaluation of SiteSpeak feedback and technical considerations, including a targeted engagement of new sites, and to report back to the CALWMC by mid-October 2015; and
2. That a meeting of Westside staff and the Technical Oversight Panel occur before any decisions narrowing Westside sites and options occur.

EASTSIDE Select Committee Recommendations:
That the Core Area Liquid Waste recommend to the Capital Regional District
Board:

1. That the following Eastside solutions put forward for the next phase of costing

and analysis be analyzed, costed and considered as they integrate with westside flows and proposed Westside solution:

a. Options 1a - centralized system at Rock Bay including a mix of public and private sites, co-location of wastewater and residuals treatment - sub-regional for all of the Eastside flows and for Eastside flows currently directed to the Clover Point outfall.

b. Option 1b - centralized, at Rock Bay including a mix of public and private sites, co-location of wastewater and residuals treatment - regional

c. That all of the emerging sites from the Eastside reprioritization process including: Rudd Park; Municipal Precinct; Saanich Core; Saanich Public Works; Marigold Pump Station; Victoria Public Works Yard; BC Hydro; Transport Canada; Central Park; Clover Point Pump Station; Ogden Point; Shelbourne; Gordon Head; Penrhyn Pump Station; Trent Pump Station; Royal Jubilee and Windsor Park, be forwarded to the Technical Oversight Panel for general evaluation, including all of the information necessary to do the evaluation;

That the Technical Oversight Panel also be asked to advise as to how we could best canvas the private sector broadly to see what solutions they have to best meet the goals of this project; and

That the work be done simultaneously and concluded by the end of October at the latest.

2. That phase two costing of Eastside options includes the following treatment and recovery methods:

- secondary and tertiary disinfected
- anaerobic digestion and gasification
- potential for resource recovery and revenue generation

3. That a meeting of Eastside staff and the Technical Oversight Panel occur.

CARRIED

OPPOSED Derman, Young

5.3. 15-816

CAOs - Critical Path with Key Initiatives and Roles - May to December 2015 (amended June 21, 2015) and Proposed Work Plan Overlay 3P Canada Funding Consideration

L. Hutcheson noted that the critical path should be amended in the public engagement section to remove the phrase "municipalities to lead".

MOVED by Director Seaton, **SECONDED** by Director Desjardins,

That the report be approved as amended.

CARRIED

6. New Business

No new business.

7. Motion to Close the Meeting

7.1. 15-822

Motion to Close the Meeting

MOVED by Director Brownoff, **SECONED** by Director Screech,
That the meeting be closed in accordance with the Community Charter Part 4,
Division 3, 90(1)(a) personal information about an identifiable individual who
holds or is being considered for a position as an officer, employee or agent of the
regional district or another position appointed by the regional district and 90(1)(e)
the acquisition, disposition or expropriation of land or improvements, if the board
considers that disclosure could reasonably be expected to harm the interests of
the regional district.

CARRIED

8. Adjournment

That the meeting be adjourned at 12:37 p.m.

CHAIR

RECORDER