

Meeting Minutes
Core Area Liquid Waste Management
Committee

Wednesday, July 8, 2015

9:00 AM

6th Floor Boardroom

PRESENT:

DIRECTORS: L. Helps (Chair), S. Brice (9:10) (Vice-Chair), M. Alto, R. Atwell, L. Szpak (for D. Blackwell), J. Brownoff (9:10), V. Derman, B. Desjardins, C. Hamilton, B. Isitt, K. Murdoch (for N. Jensen), C. Plant, D. Screech, G. Young.

ALSO PRESENT: Alternate Directors C. Day and L. Hundleby; B. Eaton, Seaterra

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; S. Santarossa, Corporate Officer; A. Orr, Senior Manager, Corporate Communications; K. Quayle, Communications Coordinator; D. Telford, Senior Manager, Environmental Engineering; A. Boyd, Committee Clerk (recorder)

ABSENT: L. Seaton

The meeting was called to order at 9:01 a.m.

1. Approval of Agenda

**MOVED by Director Desjardins, SECONDED by Director Hamilton,
That Item 5.3 be withdrawn and referred back to the Westside Wastewater
Treatment and Resource Recovery Select Committee.
CARRIED**

**MOVED by Director Derman, SECONDED by Director Desjardins,
That B. Gilbert be added as a late delegation.
CARRIED UNANIMOUSLY**

**MOVED by Director Desjardins, SECONDED by Director Atwell,
That the agenda with the supplementary agenda and amendments be approved
as amended.
CARRIED**

2. Adoption of Minutes

2.1. 15-707 Adoption of the Minutes of May 13, May 27, June 9, and June 10, 2015

**MOVED by Director Isitt, SECONDED by Director Alto,
That the minutes of May 13, June 9, and June 10, 2015 be adopted.
CARRIED**

**MOVED by Director Screech, SECONDED by Director Alto,
That the minutes of May 27, 2015 be corrected to show the time of rise and report
and adjournment to read 1:30 p.m. and be adopted as corrected**

CARRIED

3. Chair's Remarks

Chair Helps thanked all for their hard work during the process.

4. Presentations/Delegations

4 a) Delegation: David Langley re: 5.3

Mr. Langley spoke to the CAO's Critical Path with Key Initiatives and Roles noting deadlines of the timeline. He noted that it is essential for the CALWMC to confirm an individual Project Manager to ensure that all participants start on the same page, and deadlines are met.

The delegation provided a written submission, on file at Legislative and Information Services.

4 b) Late Delegation: Bryan Gilbert re: 5.6 and 5.7

B. Gilbert noted a distributed system means reduced costs and to ensure putting it in the right place to reduce costs. He noted his earlier presentation to the Committee indicating that gasification saves \$300 million, generates revenue and removes toxins.

4.1. 15-746 Presentation by Colwood Committee Wastewater Treatment

P. Lucey presented on behalf of the Colwood Committee Wastewater Treatment a PowerPoint presentation outlining goals, water reuse, urbanization aquifers and irrigation possibilities.

The Colwood Committee Wastewater Treatment has submitted a letter to the Ministry. Once a response has been received by the Westside Wastewater Treatment and Resource Recovery Select Committee, it will be forwarded to the Core Area Liquid Waste Management Committee.

**MOVED by Director Brice, SECONDED by Director Atwell,
THAT the presentation be received for information.
CARRIED**

5. Committee Business

5.1. 15-1716 Terms of Reference - Fairness and Transparency Advisor

**MOVED by Director Brownoff, SECONDED by Director Screech,
That the Core Area Liquid Waste Management Committee recommend to the
Capital Regional District Board:
That the Terms of Reference for the Fairness and Transparency Advisor be
approved and that the Terms of Reference be forwarded to the shortlisted
candidates for review and comment.**

**MOVED by Director Plant, SECONDED by Director Atwell,
That the main motion be amended to remove the section "Excluded
Complainants" from the Terms of Reference.**

MOVED by Director Derman, **SECONDED** by Director Hamilton,
That the amendment be referred to the shortlisted of candidates to specifically
comment on whether to remove the section of "Excluded Complainants".

CARRIED

Atwell, Isitt, Plant, Young **OPPOSED**

MOVED by Director Desjardins, **SECONDED** by Director Brice,
That the main motion be amended to strike out the phrase "that the Terms of
Reference for the Fairness and Transparency Advisor be approved".

CARRIED

Young **OPPOSED**

Call the question on the main motion, as amended,
THAT the Terms of Reference be forwarded to the shortlisted candidates for
review and comment; and That the shortlisted candidates be asked to specifically
comment on whether or not the "Excluded Complainants" section of the Terms of
Reference should be deleted.

CARRIED

Young **OPPOSED**

5.2. 15-702 Seaterra Program and Budget Update No. 25

MOVED by Director Brownoff, **SECONDED** by Director Young,
That the Core Area Liquid Waste Management Committee receive this report and
recommend to the Capital Regional District Board: That the Seaterra Program
and Budget update No. 25 be received for information.

CARRIED

5.3. 15-745 CAOS - Critical Path with Key Initiatives and Roles - May to December
2015 (amended June 21, 2015)

This item was withdrawn and referred back to the Westside Wastewater
Treatment and Resource Recovery Select Committee.

5.4. 15-725 Core Area Wastewater Treatment Program Cashflow Report

MOVED by Director Desjardins, **SECONDED** by Director Alto,
That this item be referred to the Finance Committee for review.

CARRIED

5.5. 15-743 Request for Proposals Evaluation Team - Independent Engineering and
Financial Analysis

MOVED by Director Alto, **SECONDED** by Director Brice,
THAT the Core Area Liquid Waste Management Committee approve the Request
for Proposals evaluation team to consist of: Jeff Miller, Director of Engineering
and Public Works, Township of Esquimalt; Jas Paul, Assistant Director of
Underground Utilities and Facilities, City of Victoria; Larisa Hutcheson, General
Manager, Parks & Environmental Services, CRD; Dan Telford, Senior Manager,
Environmental Engineering, CRD; with Lisa Helps, Chair, Core Area Liquid Waste
Management Committee, as observer.

MOVED by Director Hamilton, **SECONDED** by Director Desjardins,
That the motion be amended to include one of the Co-Chairs from the Westside

Wastewater Treatment and Resource Recovery Select Committee, as an observer, to the evaluation team.

CARRIED

Question on the main motion as amended was called.

CARRIED

5.6. 15-708

Westside Wastewater Treatment and Resource Recovery Select Committee June 30, 2015 Agenda Package and Draft Minutes for Information

MOVED by Director Derman, **SECONDED** by Director Alto,
That the Westside Wastewater Treatment and Resource Recovery Select Committee June 30, 2015 agenda package and draft minutes be received for information.

MOVED by Director Hamilton, **SECONED** by Director Desjardins,
That the agenda package and draft minutes be referred back to the Westside Wastewater Treatment and Resource Recovery Select Committee.

CARRIED

5.7. 15-709

Eastside Wastewater Treatment and Resource Recovery Select Committee June 17, 2015 Agenda Package and Draft Minutes for Information

MOVED by Director Alto, **SECONDED** by Director Brice,
That the Eastside Wastewater Treatment and Resource Recovery Select Committee June 17, 2015 agenda package and draft minutes be received for information.

CARRIED

6. Notice of Motion

6.1. 15-311

Motion for Which Notice Has Been Given: Options for Wastewater Treatment (Director Hamilton)

MOVED by Director Desjardins, **SECONDED** by Director Derman,
That consideration of the following motion be postponed to the next meeting:
"WHEREAS: It is critical that there be positive action taken to meet funding deadlines and regulatory requirements for waste water treatment for the Capital Regional District;

BE IT RESOLVED that: Capital Regional District (CRD) staff be directed to support municipalities and First Nations who want to explore options for waste water treatment that are economically responsible, technically feasible, environmentally sound and meet current provincial and federal deadlines;
AND THAT funding be provided from the sewage treatment budget to support an independent assessment of alternative locations to McLoughlin and Hartland, with full and regular engagement of staff and elected representatives from participating municipalities, First Nations and the public;
AND THAT any decisions taken to amend the Liquid Waste Management Plan be done in an open and transparent public process;
AND THAT any further money spent be recoverable under the funding arrangement with the Provincial and Federal Governments and that clarity be sought that the funding arrangement with Provincial and Federal governments

be able to support the communities to the extent it supported the CRD driven process."

CARRIED

7. New Business

8. Motion to Close the Meeting

8.1. 15-747 Motion to Close the Meeting

MOVED by Director Brice, **SECONDED** by Director Desjardins,
That the Committee close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (e) the acquisition, disposition or expropriation of land or improvements or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

The Committee adjourned at 10:08 a.m. and reconvened at 10:14 a.m. to consider the following additional motion to close the meeting.

MOVED by Director Derman, **SECONDED** by Alternate Director Murdoch,
That the Committee close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1) (g) litigation or potential litigation affecting the regional district; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
CARRIED

The Committee moved to the closed session at 10:15 a.m.
The Committee rose from the closed session at 12:59 p.m.

9. Adjournment

CHAIR

RECORDER