

Notice of Meeting and Meeting Agenda Core Area Liquid Waste Management Committee

Wednesday, July 8, 2015

9:00 AM

6th Floor Boardroom

L. Helps (Chair), S. Brice (Vice-Chair), M. Alto, R. Atwell, D. Blackwell, J. Brownoff,
V. Derman, B. Desjardins, C. Hamilton, B. Isitt, N. Jensen (Board Chair), C. Plant,
D. Screech, L. Seaton, G. Young

1. Approval of Agenda

2. Adoption of Minutes

- 2.1. [15-707](#) Adoption of the Minutes of May 13, May 27 (to be circulated separately),
June 9, and June 10, 2015

Recommendation: That the minutes of May 13, May 27, June 9, and June 10, 2015, be adopted.

Attachments: [2015-05-13 Minutes CALWMC](#)
[2015-06-09 Minutes CALWMC Special Workshop](#)
[2015-06-10 Minutes CALWMC](#)

3. Chair's Remarks

4. Presentations/Delegations

- 4.1. [15-746](#) Presentation by Colwood Committee Wastewater Treatment

Recommendation: That the presentation from the Colwood Committee Wastewater Treatment be received
for information.

Attachments: [Colwood Wastewater Recycling Project Presentation](#)

5. Committee Business

- 5.1. [15-1716](#) Terms of Reference - Fairness and Transparency Advisor

Recommendation: That the Core Area Liquid Waste Management Committee recommend to the Capital
Regional District Board:
That the Terms of Reference for the Fairness and Transparency Advisor be approved
and that the Terms of Reference be forwarded to the shortlisted candidates for review
and comment.

Attachments: [Staff Report: Terms of Reference - Fairness and Transparency Advisor](#)
[Appendix A: Terms of Reference - Fairness and Transparency Advisor](#)

- 5.2. [15-702](#) Seaterra Program and Budget Update No. 25
- Recommendation:** That the Core Area Liquid Waste Management Committee receive this report and recommend to the Capital Regional District Board:
That Seaterra Program and Budget Update No. 25 be received for information.
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal)
- Attachments:** [Staff Report - Seaterra Budget Update No. 25](#)
[Schedule A - 2015 Program Summary Report](#)
[Schedule B - Program Financial Plan \(Budget\)](#)
[Appendix 1 - Progress Report No. 25, May 31, 2015](#)
- 5.3. [15-745](#) CAOS - Critical Path with Key Initiatives and Roles - May to December 2015 (amended June 21, 2015)
- Recommendation:** That the CAOs - Critical Path with Key Initiatives and Roles - May to December 2015 (amended June 21, 2015) be received for information.
- Attachments:** [CAOs - Critical Path with Key Initiatives and Roles - May to December 2015 \(ar](#)
- 5.4. [15-725](#) Core Area Wastewater Treatment Program Cashflow Report
- Recommendation:** That the Core Area Liquid Waste Management Committee receives this report and forwards to the Capital Regional District Board for information.
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal)
- Attachments:** [Staff Report - Core Area Wastewater Treatment Program Cashflow Report](#)
[Schedule 1 - Surplus \(Deficit\) Position Stmt](#)
- 5.5. [15-743](#) Request for Proposals Evaluation Team - Independent Engineering and Financial Analysis
- Recommendation:** That the Core Area Liquid Waste Management Committee approve the Request for Proposals evaluation team to consist of: Jeff Miller, Director of Engineering and Public Works, Township of Esquimalt; Jas Paul, Assistant Director of Underground Utilities and Facilities, City of Victoria; Larisa Hutcheson, General Manager, Parks & Environmental Services, CRD; Dan Telford, Senior Manager, Environmental Engineering, CRD; with Lisa Helps, Chair, Core Area Liquid Waste Management Committee, as observer.
- Attachments:** [Staff Report - CALWMC RFP Evaluation Team - Independent Engineering and I](#)
- 5.6. [15-708](#) Westside Wastewater Treatment and Resource Recovery Select Committee June 30, 2015 Agenda Package and Draft Minutes for Information
- Recommendation:** That the Westside Wastewater Treatment and Resource Recovery Select Committee June 30, 2015 agenda package and draft minutes be received for information.
- Attachments:** [2015-06-30 Agenda Pkg Westside WTRR Select Committee](#)
[2015-06-30 Draft Minutes Westside WTRR Select Committee](#)

5.7. [15-709](#) Eastside Wastewater Treatment and Resource Recovery Select Committee June 17, 2015 Agenda Package and Draft Minutes for Information

Recommendation: That the Eastside Wastewater Treatment and Resource Recovery Select Committee June 17, 2015 agenda package and draft minutes be received for information.

Attachments: [2015-06-17 Agenda Pkg Eastside WTRR Select Committee](#)
[2015-06-17 Draft Minutes Eastside WTRR Select Committee](#)

6. Notice of Motion

6.1. [15-311](#) Motion for Which Notice Has Been Given: Options for Wastewater Treatment (Director Hamilton)

Recommendation: WHEREAS: It is critical that there be positive action taken to meet funding deadlines and regulatory requirements for waste water treatment for the Capital Regional District; BE IT RESOLVED that: Capital Regional District (CRD) staff be directed to support municipalities and First Nations who want to explore options for waste water treatment that are economically responsible, technically feasible, environmentally sound and meet current provincial and federal deadlines;
AND THAT funding be provided from the sewage treatment budget to support an independent assessment of alternative locations to McLoughlin and Hartland, with full and regular engagement of staff and elected representatives from participating municipalities, First Nations and the public;
AND THAT any decisions taken to amend the Liquid Waste Management Plan be done in an open and transparent public process;
AND THAT any further money spent be recoverable under the funding arrangement with the Provincial and Federal Governments and that clarity be sought that the funding arrangement with Provincial and Federal governments be able to support the communities to the extent it supported the CRD driven process.

7. New Business

8. Motion to Close the Meeting

8.1. [15-747](#) Motion to Close the Meeting

Recommendation: That the Committee close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district.

9. Adjournment

Next Meeting: 9:00 a.m. July 29, 2015 (Special CALWMC)

To ensure quorum, please advise Allison Boyd 250-360-3129 if you or your alternate are unable to attend.