

**Meeting Minutes**  
**Core Area Liquid Waste Management**  
**Committee**

---

Wednesday, March 11, 2015

9:00 AM

6th Floor Boardroom

---

**PRESENT**

*DIRECTORS: N. Jensen (Chair), S. Brice (Vice-Chair), M. Alto, R. Atwell, D. Blackwell, J. Brownoff, V. Derman, B. Desjardins, C. Hamilton, L. Helps, B. Isitt (9:05), C. Plant, D. Screech, L. Seaton, G. Young*

*STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; A. Sweetnam, Program Director, Seaterra Program; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer; N. More, Committee Clerk (Recorder)*

*ALSO PRESENT: Dr. Robert Simm, Stantec*

**1. Approval of Agenda**

**1.1. Approval of the Agenda with the addition of the Supplementary Agenda**

*Director Isitt entered the meeting at 9:05 am.*

*Chair Jensen informed the Committee that the minutes listed as items 2.1 and 2.2 were still in preparation.*

**Moved by Director Desjardins, seconded by Director Helps,  
That items 2.2 and 2.3 be withdrawn from the agenda and the supplementary  
agenda be added and the agenda be approved as amended.**

**CARRIED**

**2. Adoption of Minutes**

**2.1. Minutes of the meeting of February 4, 2015**

**Moved by Director Brownoff, seconded by Director Brice,  
That the minutes of the meeting of February 4, 2015, be adopted.**

**CARRIED**

**2.2. Minutes of the meeting of February 11, 2015**

**This agenda item was withdrawn.**

**2.3. Minutes of the meeting of February 18, 2015**

**This agenda item was withdrawn.**

### 3. Chair's Remarks

*Chair Jensen remarked on meetings that had occurred with PPP Canada, the Honourable Mary Polack, Minister of Environment, officials from Industry and Infrastructure Canada and from the offices of The Honourable Denis Lebel, Minister of Infrastructure, Communities and Intergovernmental Affairs and from the office of The Honourable James Moore, Minister of Industry. Concerns over timelines and changes to the project were expressed by officials.*

### 4. Presentations/Delegations

#### 4.1. Presentation: Dr. Rob Simm, Stantec -- Resource Recovery Technology

*Chair Jensen introduced Dr. Simm, giving highlights of his academic background and professional career, his specialty in wastewater management, his position at Stantec and the work of Stantec in wastewater management nationally and internationally. Dr. Simm discussed technology related to gasification, and projects in which Stantec had not recommended the innovative technology.*

*Members of the Committee expressed discomfort over the involvement of Stantec in gathering information from proponents of the Westside Wastewater Treatment and Resource Recovery Select Committee process. It was noted that Stantec was seeking clarification of the information provided on behalf of the CRD.*

*Dr. Simm answered questions from the Committee on a number of technical points.*

*Chair Jensen clarified that Dr. Simm had been invited to speak as views on emerging technology and risk had been brought up by the Committee and the public.*

*The Committee sought clarification on the Stantec contract and information gathered from the Westside Select Committee process. Stantec's contract is with the CRD to provide technical expertise when requested. The contract includes confidentiality agreements.*

*The Committee discussed contract administration, the need to rely on procedures, transparency, and collaboration and heard from staff that the procurement process now in operation was a condition of the funding, and following the process allows the grant money to be credited to the project.*

#### 4.2 Delegation: Norma Brown, re: agenda item 4.1

*Ms. Brown expressed concern over planning tied to funding, the need for a different engineering opinion, and spoke in favour of resource recovery and focusing on project needs.*

#### 4.3 Delegation: Russ Smith, re: agenda item 5.3

*Mr. Smith expressed concern over the budget for the Seaterra program in its state of suspension and suggested no further capital be dispensed to the program or the Seaterra Commission until a definitive sewage plan is adopted. The delegation provided a written submission, on file at Legislative and Information Services.*

4.4 Delegation: Bryan Gilbert, re: agenda items 5.1 and 5.5

*Mr. Gilbert expressed mistrust of the information presented by the CRD and consultants and urged that more effort be made to critique information and involve the public in the process.*

## 5. Committee Business

### 5.1. EASTSIDE WASTEWATER TREATMENT AND RESOURCE RECOVERY SELECT COMMITTEE - TERMS OF REFERENCE

Moved by Director Helps, seconded by Director Brice,  
That it be recommended to the Capital Regional District Board:

1) That the terms of reference for the Eastside Wastewater Treatment and Resource Recovery Select Committee be amended to create a public advisory committee, and that wording be added to Section 1.0 as follows:

"The Eastside Wastewater Treatment and Resource Recovery Select Committee will consider input from a public advisory committee to be established by the Capital Regional District Board regarding the most effective way to engage the public in order to build public support and to get a Plan B approved as soon as possible."

2) That the terms of reference for the Eastside Wastewater Treatment and Resource Recovery Select Committee be amended further so that the words "engage" and "engagement" are changed to "consult" and "consultation" throughout the document.

3) That the Eastside Wastewater Treatment and Resource Recovery Select Committee terms of reference as amended be approved.

**CARRIED**

### 5.2. Terms of Reference for the East Side Public Advisory Committee

Moved by Director Helps, seconded by Director Derman,  
That it be recommended to the Capital Regional District Board:

1) That the terms of reference for the Eastside Public Advisory Committee be approved; and

2) That the matter of remuneration of reasonable travel expenses for CRD volunteers be forwarded to the Finance Committee for consideration.

**CARRIED**

### 5.3. Seaterra Program and Budget Update No. 20 and No. 21

*The Committee discussed the assignment of resources and sought clarification on items within the budget report.*

Moved by Director Brice, seconded by Director Helps,

That it be recommended to the Capital Regional District Board:

That Seaterra Program and Budget Update No. 20 be received for information.

**CARRIED**

- 5.4. Eastside Wastewater Treatment and Resource Recovery Select Committee Agenda Package, March 4, 2015

Moved by Director Derman, seconded by Director Helps,  
That the Eastside Wastewater Treatment and Resource Recovery Select Committee Agenda Package, March 4, 2015, be received for information.  
**CARRIED**

- 5.5. Westside Wastewater Treatment and Resource Recovery Select Committee Agenda Package, March 10, 2015

*The Co-Chairs of the Westside Select Committee provided an update on the amended minutes as opposed to the draft minutes presented in the Westside March 10 agenda.*

Moved by Director Desjardins, seconded by Director Hamilton,  
That the agenda package of the March 10, 2015, meeting of the Westside Wastewater Treatment and Resource Recovery Select Committee be received for information.  
**CARRIED**

## 6. CORRESPONDENCE

- 6.6. Correspondence from Robert G. Woodland, Corporate Administrator, City of Victoria, 2 February 2015, Re: East Side Sub-Committee of the Core Area Liquid Waste Management Committee

Moved by Director Helps, seconded by Director Alto,  
That the correspondence from Robert G. Woodland, Corporate Administrator, City of Victoria, 2 February 2015, Re: East Side Sub-Committee of the Core Area Liquid Waste Management Committee, be received for information.  
**CARRIED**

## 7. New Business

*There was no new business.*

## 8. Motion to Close the Meeting

- 8.1. Motion to Close the Meeting

Moved by Director Derman, seconded by Director Helps,  
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act; and (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.  
**CARRIED**

*The Committee moved to the closed session at 11:05 a.m.  
The Committee rose from the closed session at 11:55 a.m.*

## 9. Adjournment

**Moved by Director Derman, seconded by Director Screech,  
That the meeting be adjourned at 11:55 a.m.  
CARRIED**

Next Meeting: April 8, 2015

---

Chair

---

Recorder