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**Minutes of a Meeting of the Core Area Liquid Waste Management Committee
Held Wednesday, January 07, 2015, in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: N. Jensen (Chair), S. Brice (Vice-Chair), M. Alto, R. Atwell (9:04), D. Blackwell, J. Brownoff (9:07), V. Derman, B. Desjardins, C. Hamilton, L. Helps, B. Isitt, C. Plant, D. Screech, L. Seaton, G. Young

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; H. Gibson, Senior Manager, Environmental Partnerships; S. Hallatt, Manager, Aboriginal Initiatives; G. Harris, Senior Manager, Environmental Protection; S. Henderson, Manager, Real Estate; A. Orr, Senior Manager, Corporate Communications; A. Sweetnam, Program Director, Seaterra Program; D. Telford, Senior Manager, Environmental Engineering; S. Santarossa, Corporate Officer; N. More, Committee Clerk (recorder)

Also Present: Alternate Director L. Hundleby

The meeting was called to order at 9:02 am.

1. Approval of Agenda

MOVED by Director Blackwell, **SECONDED** by Director Alto,
That the agenda be approved as circulated.

CARRIED

Director Atwell entered the meeting at 9:04 am.

2. Adoption of Minutes

MOVED by Director Brice, **SECONDED** by Director Alto,
That the minutes of the November 12, 2014, meeting be adopted as previously circulated.

CARRIED

3. Chair's Remarks

Director Brownoff entered the meeting at 9:07 am.

The Chair gave a welcome speech and announced Director Brice as vice-chair of the Committee.

4. Presentations/Delegations

- 1) Thomas Maler, re: agenda item 7: spoke in favour of tertiary treatment, and not using anaerobic digesters but putting the dewatered sludge into a gasifier. The delegation provided a written submission on file at Legislative and Information Services.
- 2) Bryan Gilbert, re: agenda items 7 and 8: spoke of rebuilding trust and his desire to educate and facilitate the discussion. He compared the capital costs of the project with other projects. He reviewed what enters the wastewater stream and its fate after

treatment. He felt the fate of residual solids was the most important problem to solve. The delegation provided presentation slides on file at Legislative and Information Services.

- 3) Norma Brown, re: agenda item 11c): spoke against the proposed eastside select committee exploring the use of current CRD assets, against secondary treatment and for tertiary treatment, transparency, honesty and respect.

5. 2015 Core Area Liquid Waste Management Committee Terms of Reference and Orientation

L. Hutcheson and T. Robbins presented the orientation, which covered the following topics: an overview of the Core Area Liquid Waste Management Plan, the regional trunk sewer infrastructure, and municipal sewage flows to the regional system. The Committee sought clarification on a number of points and discussed how the maps of the trunk sewer lines, interceptors, pump stations, municipal flows and boundaries illustrated the complexity of the system and its impact on governance.

Director Hamilton left the meeting at 10:35 am.

Chair Jensen introduced the terms of reference. The Committee requested that staff bring forward to the Governance Committee a report on the ability to share information with councils, including closed session information.

MOVED by Director Isitt, **SECONDED** by Director Alto,
That the 2015 committee Terms of Reference as attached in Attachment 1 be approved.

CARRIED

6. Amendment No. 9 Conditional Approval Submittals to the Ministry of Environment – Core Area Liquid Waste Management Plan Progress Reports (EHQ 15-01)

L. Hutcheson provided an overview of the report and confirmed CRD compliance with the regulations. The Committee discussed the term “on track” in the body of the *Sanitary Sewer Overflow Management Plan: 2014 Update* report in light of inflow and infiltration issues. On the motion, the Committee staff clarified that, in context of the regulations and the December 31 deadline, the reports had been submitted administratively, with a cover letter giving inflow and infiltration highlights. However, a follow-up could be provided with any amendments, as the report gives progress to date and does not revise future planning.

MOVED by Director Isitt, **SECONDED** by Director Desjardins,
That staff be directed to amend the reports prior to forwarding them to the Board.

CARRIED

Blackwell and Seaton OPPOSED

7. Progress Report – Westside Wastewater Treatment and Resource Recovery Select Committee (EHQ 15-02)

On the motion, Director Desjardins provided an update on the work of the Select Committee. The Committee discussed the cost apportionment and the process for revised terms of reference.

MOVED by Director Derman, **SECONDED** by Director Desjardins,
That it be recommended to the Capital Regional District Board:
That the Progress Report – Westside Wastewater Treatment and Resource Recovery Select Committee be received for information.

CARRIED

8. Correspondence: Westside Wastewater Treatment and Resource Recovery Select Committee to MOE re: Update

MOVED by Director Atwell, **SECONDED** by Director Brice,
That the correspondence be received for information.

CARRIED

9. Seaterra Program and Budget Update No. 17

MOVED by Director Derman, **SECONDED** by Director Brownoff,
That it be recommended to the Capital Regional District Board:
That Seaterra Program and Budget Update No. 17 be received for information.

CARRIED

10. Seaterra Program and Budget Update No. 18

On the motion, the Committee sought clarification on the costs and requested staff provide more details at the next meeting.

MOVED by Director Brice, **SECONDED** by Director Derman,
That it be recommended to the Capital Regional District Board:
That Seaterra Program and Budget Update No. 18 be received for information.

CARRIED

11. Motions with Notice

a) Options for Wastewater Treatment (Director Hamilton)

MOVED by Director Desjardins, **SECONDED** by Director Helps,
That the motion be postponed until a meeting for which Director Hamilton could be present.

CARRIED

b) Implementing a Process for Investigating Best Practices (Director Derman)

MOVED by Director Derman, **SECONDED** by Director Atwell,
That staff be directed to report back, at the next meeting of the Core Area Liquid Waste Management Committee, on how a process for investigating best practices, as described in the rationale above, might be implemented.

MOVED by Director Isitt, **SECONDED** by Director Helps,
That the main motion be amended as follows: That staff be directed to report back, at the next meeting of the Core Area Liquid Waste Management Committee, on how a process for a market sounding and other possible measures to investigate emerging technologies and best practices for wastewater technologies, as described in the rationale [attached], might be implemented.

CARRIED
Director Young OPPOSED

The question on the main motion was called.

MOVED by Director Derman, **SECONDED** by Director Plant,
That staff be directed to report back, at the next meeting of the Core Area Liquid Waste Management Committee, on how a process for a market sounding and other possible measures to investigate emerging technologies and best practices for wastewater technologies, as described in the rationale [attached], might be implemented.

CARRIED
Director Young OPPOSED

c) East Side Select Committee (Director Young)

The Committee discussed accepting the principle of establishing an eastside select committee, with staff to develop a terms of reference similar to the Westside Wastewater Treatment and Resource Recovery Select Committee for presentation to the CRD Board for approval at the 14 January 2015 Board meeting. As well, they discussed that a topic for the two select committees to explore will be the use of current CRD assets, which overlap in terms of facilities, how those facilities are used, and whether some will be redundant and others desired by more than one participant.

On the motion, the Committee discussed the following points and staff clarified that the Westside Select Committee is being funded solely by its participants:

- the composition of the Select Committee
- the possibility for each Select Committee to be invited to have a member present at a meeting of the other Select Committee when agenda topics warrant it
- the role of the Core Area Liquid Waste Management Committee in potential negotiation between Eastside and Westside on matters such as sewage conveyancing
- not making assumptions about the final configuration of the wastewater treatment project
- the need to work together in sorting out a solution for wastewater treatment and resource recovery

- the need for an open and transparent mechanism for negotiation that the public can understand
- these are just first steps and the terms of reference can be revised

MOVED by Director Young, **SECONDED** by Director Plant,

- 1) That the Committee accept in principle the establishment of an eastside select committee to mirror the Westside Wastewater Treatment and Resource Recovery Select Committee terms of reference, with add-ons as determined by the Committee discussion; and
- 2) That it be recommended to the Capital Regional District Board:

That staff be directed to bring forward to the Board meeting of January 14, 2015, terms of reference for an eastside select committee to mirror the Westside Wastewater Treatment and Resource Recovery Select Committee.

CARRIED

12. New Business: There was no new business.

13. Adjournment

MOVED by Director Screech, **SECONDED** by Director Blackwell,
That the meeting be adjourned at 12:05 p.m.

CARRIED

CHAIR

RECORDER