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**Minutes of a Meeting of the Core Area Liquid Waste Management Committee
Held Wednesday, May 14, 2014, in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: G. Young (Chair), D. Blackwell (Vice-Chair), M. Alto, S. Brice, J. Brownoff (9:35), V. Derman, B. Desjardins, D. Fortin, C. Hamilton, B. Isitt, V. Sanders (for F. Leonard), L. Seaton, D. Screech (for G. Hill), L. Wergeland
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; A. Sweetnam, Program Director, Seaterra Program; J. Hull, Transition Advisor, Seaterra Program; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer; N. More, Committee Clerk (recorder)

Also Present: Alternate Director L. Hundleby, R. Fiorante (Stantec)

Absent: Director N. Jensen

The meeting was called to order at 9:30 am.

1. Approval of Agenda

The Chair advised that a motion prepared by Director Desjardins as New Business required more information from staff before the Committee could have a reasonable discussion on it. The Committee received a written copy of the motion.

MOVED by Director Desjardins, **SECONDED** by Director Hamilton,
That the motion prepared by Director Desjardins to be added to the agenda.

Director Brownoff entered the meeting at 9:35 am.

The Committee discussed whether the motion could properly be debated as an emergency motion at this meeting, including the following topics:

- potential for financial and legal implications while awaiting a response from the Province
- taking action before a response from the Province is received may be premature
- the Seaterra Commission has the delegated authority over the project
- between now and the next meeting, the Seaterra Program will expend funds on commitments already made, but no new commitments are expected. Suspending the program would trigger legal liabilities with parties already under commitment.
- time frame of one month does not constitute an emergency and staff are likely already compiling such information in the face of overall implications and deadlines
- The motion deserves proper consideration and time for preparation of briefing

The question on the motion was called.

DEFEATED
Blackwell, Brice, Brownoff, Screech, Sanders, Seaton, Wergeland, Young
OPPOSED

Director Desjardins therefore gave notice of a motion to suspend the Seaterra Program and that the wording of the motion will be provided for the June agenda.

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the agenda be approved with the supplementary agenda.

CARRIED

2. Adoption of Minutes

MOVED by Director Brownoff, **SECONDED** by Director Seaton,
That the minutes of the April 9, 2014, meeting be adopted. The following correction was made: item 6, page 3, that Director Alto's name be removed from the list of those opposed to the motion to defer, as she had left the meeting prior to the vote being taken.

CARRIED

- 3. Chair's Remarks:** Chair Young remarked that if the Province chooses not to proceed on the request from the Committee, there are significant consequences to the Seaterra Program.

4. Presentations/Delegations

- 1) David Langley, re: item 7: spoke of the production costs related to phosphorous recovery. He felt that the Resource Recovery Centre Request for Proposals should specify that costs are to be established with and without phosphorous recovery, and expressed concern over the role of the Seaterra Commission. The delegation provided a written submission, on file at Legislative and Information Services.

The Committee received clarification on two points:

- The role of the Seaterra Commission was determined by the Province. It was foreseen that the CRD would provide the site and the Commission would implement the project.
 - The Core Area Liquid Waste Management Plan outlines struvite recovery as a method to recover resources from the sewage being generated, and so a cost without struvite recovery would be outside the parameters of the Provincially-approved plan. There are overall benefits to the system by recovering struvite.
- 2) Richard Atwell, STAG, re: items 5 and 6: questioned the sufficiency of the oxidation method, whether tertiary treatment is planned for the future, and what the household cost would be.
- 3) Thomas Maler, re: item 6: felt tertiary treatment was necessary for effective removal of contaminants and that secondary treatment would not protect the environment enough.

5. Wastewater Treatment Plant – Transportation of Materials by Barge

A. Sweetnam gave an overview of the report.

The Committee discussion included the following points:

- Trucks would bring cement and aggregate to the barging point, the concrete would be mixed onsite, and excavated material from the site would be removed by barge and then trucked to its final disposition.
- Barging was part of the agreement in negotiation with the City of Esquimalt for rezoning and was acknowledged in a letter to the CRD from the Province
- McLoughlin site rezoning permit denied and barging was specific to that site

MOVED by Director Desjardins, **SECONDED** by Director Hamilton,
That consideration of the item be postponed until a site is determined.

On the motion, the Committee discussed the following points:

- contract is in negotiation, the RFP required the proponent include barging in the bid and routes and cost would be brought back to committee once there is a contract
- a discussion is needed on where the money would come from to support barging
- how the Province might perceive a delay in the decision
- postponing would not trigger spending but could affect negotiations later if barging becomes a factor
- the bid validity has a limit of 125 days
- there was a commitment to barging

The Chair advised that there may be relevant information that would require a closed portion of the meeting.

MOVED by Director Desjardins, **SECONDED** by Director Hamilton,
That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

DEFEATED
Blackwell, Brice, Brownoff, Sanders, Screech, Seaton, Wergeland **OPPOSED**

The question on postponing the item was called.

DEFEATED
Blackwell, Brice, Brownoff, Fortin, Isitt, Sanders, Screech, Seaton, Wergeland,
Young **OPPOSED**

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That it be recommended to the Capital Regional District Board:
That the Seaterra Program budget be increased by \$8.5 million to cover the incremental cost of the use of barges for transportation of materials.

Discussion included the following topics:

- existing budget
- scope creep
- logistics of barging
- McLoughlin site not approved for building the wastewater treatment plant
- competitive, firm price on barging from the proponent, but barging itself not an active component, would only be triggered upon instruction
- extra cost
- potential to remove the barging from the project and mitigate the impacts financially

The question on the motion was called.

DEFEATED
Alto, Brownoff, Derman, Fortin, Hamilton, Isitt, Sanders, Seaton, Wergeland, Young
OPPOSED

6. Wastewater Treatment Plant – Installation of Advanced Disinfection/Oxidation

A. Sweetnam gave an overview of the report. He also addressed points raised by the delegation Thomas Maler.

On the motion, the Committee discussed the chemistry and technology and the added scope to the project.

MOVED by Director Isitt, **SECONDED** by Director Fortin,
That it be recommended to the Capital Regional District Board:
That implementation of advanced oxidation (ozonation, hydrogen peroxide) be included as part of the proposed procurement contract; and that an increase in the Seaterra Program budget of \$5,221,200 be approved.

CARRIED
Hamilton OPPOSED

7. Seaterra Program and Budget Update No. 11

D. Lokken gave an overview of the report. The Committee received clarification on work being done in the harbour unrelated to the Seaterra Program.

MOVED by Alternate Director Screech, **SECONDED** by Director Seaton,
That it be recommended to the Capital Regional District Board:
That the Seaterra Program and Budget Update No. 11 be received for information.

CARRIED

8. Financial Implications of Seaterra Program's Recent Proponent Announcements

On the motion, D. Lokken provided an overview of the report and the Committee received clarification that McLoughlin Point was mentioned in the last paragraph of the comments section.

MOVED by Director Blackwell, **SECONDED** by Alternate Director Screech,
That the report be received for information.

CARRIED

9. New Business: A Notice of Motion was given during discussion of item 1 and will appear on the June meeting agenda.

MOVED by Director Isitt, **SECONDED** by Alternate Director Screech,
That it be recommended to the Capital Regional District Board:
That the Chair of the Capital Regional District Board write to the Province to inform them
about the decisions made today on items 5 and 6.

CARRIED

10. Motion to Close the Meeting

MOVED by Director Blackwell, **SECONDED** by Director Seaton,
That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district; and (m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED

The Committee moved to the closed session at 12:10 pm.
The Committee rose from the closed session at 1:12 pm without report.

11. Adjournment

MOVED by Director Derman, **SECONDED** by Director Blackwell,
That the meeting be adjourned at 1:13 pm.

CARRIED

CHAIR

RECORDER