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**Minutes of a Meeting of the Core Area Liquid Waste Management Committee  
Held Wednesday, February 12, 2014, in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present: Directors:** G. Young (Chair), D. Blackwell (Vice-Chair), M. Alto, S. Brice, J. Brownoff, V. Derman, B. Desjardins, D. Fortin, C. Hamilton, G. Hill, B. Isitt, J. Herbert (for N. Jensen), V. Sanders (for F. Leonard), L. Seaton, P. Gerrard (for L. Wergeland)

**Staff:** R. Lapham, Chief Administrative Officer; T. Robbins, General Manager, Integrated Water Services; A. Sweetnam, Program Director, Seaterra Program; J. Hull, Transition Advisor, Seaterra Program; S. Henderson, Manager, Real Estate Services; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer; N. More (Recorder)

**Absent:**

The meeting was called to order at 9:30 am.

**1. Approval of Agenda**

**MOVED** by Director Hill, **SECONDED** by Director Derman,  
That the agenda be amended and approved as follows:

- Move the closed portion of the meeting to the end of item 7
- Follow-up on staff report regarding ESR be added under New Business
- Notice of Motion presented by Director Hamilton be added under New Business

**CARRIED**

**MOVED** by Director Hill, **SECONDED** by Director Brice,  
That the addition of the Supplementary Agenda be approved.

**CARRIED**

Item 2 was considered between items 7 and 8.

**3. Adoption of Minutes**

The Committee requested a correction in the November 13 minutes, under item 4 on page 2: the tenth bullet point should read "Macaulay and Clover points pump stations". Also in the November 13 minutes, under item 5 on page 3, the Committee wished to highlight the verbal correction of the staff report as it relates to the third bulleted discussion point; i.e., "none" of the proponents had ability to accommodate the restrictions. In the December 11 minutes, the Committee discussed whether the discussion on "money budgeted for the Environmental and Social Review" had been recorded in sufficient detail.

**MOVED** by Director Desjardins, **SECONDED** by Director Alto,  
That the minutes of the November 13, 2013, (continued on November 28, 2013) as amended and December 11, 2013 (continued on January 08, 2014), with notations, be adopted.

**CARRIED**

**4. Chair's Remarks**

Chair Young remarked on becoming the Chair of the Committee, his alignment with the direction of the Committee, and the importance of procedures regarding delegations and the rules of debate and motions.

**5. Presentations/Delegations**

1) David Langley re agenda item 9: expressed concern that the communication plan for the Seaterra Program mentions public education but not public consultation and asked that the Committee provide advice to the Seaterra Commission on this matter. The delegation provided speaking notes which are on file at Legislative Services.

**6. 2014 Core Area Liquid Waste Management Committee Terms of Reference**

R. Lapham spoke to the report. The Committee discussed wording in section 3 on the composition of the Committee and the potential to move to a delegated authority model once the Seaterra project has become operational. On the motion, the Committee discussion included the following topics:

- the ability of the public to give input on items coming before the Committee and going forward to the Board
- the word "certain" in the preamble on page 1
- adherence to the term on page 3 describing the promotion of innovation in the RFP

**MOVED** by Director Isitt, **SECONDED** by Director Blackwell,

That it be recommended to the Capital Regional District Board:

That the 2014 Core Area Liquid Waste Management Committee terms of reference as attached in Appendix A be approved as amended as follows:

- a) To include Appendix B outlining the relationship with TCAC; and
- b) Section 3.0 Composition – to read "the membership is comprised of all directors on the CRD Board from the following municipalities...."

**CARRIED**

**7. Clover Point Pump Station – Rezoning**

D. Lokken spoke to the report. On the motion, the discussion included the following topics:

- Core Area budget for the build, Seaterra budget for the operational costs, provision of land by City of Victoria
- cycle path width and license for pipeline right of way
- memorandum of understanding (MoU) with City of Victoria to carry the details
- City of Victoria public hearing after signing of MoU and further process if necessary
- archaeology of the region, cultural sensitivity, reburial of found remains as close to original sites as possible, and celebration of history of First Nations of the region

**MOVED** by Director Blackwell, **SECONDED** by Director Isitt,  
That it be recommended to the Capital Regional District Board:

- 1) That this report be received for information; and
- 2) That staff be directed to enter into a memorandum of understanding with the City of Victoria to establish a First Nations reburial site in Beacon Hill Park and that the expenditures of funds for the reburial site be approved.

**CARRIED**

## 2. Motion to Close the Meeting

Item 2 was considered between items 7 and 8.

**MOVED** by Director Seaton, **SECONDED** by Alternate Director Sanders,  
That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the regional district; and (2)(b) the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**CARRIED**

The Committee moved to the closed session at 10:10 am.

The Committee rose from the closed session at 11:05 am without report.

## 8. Draft Letter to Minister Polak Regarding Future Potential to Consider Seaterra Program Timeline Extension to 2020

On the motion, the Committee discussed the intent and implications of the letter and the value of asking only if an actual circumstance arises.

**MOVED** by Director Alto, **SECONDED** by Director Desjardins,  
That the attached letter be revised to add in paragraph 4 "such as unexpected opportunities for innovation" and the revised letter be forwarded to the Province.

**DEFEATED**

**Directors Blackwell, Brownoff, Brice, Isitt, Seaton and Young and  
Alternate Directors Gerrard, Herbert and Sanders OPPOSED**

**MOVED** by Director Brice, **SECONDED** by Alternate Director Sanders,  
That the report be received for information and that no further action be taken.

**CARRIED**

**Directors Alto, Derman, Desjardins, Hamilton, and Hill OPPOSED**

**9. Seaterra Program and Budget Update**

The Committee discussed the potential for local university and college students to have work experience on the Seaterra project; and purchasing policies, contracts, and restricted parties.

**MOVED** by Director Blackwell, **SECONDED** by Director Seaton,  
That it be recommended to the Capital Regional District Board:  
That the report be received for information.

**CARRIED**

**10. McLoughlin Rezoning Update (and presentation)**

A. Sweetnam spoke to the report and presented the main points with MS PowerPoint.

The Committee discussed public engagement and the opportunity for the public and the Directors to take a tour of the site either by land or by boat.

**MOVED** by Director Isitt, **SECONDED** by Director Brice,  
That the report and presentation be received for information.

**CARRIED**

**11. New Business**

- a) **Notice of Motion** for the March 12, 2014, meeting of the Core Area Liquid Waste Management Committee, Director Hamilton, re: an amendment to the Core Area Liquid Waste Management Plan (Amendment #10).

*That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:*

*That an application be made to the Minister of Environment to amend the Core Area Liquid Waste Management Plan (Amendment #10) to permit the construction and operation of a tertiary level wastewater treatment plant in Colwood with resource recovery and beneficial use of biosolids, with completion by 2016 or earlier; and*

*That the City of Colwood be required to use its own resources to prepare the amendment and undertake public consultation including all supporting documents, consultants' reports, environmental studies etc. as required to obtain the Minister's approval; and*

*That the Capital Regional District accept the City of Colwood's proposal that the City will assume all risk, costs and revenues associated with the finance, design, construction, operation, maintenance, and future upgrading of the wastewater treatment plant in Colwood, and that the City of Colwood will pay its share of all Core Area Liquid Waste Management Plan costs up to and including 2014 and cease contributions to costs associated with the planning, design and construction of the sewage treatment and biosolids management facilities currently proposed at McLoughlin Point and Hartland Landfill after that; and*

*That the City of Colwood be required to use its own resources to prepare the legal agreement referenced above for the approval of the Capital Regional District.*

- b) **Clarification:** the report requested of staff at the December 11/January 8 meeting on the money allocated to an Environmental and Social Review, as shown in the minutes, will be brought to the Committee at the March 12, 2014, meeting.

**12. Adjournment**

**MOVED** by Director Derman, **SECONDED** by Director Hill,  
That the meeting be adjourned at 12 pm.

**CARRIED**

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CHAIR

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RECORDER