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**REPORT TO CORE AREA LIQUID WASTE MANAGEMENT COMMITTEE
MEETING OF WEDNESDAY, JULY 24, 2013**

SUBJECT CORE AREA WASTEWATER TREATMENT PROGRAM & BUDGET UPDATE

ISSUE

The Commission must report in writing, at least once every 30 days, on the progress of the Core Area Wastewater Treatment Program. During budget discussions, the Committee requested interim financial reporting on the Program.

BACKGROUND

Attached is an interim 2013 financial update for the Core Area Wastewater Treatment Program (Schedule A) year-to-date to May 31, 2013, as well as the original CAWTP Financial Plan which was distributed in March 2013 (Schedule B). The Commission has selected proponents for the Wastewater Treatment Plant but there are no direct capital construction costs in this regard. Consulting costs related to generic document preparation for RFP and RFQ documents are included in Common Costs and specific technical documentation costs are allocated to the relevant projects.

ALTERNATIVES

1. That the Core Area Liquid Waste Management Committee receive this report for information.
2. That the Core Area Liquid Waste Management Committee ask for additional financial information.

FINANCIAL IMPLICATIONS

The 2013 project costs are currently in line with the current 2013 financial plan. This update is based on the 2013 budget only and does not include previous costs incurred on the project. The reporting from the Commission relates to total costs of the Program, including costs incurred in previous years and projected to final project completion.

CONCLUSION

The costs are in line with the 2013 approved budget and the Committee will receive additional information in future monthly updates.

RECOMMENDATION

That the Core Area Liquid Waste Management Committee receive this report for information.

Diana E. Lokken, Dip Bus Admin, CMA
General Manager, Corporate Services

J.A. (Jack) Hull, P.Eng., MBA
Interim Program Director
Core Area Wastewater Treatment Program

Robert Lapham, MCIP, RPP
Chief Administrative Officer
Concurrence

Attachments: Schedules A and B

**2013 Program Summary Report
Year to Date 31-May-2013**

SCHEDULE A-1

	<u>Budget</u>	<u>Cost to Date</u>	<u>Commitments Unpaid</u>	<u>Total CTD + CU</u>	<u>Forecast 2013</u>	<u>Variance</u>
CAWTP - WW Treatment						
CAWTP - WW Treatment, Outfall, Harb Wastewater Treatment - McLoughlin	16,097,000	6,799,158	1,915,920	8,715,078	16,097,000	0
CAWTP - Conveyancing						
Conveyancing-Pump Stns, Pipes, Tank	16,921,000	278,709	1,675,867	1,954,576	16,921,000	0
CAWTP - Biosolids & Energy Facility						
CAWTP - Biosolids Energy Biosolids Plant/Energy Ct-Hartland	27,090,000	268,316	19,771,810	20,040,126	27,090,000	0
COMMON COSTS *	5,307,000	1,289,305	3,321,798	4,611,103	5,307,000	0
TOTAL	<u>65,415,000</u>	<u>8,635,488</u>	<u>26,685,395</u>	<u>35,320,883</u>	<u>65,415,000</u>	<u>0</u>

* Note: in the approved plan, common costs were distributed amongst the three components. These will be allocated as the project progresses.

**Core Area Wastewater Treatment Program
Project Management Expenditure Report
Year to Date 31-May-2013**

SCHEDULE A-2

	<u>2013 Budget</u>	<u>Year to Date Actuals</u>	<u>Commitments</u>	<u>Actuals + Commitments</u>	<u>Budget Remaining</u>
CAPITALIZED COSTS					
Salaries and Wages	1,046,000	316,010		316,010	729,990
**Consultants	3,370,000	613,527	3,192,103	3,805,630	(435,630)
Allocations - Finance	22,000	9,125		9,125	12,875
Allocations - IT	32,000	15,750		15,750	16,250
Allocations - Human Resources	57,000	23,600		23,600	33,400
Allocations - Other (OutReach, Admin)	70,000	27,255		27,255	42,745
Rentals and Leases	227,000	88,407	115,926	204,333	22,667
Operating - Other Costs	199,000	89,978	13,769	103,747	95,253
	<u>5,023,000</u>	<u>1,183,652</u>	<u>3,321,798</u>	<u>4,505,450</u>	<u>517,550</u>
TOTAL	<u>5,023,000</u>	<u>1,183,652</u>	<u>3,321,798</u>	<u>4,505,450</u>	<u>517,550</u>

* Note: in the approved plan, common costs were distributed amongst the three components. These will be allocated as the project progresses.

** Note: there is \$444,596 posted into Consultants Project Management that relate to McLoughlin rather than the general project - they are being transferred to the appropriate account under Wastewater Treatment - McLoughlin for future reporting

**Core Area Wastewater Treatment Program
Commission Expenditure Report
Year to Date 31-May-2013**

SCHEDULE A-3

	<u>2013 Budget</u>	<u>Year to Date Actuals</u>	<u>Commitments</u>	<u>Actuals + Commitments</u>	<u>Budget Remaining</u>
CAPITALIZED COSTS					
Salaries and Wages	174,000	36,419	0	36,419	137,581
Allocations - Finance	0	0		0	0
Allocations - IT	0	0		0	0
Allocations - Human Resources	0	0		0	0
Allocations - Other (OutReach, Admin)	0	0		0	0
Travel	27,000	3,800	0	3,800	23,200
Operating - Other Costs	83,000	65,433	0	65,433	17,567
	<u>284,000</u>	<u>105,652</u>	<u>0</u>	<u>105,652</u>	<u>178,348</u>
TOTAL	<u>284,000</u>	<u>105,652</u>	<u>0</u>	<u>105,652</u>	<u>178,348</u>

Note 1: in the approved plan, common costs were distributed amongst the three components. These will be allocated as the project progresses.

Note 2 Computers/Tablets and software are included in the Project Management Costs.

**Core Area Wastewater Treatment Program
Commission Expenditure Report
Year to Date 31-May-2013**

SCHEDULE A-3

	<u>2013 Budget</u>	<u>Year to Date Actuals</u>	<u>Commitments</u>	<u>Actuals + Commitments</u>	<u>Budget Remaining</u>
CAPITALIZED COSTS					
Salaries and Wages	174,000	36,419	0	36,419	137,581
Travel	27,000	3,800	0	3,800	23,200
Operating - Other Costs	83,000	65,433	0	65,433	17,567
	<u>284,000</u>	<u>105,652</u>	<u>0</u>	<u>105,652</u>	<u>178,348</u>
TOTAL	<u>284,000</u>	<u>105,652</u>	<u>0</u>	<u>105,652</u>	<u>178,348</u>

Note 1: in the approved plan, common costs were distributed amongst the three components. These will be allocated as the project progresses.