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**Minutes of a Meeting of the Core Area Liquid Waste Management Committee  
Held Wednesday, March 13, 2013, in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present: Directors:** D. Blackwell (Chair), J. Brownoff (Vice-Chair), M. Alto (9:48), S. Brice, C. Coleman (for D. Fortin), V. Derman, B. Desjardins, S. Gudgeon (for G. Young), C. Hamilton, G. Hill, J. Herbert (for N. Jensen), V. Sanders (for F. Leonard), P. Madoff (for B. Isitt), L. Seaton, L. Wergeland

**Staff:** R. Lapham, Chief Administrative Officer; J. Hull, Interim Project Director, Core Area Wastewater Treatment Program; T. Brcic, Deputy Program Director, Core Area Wastewater Treatment Program; H. Gibson, Senior Manager, Environmental Partnerships; G. Harris, Senior Manager, Environmental Protection; R. Sharma, Senior Manager, Finance; D. Telford, Senior Manager, Environmental Engineering; N. More, Committee Clerk (recorder)

The meeting was called to order at 9:30 a.m.

**1. Approval of Agenda**

The Chair introduced the supplementary agenda and informed the Committee that the Core Area Wastewater Treatment Program (CAWTP) fairness advisor had been consulted about the request by delegation 4.1) to speak on sewage treatment processes. The recommendation was to decline hearing the delegation for reasons related to the Request for Qualifications (RFQ) soon to be released.

On the motion, the Committee discussed the following points:

- The opportunity to hear about an alternative treatment process
- Fairness considerations for the potential proponents
- The RFQ and Request for Proposals process for hearing from proponents
- The role of the fairness advisor

**MOVED** by Alternate Director V. Sanders, **SECONDED** by Alternate Director Herbert, That delegation 4.1) be denied, delegations 4.2) and 4.3) be accepted, and correspondence item 5.c. be added to the agenda and that the agenda be approved as amended.

**CARRIED**

**Directors Derman, Desjardins, Hamilton and Hill OPPOSED**

Director Hill left the meeting at 9:40 a.m.

**2. Adoption of Minutes**

**MOVED** by Alternate Director Herbert, **SECONDED** by Director Brice, That the minutes of the February 13, 2013, meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks**

**4. Presentations/Delegations**

Item 4.1) was not added to the agenda.

- 2) John Newcomb, re: agenda items 5.a. and 6: spoke in favour of a full evaluation of the Titus Infrastructure proposal. He expressed disagreement with the federal and provincial regulations. On item 6, he expressed disagreement with conclusions. The speaking notes submitted by the delegation are filed at Legislative Services.
- 3) Susan Low, Esquimalt-Royal Roads Green Party Constituency Association, re agenda items 5 and 7: commented that the correspondence from the Mayors of Esquimalt and Colwood suggest that the sewage treatment plan Amendment 8 doesn't meet the needs of taxpayers.

Director Alto entered the meeting at 9:48 a.m.

She spoke of integrated resource management from a report in 2008, other ways to meet environmental needs of the community, and the need for engineers to be part of the design charette.

**5. Correspondence**

- a) Mayor of Esquimalt, March 4, 2013 re: Titus Infrastructure Service Limited Proposal
- b) Mayor of Colwood, March 5, 2013 re: Sewage Treatment
- c) CRD Board Chair, March 11, 2013, response to Mayor of Colwood

On the motion, the Committee discussion included the following topics:

- highlights of the Titus Infrastructure Service Limited proposal
- the need for innovation
- the procurement process and the design process
- the importance of the harbour entrance
- heat and water recovery related to sewer systems and costs
- assumptions in the Official Community Plans as predictors for future planning
- studies by the Committee in the past on struvite and biogas recovery
- allowance for alternate technology but technology that has worked on a large scale
- Municipal realities when hosting infrastructure such as treatment or biosolids plant

**MOVED** by Director Brownoff, **SECONDED** by Director Seaton,  
That the correspondence be received for information.

**CARRIED**

**6. Core Area Liquid Waste Management Plan Programs – 2011 Consolidated Annual Report**

G. Harris spoke to the report and expressed that this was the first time the interrelated programs of the Liquid Waste Management plan had been presented in a consolidated

fashion. Using a PowerPoint presentation, he gave an overview of the various programs, success highlights for 2011, and next steps.

On the motion, the Committee discussed the following points:

- source control in relation to pharmaceuticals and partnerships with the pharmacy association
- stormwater and the assessment of health risks
- toxicity to fish at outfalls and further up the food chain
- federal research and the role of air and water in the arrival of toxins
- monitoring results of the Macaulay and Clover Point outfalls
- what operational effects the sewage treatment plant would have in relation to guidelines for biological contaminants, bacteria and other indicators
- the Inflow and Infiltration program
- that the CRD continued to record a higher medication return rate per capita than the rest of the province
- the broader impacts of successful source control
- Municipal responsibilities in relation to stormwater

**MOVED** by Director Brownoff, **SECONDED** by Director Derman,  
That it be recommended to the Capital Regional District Board:

- 1) That the following reports be received for information and staff be directed to forward each report to the appropriate agency:
  - a) *Core Area Liquid Waste Management Plan 2011 Consolidated Annual Report brochure*
  - b) *Gorge Waterway Initiative 2011 Annual Report; Esquimalt Lagoon Stewardship Initiative 2011 Annual Report; Trucked Liquid Waste Program 2011 Annual Report; executive summaries of the Macaulay and Clover Points Wastewater and Marine Environment Program 2011 Annual Report; Core Area Stormwater Quality Program 2011 Annual Report; Regional Source Control Program 2011 Annual Report; Core Area Inflow & Infiltration Program I&I Analysis Results April 2010 to March 2012; and Onsite Sewage Management Program 2011 Annual Report.*

**CARRIED**

## **7. Design Guidelines for McLoughlin Wastewater Treatment Plant (CAL 13-11)**

J. Hull spoke to the report.

**MOVED** by Director Desjardins, **SECONDED** by Director Hamilton,  
That the Design Guideline Consultation Process (Attachment 2) be approved with the additional stipulation that in the list of participants, of the four members from the Core Area Liquid Waste Management Committee, one member be from Esquimalt and one from Victoria; and direct staff to implement the consultation process; and  
That the Titus Design ideas be included and forwarded to the workshop for consideration.

The Committee discussed that the item on the agenda covered architectural design guidelines, not process designs. The Committee discussed architectural design as a matter of taste, the consultation charette process and that design guidelines were a starting point, proponents would interpret the guidelines, innovation was not precluded and the shape of the building will be dictated by the treatment process.

On a motion to divide the main motion, the Committee discussed the importance of the site as the gateway to Canada from the standpoint of the harbour entrance and the importance of including a public art component in the design guidelines.

**MOVED** by Alternate Director Madoff, **SECONDED** by Director Brownoff,  
That the motion be divided into two parts.

**CARRIED**

**MOVED** by Director Desjardins, **SECONDED** by Director Hamilton,

1) That the Design Guideline Consultation Process (Attachment 2) be approved with the additional stipulation that in the list of participants, of the four members from the Core Area Liquid Waste Management Committee, one member be from Esquimalt and one from Victoria; and direct staff to implement the consultation process.

**CARRIED**

2) That the Titus Design ideas be included and forwarded to the workshop for consideration.

**DEFEATED**

**Alto, Blackwell, Brownoff, Brice, Derman, Coleman, Madoff, Herbert, Sanders, Seaton, Wergeland OPPOSED**

**8. New Business:** There was none.

**9. Motion to Close the Meeting**

**MOVED** by Director Brice, **SECONDED** by Director Brownoff,

That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED**

The Committee moved to the closed session at time 11:04 a.m.

The Committee rose from the closed session at 11:45 a.m. without report.

**10. Adjournment**

**MOVED** by Director Brownoff, **SECONDED** by Alternate Director Sanders,  
That the meeting be adjourned at 11:45 a.m.

**CARRIED**

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CHAIR

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COMMITTEE CLERK