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**Minutes of a Meeting of the Core Area Liquid Waste Management Committee**
**Held June 13, 2012 in the Board Room, 625 Fisgard St., Victoria, BC**

**Present:** **Directors:** D. Blackwell (Chair), L. Wergeland (Vice-Chair), S. Brice, J. Brownoff, C. Coleman (for M. Alto),V. Derman, B. Desjardins, D. Fortin, C. Hamilton, G. Hill, B. Isitt, V. Sanders (for F. Leonard), G. Young
**Staff:** K. Daniels, Chief Administrative Officer; J. Hull, General Manager, Integrated Water Services; L. Hutcheson, General Manager, Environmental Sustainability; T. Brcic, Project Manager, Core Area Wastewater Treatment Program; H. Raines (recorder)
**Absent:** J. Herbert (for N. Jensen)

The meeting was called to order at 9:31 am.

**1. Approval of Agenda**

**MOVED** by Director Derman, **SECONDED** by Director Hill,
That the agenda be approved as circulated.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director Wergeland, **SECONDED** by Director Derman,
That the minutes of the May 9, 2012 meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks –** There were no Chair's remarks.

**4. Presentations/Delegations –**There were no presentations.

Directors Brice and Fortin entered the meeting at 9:32 am.

**5. Private, Non-Profit and Educational Sector Information Updates (EHQ 12-39)**

L. Hutcheson spoke to the report. This information has gone to Environmental Sustainability Committee, and it was requested that staff broaden the scope to include non-profit and educational groups.

**MOVED** by Director Derman, **SECONDED** by Director Desjardins,
That the Core Area Liquid Waste Management Committee endorse the process for the private, non-profit and educational sector information updates as outlined in the attached staff report.

Directors Hamilton and Isitt entered the meeting at 9:35 am.

Discussion followed. Topics included:

- Frequency and structure of proposed workshop
- The importance of keeping the workshops as information sessions, not an opportunity to address specific projects
- The need to keep the RFP/RFQ process objective

Call to question on the motion:

**DEFEATED**

Blackwell, Brice, Brownoff, Fortin, Isitt, Sanders, Wergeland, Young **OPPOSED**

**6. New Business –** There was no new business.

**7. Motion to Close the Meeting**

**MOVED** by Director Brownoff, **SECONDED** by Director Wergeland,
That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1) (e) the acquisition, disposition or expropriation of land or improvements.

Committee moved to the closed session at 10:02 am.
Committee rose from the closed session at 10:22 am without report.

**8. Adjournment**

**MOVED** by Director Brownoff, **SECONDED** by Director Wergeland,
That the meeting be adjourned at 10:22 am.

**CARRIED**

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**CHAIR**