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**Minutes of a Meeting of the Core Area Liquid Waste Management Committee
Held Wednesday, June 10, 2009, in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: J. Brownoff (Chair), B. Desjardins (Vice Chair), D. Blackwell, S. Brice, J. Cullington (for D. Saunders 10:23 a.m.), J. Herbert (for C. Causton), V. Derman, D. Fortin (9:17 a.m.), G. Hill, W. Hunter (for F. Leonard), C. Thornton-Joe, L. Wergeland, and G. Young. Staff: J. Balogh, T. Brcic, K. Daniels, D. Kalynchuk, J. Hull, D. Lokken, J. Loveys, A. Orr, and D. Vanmoerkerke (Recorder).

Also Present: Colwood Acting Mayor S. Wysieski, and D. Harper, Westland Resource Group.

Absent: Director P. Lucas.

The meeting was called to order at 9:03 a.m.

1. Approval of Agenda

MOVED by Director Thornton-Joe, **SECONDED** by Director Desjardins, that the agenda be approved as amended, as follows: defer item 2 to the next meeting, and add Dr. S. Peck as a speaker under item 4.

CARRIED

2. Adoption of Minutes – Deferred to next meeting.

3. Chair's Remarks

Chair Brownoff advised that:

- The CALWMC will meet with the Environment committee on June 24 from 9:30 to 10:30 a.m. to discuss integrating solid waste and liquid waste management plans. The regular CALWMC meeting will follow from 10:30 a.m. to 12:30 p.m.
- At the Federation of Canadian Municipalities conference, participants considered asking the federal government to establish a separate wastewater fund, and Minister Baird advised that the government has considered 25% upfront funding as part of its stimulus fund, which the committee may want staff to look into.

Chair Brownoff welcomed Colwood Acting Mayor Wysieski to the meeting who participated in discussion until Alternate Director Cullington arrived.

4. Delegations

a) Dr. Shaun Peck re: items 6 and 8

Regarding item 6, Dr. Peck noted the Inflow and Infiltration (I&I) biennial report did not mention the outcomes to be achieved by the I&I program, and acknowledged the report recognized the importance of managing sanitary sewerage overflow. Regarding item 8, Dr. Peck asked why the staff report did not account for all the expenditures of the previous \$10 million borrowed, and expressed concern about whether federal and provincial governments will cost share the proposed borrowing of \$12 million.

5. Presentations – None.

6. #ESP 09-60 Core Area Liquid Waste Management Plan Inflow and Infiltration Biennial Report for 2007-2008

In speaking to the report, Mr. Cowley highlighted the significant progress made in addressing Inflow and Infiltration (I&I), and acknowledged work done by municipal staff to reduce I&I and to assist in preparing the biennial report. A focus in 2009-2010 will be on preparing a strategy to address I&I that comes from private property.

In response to questions, Mr. Cowley advised:

- Sewage regulation requires there be no more than one overflow every five years, on average, for the whole sewer network.
- The number of flow monitoring stations within the municipal and regional infrastructure has increased, and there are eight to 10 rain gauges throughout the region.
- CRD and municipal staff are working together to: a) review techniques to enhance monitoring and identify options to encourage private property owners to reduce I&I; b) review other jurisdictions' best practices, c) address stormwater management, including the use of rain gardens, and d) consider the impacts of climate change on I&I and stormwater.
- Technology is not available to effectively meter sanitary flow coming from private property.
- Adequate storm events are needed to determine the results of rehabilitation work undertaken by municipalities. More results will be provided when there is more rainfall.
- Rehabilitated pilot areas provide information on the most cost effective ways to eliminate I&I and, when expanded out, municipal averages will come down.

As requested, Mr. Cowley agreed to provide Esquimalt with specific data relating to the work that has been done within the municipality.

Suggestions raised included:

- Contact the City of Portland to learn about their successful approach to ensuring stormwater does not get into their pipes.
- Mention in the report that Oak Bay has developed a plan to separate its combined sewers in Uplands.
- Add I&I website link to the report.
- Take a more global approach to benefits gained by dealing with I&I and stormwater.
- Add in future versions of the report, time-based reporting over capital expenditures across time, and I&I flows as a ratio to full volume to identify hot spots.

A discussion ensued on whether municipalities or the regional district should be responsible for reducing I&I. It was suggested that a cost allocation system be set up to encourage municipalities to take the lead in reducing I&I.

MOVED by Director Blackwell, **SECONDED** by Director Wergeland, that.

- 1) the Inflow and Infiltration biennial report be received for information; and
- 2) staff be directed to submit the report to the Ministry of Environment.

CARRIED

7. #EHQ 09-59 Westland Resource Group Inc. Contract Extension – CAWTP

Mr. Kalynchuk advised the purpose of extending the contract of Westland Resource Group Inc. (WRG) is to complete siting and environmental tasks for the core area and west shore wastewater treatment project. Mr. Kalynchuk then addressed the following concerns:

- Work to be undertaken by WRG is cost sharable under existing planning agreements, and the provincial and federal governments are supportive of the CRD's planning work to date.
- Macaulay Point is identified in the Liquid Waste Management Plan (LWMP) as a possible treatment location although an official request to DND for the land has not been made. If not a chosen site, it will be taken off the table when an amendment goes forward. The status of McLoughlin Point will be assessed after a risk assessment.
- Dialogue with municipal staff will continue as work progresses.
- WRG is gathering general data. More information will be provided on First Nations discussion as we move forward with more certainty.
- The peer review team was asked to evaluate information provided by the CRD's consultants and to provide ideas they may have regarding siting, and it was their opinion that appeared in the media and not the official position of the CRD. Significant effort has been made to keep Colwood and the CALWMC informed of siting options in the west shore.
- Maps will be released later today to make the public aware of the sites being considered and to prepare them to participate in dialogue.
- A competitive process was undertaken when WRG was first selected and they continue to remain competitive.
- WRG is up to speed about all the work done to date by the Associated Engineering/ CH2M Hill team.

MOVED by Director Fortin, **SECONDED** by Director Brice, that it be recommended to the CRD Board that:

- 1) the contract of Westland Resource Group Inc. be increased by \$620,572 to enable completion of the work described in Appendix B; and
- 2) the work be funded from the core area and west shore wastewater treatment capital fund, which is cost-shared under the planning agreement.

CARRIED
Derman, Desjardins, Hill OPPOSED

8. #EHQ 09-57 Bylaw No. 3615, A Bylaw to Authorize Borrowing of \$12 Million for the Estimated Cost of Works Relating to the Core Area and West Shore Wastewater Treatment Program – CAWTP

Mr. Kalynchuk summarized the need to borrow \$12 million to fund the next stage of the project to mid-2010, and provided a breakdown of expenses from the \$10 million borrowed under Bylaw No. 3461, as requested by Dr. Peck. A copy will be provided to committee members.

Concern was expressed about the CRD borrowing money without commitment from senior levels of governments that they are comfortable with funding the direction the CRD is going. Mr. Kalynchuk advised that an agreement is in place for cost sharing by the three levels of government for funding for planning, but the CRD can only apply for the grants after the money has been expended. CRD staff and federal and provincial government staff are in

constant dialogue regarding the direction the CRD is undertaking. The intent is to submit a business case to the provincial and federal governments this fall to seek their commitment.

To address concerns raised about the CRD borrowing money, Mr. Daniels suggested including a letter with the progress report to be sent to the province by the end of June that requests: a) confirmation that work done to date meets provincial requirements, and b) a funding commitment.

Alternate Director Cullington arrived during discussion at 10:23 a.m.

Mr. Kalynchuk clarified the \$12 million is to complete the planning stage and for potential land acquisition. It is critical to continue the planning work, and it may be wise to move forward with potential land acquisition, at the discretion of the committee, in order to meet the CRD's commitment to have full secondary treatment in place by the end of 2016. Including the direction from the committee last week, there is an intense amount of work to be done during the next six months.

Discussion continued on the need to borrow money at this time for land acquisition. It was suggested that it is prudent to check with the minister first to see if what we are proposing is consistent with what the provincial government wants the CRD to accomplish.

MOVED by Director Brice, **SECONDED** by Alternate Director Hunter, that it be recommended to the CRD Board that that Bylaw No. 3615 "Liquid Waste Management Core Area and West Shore Service Loan Authorization Bylaw No. 1, 2009" be introduced and read a first time, read a second time and read a third time.

CARRIED
Cullington, Desjardins, Derman, Hill OPPOSED

Merits and potential consequences of trying to find out at this point in time whether Macaulay Point is available were discussed. Mr. Kalynchuk noted that the CRD has not officially requested the Macaulay Point land from the federal government so it may be appropriate to send a letter to the federal government if the committee decides to proceed with Macaulay Point as a treatment site. Mr. Kalynchuk further suggested resolving the McLoughlin Point issues before making the request about Macaulay Point's availability. WRG will be looking at technical and community issues prior to decisions being made on siting.

MOVED by Alternate Director Herbert, **SECONDED** by Director Fortin, that staff be directed to seek from the federal government whether Macaulay Point is available, and explain that there is no sense in the CRD doing further work on the suitability of Macaulay Point if it is not available.

CARRIED
Wergeland OPPOSED

MOVED by Director Fortin, **SECONDED** by Director Brice, that staff be directed to include with the June 30, 2009, progress report to the province a letter seeking: a) clarity on whether the CRD is meeting the objectives of the province, and b) a commitment to funding.

CARRIED

MOVED by Alternate Director Cullington, **SECONDED** by Director Derman, that no further land acquisition or implementation expenditures occur until we have clear written direction from federal and provincial governments that they will support and will fund their one-third share of project costs.

MOVED by Director Brice, **SECONDED** by Director Hill, that the motion on the floor be referred to staff to report back in the total package that is coming forward on related matters.

CARRIED

9. Development Cost Charges for Core Area and West Shore Wastewater Facilities

Ms. Lokken explained how levying Development Cost Charges (DCC) could be an option to help fund the new wastewater treatment facilities. There was discussion against levying DCCs in the early stages of a debt financed project, and it was suggested the CRD may want to present the proposed bylaw to the municipalities as a model for their consideration and implementation. It was further suggested the proposed DCCs may discourage residential development and constrict future innovation.

MOVED by Director Young, **SECONDED** by Director Hill, that the matter of Development Cost Charges for core area and west shore wastewater facilities be referred back to staff to engage municipal colleagues in dialogue and report back to Committee with a more detailed report.

CARRIED

10. Motion to Close the Meeting and Move *In Camera*

MOVED by Director Hill, **SECONDED** by Director Young, that committee close the meeting and move *in camera* in accordance with the *Community Charter* Part 4, Division 3, Section 90(1) (e) *the acquisition, disposition or expropriation of land or improvements, (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the FOIPP Act, and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the District, could reasonably be expected to harm the interest of the municipality if they were held in public.*

CARRIED

Committee convened the in camera portion of the meeting at 11:33 a.m. and resumed in open session at 12:24 p.m. to rise and report.

11. Rise and Report

The committee reported on the following:

#EHQ 09-61 Report on Program Management Consulting Services – CAWT

- 1) That Stantec be approved as the program management firm; and
- 2) That Capital Regional District staff be authorized to enter into negotiations with Stantec to develop a consulting services agreement to be approved by the Core Area Liquid Waste Management Committee and the Board.

12. New Business

Saanich East/North Oak Bay Siting and Community Engagement Process – CAWTP

Using a PowerPoint presentation, Mr. Harper provided an overview of the siting and community engagement process for the Saanich East/North Oak Bay (SENOB) area, including:

- purpose of the public process
- goals of public involvement
- context of public involvement to date
- process and schedule of public involvement program and activities
- use of display boards, maps, website and survey to involve the public.

In response to the presentation, the following suggestions were made:

- Put emphasis on being committed to sewage treatment instead of the Ministry of Environment's order to do so.
- Set up forums in local recreation centres to get input and feedback from the general public.
- Do not use pins on a map approach for the public to suggest alternative locations for a treatment facility since it could solicit unreliable input.
- Have a shortened one-page survey in addition to the proposed four-page survey.
- Reschedule the workshop so that it is not held on a Monday evening.
- Encourage community members to speak up by having an open forum and stay away from small group discussions.
- Re-think wording to describe the area now referred to as Cedar Hill Corner.
- Demonstrate to the public what they can expect from having a treatment facility in their community.
- Hold a public meeting in Oak Bay.

MOVED by Director Hill, **SECONDED** by Director Wergeland, that the report be received as information on the siting and community engagement process in Saanich East-North Oak Bay.

CARRIED

On motion, the meeting adjourned at 12:46 p.m.

Chair