



**Minutes of a Meeting of the Core Area Wastewater Treatment Project Board
Held Thursday, April 22, 2021 in CRD Center for Engagement, 625 Fisgard Street, Victoria,
BC**

Members: D. Fairbairn (Chair) (EP); D. Hayden (Vice-Chair); T. Stanley (EP); D. Howe;
C. Smith; B. Eaton; R. Lapham;

CRD Staff: D. Clancy, Project Director; E. Scott, Deputy Project Director; E. Russell (recorder);

*EP= Electronic Participation

The meeting was called to order at 9:37 AM.

1. Territorial Acknowledgement

Chair Fairbairn provided a territorial acknowledgement.

2. Approval of Agenda and Statement of No Conflict

The members stated they had no conflict with the agenda items.

MOVED by B. Eaton, **SECONDED** by C. Smith,

That the circulated agenda be approved.

CARRIED

3. Safety Minute

D. Clancy provided a safety minute about the “Dutch Reach” which is a way of opening your vehicle door with the right hand and checking for cyclists before opening your door, in order to prevent dooring which can cause serious injuries to cyclists.

4. Approval of the March 30, 2021 Meeting Minutes.

MOVED by T. Stanley, **SECONDED** by D. Hayden,

That the minutes of the March 30, 2021 meeting be approved.

CARRIED

5. Report of the Chair

The Chair reminded the Project Board that the May meeting will be the Project Board’s final meeting.

6. Presentations and Delegations

No registrations/delegations

7. Project Board Business

7.1. Verbal Update for Information: Project progress to April 15, 2021

D. Clancy provided a verbal update of progress on the Project up to April 15, 2021

- 2.6 million hours have been worked on the Project;
- In March 2021 there was one recordable safety incident that was reviewed at the Project Board's March 2021 meeting.
- Arbutus Attenuation Tank is the only remaining active construction site: work on the Trent Forcemain is now focused on restoration and landscaping.
- An update on construction progress to date:
 - Mcloughlin Point Wastewater Treatment Plant: the exterior sign has been installed;
 - Clover Point Pump Station: public realm improvements are nearing completion, the inlet channel cleaning will be completed in the summer. The City of Victoria has requested further changes to parking and access to the entrance of Clover Point, which will be undertaken by the Project's contractor and paid for by the City of Victoria;
 - Macaulay Point Pump Station: installation of First Nation's art will be completed in the near term;
 - Residuals Treatment Facility: the facility is producing Class A Biosolids and we are awaiting the Independent Certifier's certification. There are currently some issues with the digestion process, however actions are being taken to correct the issue and it should be resolved soon.
 - Arbutus Attenuation Tank: the roof is undergoing leak testing and wet testing of the facility is anticipated to be completed in April.
 - Trent Forcemain: pipe installation is complete.

8. Correspondence

8.1. Email received from K. Eirikson March 28, 2021 Re: Clover Point Pump Station

D. Fairbairn noted that an email was received from Ms. Eirikson regarding Clover Point Pump Station.

9. New Business

9.1. Confirmation of upcoming meeting dates:

1. Next Project Board Meeting: May 19, 2021
2. Next Core Area Liquid Waste Management Committee Meeting: TBD

10. Motion to Close the Meeting

MOVED by C. Smith, **SECONDED** by D. Howe,

That the Core Area Wastewater Treatment Project Board meeting be closed in accordance with the Community Charter: Part 4, Division 3 90(1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

11. Adjournment

The Project Board moved to closed session at 9:58 AM
On motion the meeting adjourned at 11:30 AM

CHAIR

RECORDER