



**Minutes of a Meeting of the Core Area Wastewater Treatment Project Board
Held Thursday June 27, 2019 in Room 652, 6th Floor, 625 Fisgard Street, Victoria, BC**

Members: B. Eaton (Acting Chair); D. Hayden; R. Lapham; T. Stanley. D. Howe C. Smith

CRD Staff: D. Clancy, Project Director, E. Scott, Deputy Project Director; E. Russell (recorder)

Regrets: D. Fairbairn (Chair);

The meeting was called to order at 9:00 a.m.

1. Territorial Acknowledgement

Acting Chair Eaton provided a territorial acknowledgement

2. Approval of Agenda and Statement of No Conflict

The members stated they had no conflict with the agenda items.

MOVED by T. Stanley, **SECONDED** by D. Howe,
That the circulated agenda be approved.

CARRIED

3. Safety Minute

D. Clancy provided the safety minute on Lock-out Tag-Out. Lock-out Tag-out procedures prevent hazardous situations where workers could otherwise be injured.

4. Approval of the May 31, 2019 Meeting Minutes.

MOVED by T. Stanley, **SECONDED** by R. Lapham,
That the minutes of the May 31, 2019 meeting be approved.

CARRIED

5. Approval of the June 19, 2019 Special Meeting Minutes.

MOVED by D. Howe, **SECONDED** by R. Lapham,
That the minutes of the June 19, 2019 special meeting be approved.

CARRIED

6. Report of the Chair

The Chair did not give a formal report.

7. Presentations/Delegations

- No one registered to speak.

8. Project Board Business

8.1. Staff Report for Information: Wastewater Treatment Project May 2019 Monthly Report

MOVED by D. Howe, **SECONDED** by T. Stanley,
That the Staff Report, Wastewater Treatment Project Monthly Report – May 2019, be received for information and forwarded to the Core Area Liquid Waste Management Committee and CRD Board for information.

CARRIED

- D. Clancy and E Scott provided an overview of the May 2019 Monthly report including:
- safety overview, including that this month there were two recordable incidents;
 - reviewed expenditures over the period; and
 - provided an updated on progress on the different components of the Project.

9. New Business

9.1. Confirmation of upcoming Meeting Dates:

1. Next Project Board Meeting: Thursday July 25, 2019
2. Next Core Area Liquid Waste Management Committee Meeting: Wednesday, July 17, 2019

10. Motion to Close the Meeting

MOVED by C. Smith, **SECONDED** by T. Stanley,

That the Core Area Wastewater Treatment Project Board meeting be closed in accordance with the Community Charter: Part 4, Division 3 90(1)(i) *the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED

11. Adjournment

The Project Board moved to closed session at 9:37am
On motion the meeting adjourned at 11:00am