



**Minutes of a Meeting of the Core Area Wastewater Treatment Project Board
Held Thursday, June 28, 2018 in the Boardroom, 625 Fisgard Street, Victoria, BC**

Members: B. Eaton (Acting Chair); D. Hayden; D. Howe; C. Smith; T. Stanley; R. Lapham

Regrets: D. Fairbairn (Chair)

CRD Staff: D. Clancy, Project Director, E. Scott, Deputy Project Director; R. Mattiuz (recorder)

The meeting was called to order at 9:00 a.m.

1. Approval of Agenda and Statement of No Conflict

The members stated they had no conflict with the agenda items.

MOVED by C. Smith, **SECONDED** by D. Howe,
That the agenda be approved as circulated.

CARRIED

2. Safety Moment

D. Clancy provided the safety moment, reviewing WorkSafeBC statistics of new and young workers.

Discussion ensued regarding marijuana legalization and staff highlighted that although personal consumption will be legal on October 17, 2018 being impaired by marijuana will still be prohibited at work, similar to alcohol consumption/impairment.

3. Approval of the May 31, 2018 Meeting Minutes

MOVED by D. Hayden, **SECONDED** by R. Lapham,
That the minutes of the May 31, 2018 meeting be approved.

CARRIED

4. Report of the Chair

The Chair reported the following:

- B. Eaton (Vice-Chair) is acting Chair for this meeting in the Chair's (D. Fairbairn's) absence; and
- there are several discussion items for today but no decision items.

5. Presentations/Delegations,

There were no presentations or delegations.

6. Project Board Business

6.1. Staff Report for Information: Wastewater Treatment Project Monthly Report – May 2018

D. Clancy provided a summary presentation on the Monthly Report and reported on the following:

- a review of the safety statistics and incidents over the reporting period, and noted HRP's McLoughlin Point WWTP Project Safety Advisory Group's kickoff meeting that occurred on May 1);
- discussion ensued with respect to creating further safety committees/groups for Kenaidan and other major contractors as the Project progresses;
- reviewed cost management, forecast and budget expenditures;
- changes in the status of key permits;
- discussion ensued on the environmental incident that occurred in May and staff confirmed the Project's Environmental Manager reviewed the results of HRP's testing and confirmed interpretation of the results; and

- summary of onsite construction activities – McLoughlin Point WWTP progress, Ogden Point, Clover Point Pump Station, Macaulay Pump Station and Macaulay Forcemain; and
- discussion ensued on graffiti on signage at Clover Point and replacement of signs.

E. Scott provided a summary presentation on the Monthly Report and reported on the following:

- Clover Forcemain and Residual Solids Conveyance Line contracts;
- Residuals Treatment Facility progress; and
- communications update.

Discussion ensued on remediating contaminated soil at the Wastewater Treatment Project site and staff confirmed continuing efforts with HRP.

MOVED by D. Howe, **SECONDED** by C. Smith,
That the Staff Report, Wastewater Treatment Project Monthly Report – May 2018, be received for information and forwarded to the Core Area Liquid Waste Management Committee and CRD Board for information.

CARRIED

7. Correspondence

There was no correspondence over the period.

CARRIED

8. New Business

8.1. Confirmation of upcoming Meeting Dates:

- Next Project Board Meeting: Thursday, July 26, 2018
- Next Core Area Liquid Waste Management Committee Meeting: October 10, 2018

9. Motion to Close the Meeting

MOVED by T. Stanley, **SECONDED** by R. Lapham,
That the Core Area Wastewater Treatment Project Board meeting be closed in accordance with the Community Charter, **Part 4, Division 3, 90(1) (m)** a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED

10. Adjournment

The Project Board moved to closed session at 9:40a.m.
The Project Board rose from its closed session at 1:00 p.m. without report.
On motion the meeting adjourned at 1:00 p.m.

CHAIR

RECORDER