

Wastewater Treatment Project



April 2017 Monthly Report
May 2, 2017

Aligning Project Activity and Financial Reporting

- The first quarterly report was presented to the Project Board on April 4, 2017.
- The quarterly report covered activities in the reporting period of December 25, 2016 to March 24, 2017 but reported financial information to the end of February 2017.
- To align the activity and financial reporting for the WTP, the Project Team proposes that the full April 2017 monthly report be received by the Project Board at its June 6, 2017 meeting.
- This would allow the next and subsequent monthly reports to cover activities and financial information for the same reporting period.

Summary of Communications and Engagement Activities: April

Stakeholder Meetings held with:

- James Bay Neighbourhood Association
- Macaulay Elementary School
- James Bay Community School
- Vic West Community Association

Hosted Two Community Information meetings (300 plus attendees):

- publicized through mailed notices to residents, email, newspaper advertisements, social media, and website update.
- 27 team members with expertise in a variety of areas were available to answer questions

Communications and Engagement Activities: April cont.

- Posted a Project Update Report (#1) to the Project website and had it available at the Community Information Meetings
- Posted to the Project website the answers to questions frequently-asked at the community meetings
- Continued to correspond with James Bay Neighbourhood Association;
- Responded to e-mailed inquiries
- Set up the Project Public Information line
- Posted a Project Update Report (#2) to the Project website and mailed it to 7,500 households in James Bay
- Prepared Construction Notices for upcoming work
- Developed Terms of Reference for Esquimalt Liaison Committee
- Posted Fact Sheets on Noise and Odour to the Project website

Summary of Communications and Engagement Activities: November - April

	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	Total Meetings
Municipal Permitting and Planning meetings	Township of Esquimalt Council (2) Township of Esquimalt Staff (2)	Township of Esquimalt Staff	Township of Esquimalt Council (2) Design Review Committee Advisory Planning Commission	Township of Esquimalt Council (3) Design Review Committee (2)	Township of Esquimalt Staff		14
	City of Victoria Council (2) City of Victoria Staff		City of Victoria Council City of Victoria Staff	City of Victoria Council (2)	City of Victoria	City of Victoria Council City of Victoria Staff	9
		District of Saanich Council		District of Saanich Staff	District of Saanich Staff		3

Summary of Communications and Engagement Activities: November - April

	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	Total Meetings
Community Engagement Meetings		James Bay Neighbourhood Association	James Bay Neighbourhood Association		James Bay Neighbourhood Association	James Bay Neighbourhood Association	4
		Fairfield Gonzales Community Association and Land Use Committee (2)	Fairfield Gonzales Community Association and Land Use Committee			Community Information Meetings (2)	5
			Community Information Open Houses (3)			Vic West Community Association	4
			Clover Point immediate residents meeting				1
						Macaulay School PAC James Bay Community School PAC	2

Summary of Communications and Engagement Activities: November - April

	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	Total Meetings
Stakeholder Engagement Meetings	Department of National Defence	Department of National Defence	Department of National Defence	Department of National Defence	Department of National Defence	Department of National Defence	6
		Mayor Helps and DVBA, GVHA, Tourism Victoria, City of Victoria, Chamber of Commerce					1
		Greater Victoria Harbour Authority	Greater Victoria Harbour Authority	Greater Victoria Harbour Authority		Greater Victoria Harbour Authority	4

Total number of meetings from November to April (including Municipal Permitting and Planning, Community Engagement, and Stakeholder Engagement) = 62