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## **Minutes of a Special Meeting of the Core Area Wastewater Treatment Project Board Held Monday, January 30, 2017 in the Boardroom, 625 Fisgard Street, Victoria, BC**

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**Present:** **Members:** D. Fairbairn (Vice Chair); J. Burke; B. Eaton; R. Lapham; C. Smith  
**CRD Staff:** D. Clancy, Project Director; E. Scott, Deputy Project Director; N. Chan, CFO; D. Andrews, Construction Manager; K. Madill, WWTP Project Manager; K. Quale, Communications Coordinator; D. Dionne (recorder)  
**Regrets:** J. Bird (Chair); D. Howe  
**Also in Attendance:** S. Singh, Bennett Jones LLP

Project Board members convened at 1:07 p.m. and the meeting was delayed until the arrival of the Vice Chair.

The meeting was called to order at 1:27 p.m.

### **1. Approval of Agenda and Statement of No Conflict**

The members stated they did not have a conflict of interest with any of the agenda items.

**MOVED** by C. Smith, **SECONDED** by J. Burke,  
That the agenda be approved as circulated.

**CARRIED**

### **2. Approval of the January 10, 2017 Minutes**

**MOVED** by B. Eaton, **SECONDED** by C. Smith,  
That the January 10, 2017 minutes be approved.

**CARRIED**

### **3. Report of the Chair**

Vice Chair Fairbairn noted that Chair Bird sends her regrets as she is unable to attend due to a conflicting schedule. He remarked on the following items:

- The Township of Esquimalt-initiated zoning bylaw process is proceeding on schedule: on February 6 Esquimalt Council will consider the zoning amendment bylaw for a first and second reading.
- The Development Permit process for the McLoughlin Wastewater Treatment Plant is proceeding on schedule: the second meeting of the Design Review Panel was moved from February 8 to February 9
- Land use is moving forward with the City of Victoria as it relates to the zoning for Clover Point and the required licences
- Discussions continue with Transport Canada and Greater Victoria Harbour Authority.
- Government funding agreements are proceeding and the two federal funding agreements are expected to be executed ready within the next couple of weeks.
- The Project Team is working to finalize a project agreement with Harbour Resource Partners.
- On January 23 the Project Team hosted representatives from Infrastructure Canada and the Province of BC and a site tour was conducted.

The Vice Chair acknowledged two new staff members and D. Clancy introduced Ken Madill, Wastewater Treatment Plant Project Manager and Dave Andrews, Construction Manager.

**4. Presentations/Delegations**

There were none.

**5. Project Board Business**

**5.1. Update on Community Meetings**

E. Scott spoke to the information in the agenda package. She responded to questions about how the events were publicized noting that they were advertised in the local newspaper, via social media and mail outs to residents.

**5.2. Update on City of Victoria and Township of Esquimalt meetings**

E. Scott spoke to the information in the agenda package. Noting that, at the City of Victoria Committee of the Whole, there were questions around amenities. S. Singh spoke to the additional amenities that the City of Victoria Committee asked their staff to consider.

**6. Correspondence**

**6.1. January Correspondence – Batched**

Item 6.1 was received for information.

**7. New Business**

None

**8. Motion to close the meeting in accordance with the *Community Charter*, Part 4, Division 3, 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting; and 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both and a third party.**

**9. Adjournment**

On consensus the meeting was adjourned at 1:46 and the Project Board moved to closed session.

The Project Board rose from its closed session at 3:05 p.m. without report.

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CHAIR

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RECORDER