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Minutes of a Meeting of the Core Area Wastewater Treatment Project Board
Held Tuesday, September 27, 2016 in the 1st Floor Meeting Room 107, 625 Fisgard Street,
Victoria, BC

Present: Members: J. Bird (Chair), D. Fairbairn (Vice Chair), J. Burke, B. Eaton, D. Howe, R. Lapham, C. Smith
CRD Staff: S. Henderson, Manager, Real Estate; T. Robbins, General Manager, Integrated Water Services; D. Telford, Senior Manager, Environmental Engineering; S. Santarossa, Manager Legislative & Corporate Initiatives; D. Dionne, Senior Administrative Assistant, Legislative & Information Services (recorder)

The meeting was called to order at 10:11 a.m.

1. Approval of Agenda and Statement of No Conflict

It was requested that Project Board meeting dates and times be added to the agenda under New Business.

MOVED by C. Smith, **SECONDED** by D. Howe,
That the agenda and supplementary agenda be approved as amended.

CARRIED

The members stated they did not have a conflict of interest with any of the agenda items.

2. Approval of Minutes of the September 6, 2016 Meeting

MOVED by B. Eaton, **SECONDED** by J. Burke,
That the minutes of the meeting held September 6, 2016 be approved.

CARRIED

The Rise & Report and adjournment dates and times were corrected for the June 20, July 7 and August 4, 2016 meeting minutes that were previously adopted.

2.1. Approval of the corrected minutes of the June 20, 2016 meeting

MOVED by B. Eaton, **SECONDED** by D. Fairbairn,
That the amended minutes of the June 20, 2016 meeting be approved as corrected.

CARRIED

2.2. Approval of the corrected minutes of the July 7, 2016 meeting

MOVED by C. Smith, **SECONDED** by D. Howe,
That the amended minutes of the July 7, 2016 meeting be approved as corrected.

CARRIED

2.3. Approval of the corrected minutes of the August 4, 2016 meeting

MOVED by B. Eaton, **SECONDED** by D. Howe,
That the amended minutes of the August 4, 2016 meeting be approved as corrected.

CARRIED

3. Report of the Chair

The Chair reported that the Capital Regional District (CRD) Board approved the Project Board's Business Case on September 14, 2016 and the Business Case has been submitted to both the Federal and Provincial governments for approval.

She thanked Project Board members, CRD staff and the many people and groups involved in the development of the Business Case for their hard work and dedication. Chair Bird advised that both Minister Fassbender and CRD Board Chair Desjardins have expressed their appreciation of the work that was done on the Business Case.

The next steps involve discussions with the federal and provincial governments regarding their funding commitment.

The Chair reported that she met with the Chief Administrative Officer at the Township of Esquimalt regarding moving forward with the Project and a request to meet with Esquimalt Council prior to their next Council meeting has been extended.

4. New Business

4.1. Project Board Meeting Dates and Times

The Project Board made the following changes to meeting dates and times:

Timing of November 1, 2016 continued Closed meeting at Bull, Houser & Tupper offices in Vancouver moved from 10 a.m. to 12:30 p.m.

Added October 18, 2016 meeting at CRD offices in Victoria, 10 a.m. to 1 p.m. - to be confirmed at the October 4, 2016 meeting.

December 6, 2016 continued Closed meeting at Bull Houser & Tupper offices in Vancouver moved to Thursday, December 1, 2016, 10 a.m. to 1 p.m.

5. Motion to Close the Meeting

MOVED by D. Fairbairn, **SECONDED** by B. Eaton,
Motion to close the meeting in accordance with the *Community Charter*, Part 4, Division 3, 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the regional district considers that disclosure could reasonably be expected to harm the interests of the regional district; (g) litigation or potential litigation affecting the municipality; (j) information that is prohibited, or information that if it were presented in a document would be prohibited,

from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act; (m) a matter that, under another enactment, is such that the public may be excluded from the meeting; and 90((2)(b) the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The Project Board moved to the closed session at 10:28 a.m. on September 27, 2016. The Project Board rose from the closed session at 1:00 p.m. on October 4, 2016, without report.

6. Adjournment

By consensus, the Project Board adjourned the meeting at 1:00 p.m., on October 4, 2016.

CHAIR

RECORDER