



Making a difference...together

**Minutes of the Cedars of Tuam Water Service Commission
Held November 22, 2019 in the Creekside Meeting Room, Suite 108- 121 McPhillips Ave,
Salt Spring Island, BC**

Present: **CRD Director:** Gary Holman
 Commission Members: Peter Wypkema
 Staff: Karla Campbell, Senior Manager; Allen Xu, Manager Engineering; Tracey
 Shaver, Recording Secretary.
 Present: Julian Edwards

1. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Commissioner Wypkema,
That the Cedars of Tuam Water Service Commission approve the November 22, 2019
agenda.

CARRIED

2. Adoption of Minutes of February 5, 2018

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman,
That the Cedars of Tuam Water Service Commission approve the February 5, 2018
agenda.

CARRIED

3. Presentation: Mr. Julian Edwards-191 Roland Road

Mr. Edwards presented his case that his property at 191 Roland Road has been identified
unfairly and charged a second fixed user fee.

- CRD recently changed bylaw from per connection to single family equivalent
- Small water service with only his property identified as having a secondary cottage
- Single family equivalent not defined; trailer, cabin, duplex
- Islands Trust not enforcing zoning for structures on other properties
- Considered disconnecting and using well

4. Director and Chair Reports - none

5. New Business

5.1 2020 Operating and Capital Budget

- \$685,000 in Capital Projects over the next 5 years
- New well location secured

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman,
That the Cedars of Tuam Water Service Commission approve the 2020 operating
and capital budget as presented, and that the 2019 actual surplus or deficit be
balanced on the 2019 transfer to the Capital Reserve Fund.

CARRIED

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman,
That the Cedars of Tuam Water Service Commission recommend that the Electoral
Area Services Committee recommend that the CRD Board approve the 2020
Operating and Capital Budget and the five year Financial Plan for the Cedars of
Tuam Water Service as presented.

CARRIED

6. Outstanding Business

6.1 Petition to amend Bylaw 4236 (currently 4311)

- Small utility with 17 SFE properties paying for annual budget of +/- \$35,000
- Funding sources available: Parcel tax; user fee; and consumption charges
- This service has no Parcel Tax.
- Consider increasing consumption charges to balance a reduction in the user fee

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman,
That the Cedars of Tuam Water Service Commission request staff prepare a
summary table which moves towards funding the service with consumption fees;
subject to a revenue neutral basis.

CARRIED

7. Adjournment

MOVED by Commissioner Wypkema, **SECONDED** by Director Holman,
That the Cedars of Tuam Water Service Commission adjourn the meeting at 11:08 am.

CHAIR

SENIOR MANAGER