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## **Minutes of the 2018 Annual General Meeting of the Cedars of Tuam Water Service Commission**

**Held Wednesday April 17, 2019 in the Creekside Meeting Room, Suite 108- 121 McPhillips Ave, Salt Spring Island, BC**

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**Present:** **CRD Director:** Gary Holman  
**Commission Members:** Peter Wypkema  
**Staff:** Dan Ovington, Manager Parks and Recreation; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Amber Donaldson, Manager, Financial Planning and Performance Financial; Jeremy Rilkoff, Financial Analyst; Tracey Shaver, Recording Secretary.  
**Present:** Ron Bain, Julian Edwards

### **1. Call to Order**

Chair Wypkema called the meeting to order at 2:04 pm

### **2. Approval of Agenda**

**MOVED** by Commissioner Wypkema, **SECONDED** by Director Holman,  
That the Cedars of Tuam Water Service Commission 2018 Annual General Meeting agenda of April 17, 2019 be amended and approved with the addition of Item 7.1 Ronald Bain and Item 7.2 Julian Edwards.

**CARRIED**

### **3. Adoption of Minutes of the 2017 Annual General Meeting held on June 7, 2018**

**MOVED** by Commissioner Wypkema, **SECONDED** by Director Holman,  
That the Cedars of Tuam Water Service Commission 2017 Annual General Meeting Minutes of June 7, 2019 be approved.

**CARRIED**

### **4. Chair's Report**

Chair Wypkema briefly commented:

- Labour and operating costs increased
- Increase in water demand as new families are moving into area
- Conservation education and getting to the new well project becoming urgent.

### **5. Report**

#### **5.1 Annual Report for 2018 Fiscal Year**

Staff reviewed the various sections of the annual report which included water production/demand, water quality, operations, capital projects and financial information.

- Excess turbidity causes malfunction in raw water meter
- Preliminary design for new well connection`

- Debit servicing expired in 2018
- Labour increases due to emergency responses to high turbidity water quality issues

**6. Election of Officers**

Peter Wypkema agreed to another two year term beginning in 2020. Hearing no other nominations he was appointed by acclamation.

**7. New Business**

**7.1 Ronald Bain** – Mr. Bain address the commission and staff

- Keep educating residents on need for careful water use; draft information sheets
- Obtain a real working knowledge base of existing well water production and loss
- Continuous risk of old well failing; need to hook up to new well

**7.2 Julian Edwards** – Mr. Edwards owns the property in the Cedars of Tuam subdivision which was affected by the fees and charges bylaw change to single family equivalent hookup. He has one water line which services a main house and a small cottage on the property.

- Paying two fixed user charges and consumption rates.
- Suggests more emphases on consumption rates.

**MOVED** by Commissioner Wypkema, **SECONDED** by Director Holman,  
That the Cedar of Tuam Water Service Commission reconsider the change to Bylaw 4236 for a fixed fee per single family equivalent based on equitability and fairness versus the impact on the budget of 2020 from an increase in user fee charges.

**CARRIED**

**8. Adjournment**

**MOVED** by Commissioner Wypkema, **SECONDED** by Director Holman  
That the meeting adjourn at 2:52 pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**