



Making a difference...together

CEDARS OF TUAM WATER SERVICE COMMISSION

Notice of Meeting on **June 21, 2016 at 2:00 pm**

Portlock Park Meeting Room, 145 Vesuvius Bay Road, Salt Spring Island, BC

Wayne McIntyre

Ron Bain

Peter Wypkema

AGENDA

1. **Approval of Agenda**
2. **Adoption of Minutes of November 24, 2015**
3. **Chair and Director Report**
4. **Reports**
 - 4.1
5. **New Business**
 - 5.1
6. **Outstanding Business**
 - 6.1
7. **Motion to Close Meeting in Accordance with the Community Charter Part 4, Division 3, Section 90 (1): (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public**
8. **Rise and Report**
9. **Adjournment**

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend.

EXEC-1295039085-946



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**Minutes of the Regular Meeting of the Cedars of Tuam Water Service Commission
Held November 24, 2015 in Public Library Meeting Room, 129 McPhillips Avenue,
Salt Spring Island, BC**

DRAFT

Present: **Alternate CRD Director:** Darryl Martin
Commission Members: Ron Bain (Chair), Peter Wypkema
Staff: Dan Robson, Saanich Peninsula and Gulf Islands Operations; Peggy Dayton, CRD Finance; Karla Campbell, Senior Manager; Keith Wahlstrom, Manager of Engineer Salt Spring Island; Tracey Shaver, Recording Secretary;
Absent: Wayne McIntyre

The Chair called the meeting to order at 1:26 PM.

1. Approval of Agenda

MOVED by Commissioner Bain, **SECONDED** by Commissioner Wypkema,
That the Cedars of Tuam November 24, 2015 agenda be approved.

CARRIED

2. Adoption of Minutes of March 12, 2015

MOVED by Commissioner Bain, **SECONDED** by Commissioner Wypkema,
That the Cedars of Tuam minutes of March 12, 2015, be approved with the following amendment: Remove under item 2 of the motion the statement "or are transferred to the Capital Reserve Fund until the Commission is in receipt of the SAMP and a schedule of work is approved".

CARRIED

3. Chair and Director Report

Chair Bain submitted a written draft of recommendations for discussion and requested staff to provide a status report on all the approved capital projects from 2011 to present.

4. Reports

4.1 2016 Capital and Operating Budget

MOVED by Commissioner Wypkema, **SECONDED** by Commissioner Bain,
That the Cedars of Tuam Water Service Commission recommends that the Capital Regional District Board:

1. Approve the 2016 operating and capital budget for the Cedars of Tuam Water Service as presented with the following addition to the capital project in 2016: A pressure sensor on well casing up to the amount of \$2,000 to be funded from capital funds on hand.
2. Authorize the fixed annual user charge of \$1,544.38 and consumption charge rate of \$0.90/m³ for the first 38m³ and \$7.70/m³ for consumption over 38m³ per billing period for the Cedars of Tuam Water Service
3. Balance the 2015 actual revenue and expenditures by adjusting the 2015 transfer to maintenance reserve fund.

CARRIED

5. New Business

5.1 Status update on current well production

Operations staff reviewed well production, sand accumulation and water quality for the past year.

5.2 New Well site Statutory Right of Way

Staff reported that the document is under legal review.

K. Wahlstrom left the room 2:40 pm

6. Outstanding Business

No items for discussion.

K. Wahlstrom returned to the meeting 2:45 pm

7. Motion to Close

MOVED by Alternate Director Martin, **SECONDED** by Commissioner Wypkema,
That the Cedars of Tuam Water Service Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

CARRIED

The Commission closed the meeting at 2:47 pm.

The Commission returned from the closed meeting without report at 3:20 pm.

8. Adjournment

The meeting was adjourned at 3:22 pm.

CHAIR

SENIOR MANAGER