

**REPORT TO CEDARS OF TUAM WATER SERVICE COMMITTEE  
MEETING OF FRIDAY, 26 OCTOBER 2007**

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**SUBJECT      ESTABLISHMENT OF CEDARS OF TUAM WATER COMMISSION**

**PURPOSE**

To advise the Cedars of Tuam Water Service committee (CTWSC) that the Capital Regional District (CRD) Board has approved a motion that all sewer and water local service committees be renamed service commissions. CRD staff, in concert with the CRD solicitor, will be updating and sending new commission bylaws to the Board for approval for each local service. CRD staff propose, for the consideration of the CTWSC, a change in the date of the annual general meeting and the appointment of commission members.

**BACKGROUND**

The CRD Board has directed staff to rename local service or service committees to service commissions. A new commission bylaw is required which will be updated to be consistent with other commission bylaws, and when adopted, will repeal the existing Bylaw No.3055, "Cedars of Tuam Water Service Committee Bylaw No. 1, 2003".

Environmental Services division staff now have fourteen commissions to service, many of which host annual general meetings prior to the end of May in each year. Staff would like to adjust the date for the annual general meeting for the Cedars of Tuam water service area from the end of May to the end of March if acceptable to the committee.

If the alternate date for the annual general meeting is acceptable to the committee, the annual general meeting will be held on or before the last day of March and appointments to the commission will be made for a period of two years commencing the following May 1.

**ALTERNATIVES**

The committee may wish to support a staff request to incorporate procedural changes to the proposed commission bylaw to be forwarded to the CRD Board for adoption.

The committee may wish to have the new commission bylaw forwarded to the Board without the procedural changes suggested.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with the new bylaw.

**SUMMARY/CONCLUSIONS**

The CRD Board has directed staff to rename local service or service committees to service commissions. A new commission bylaw is required which will repeal the existing committee Bylaw No. 3055. Staff recommend the date for the annual general meeting and the date for appointments to the new commission be changed from the current bylaw if acceptable to the committee.

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**RECOMMENDATION**

That the Cedars of Tuam Water Service committee direct staff to draft a new Cedars of Tuam water commission bylaw and submit the bylaw to the CRD Board for adoption.



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Gary Hendren, ASCT  
Local Services Engineering Coordinator

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