



Making a difference...together

**Minutes of the Meeting of the Cedar Lane Water Service Commission
Held September 22, 2016, Portlock Park Meeting Room, 145 Vesuvius Bay Road, Salt
Spring Island, BC**

Present: **CRD Director:** Wayne McIntyre
Commission Members: Rob Pingle, Jane Squier, Troy Newton
Staff: Karla Campbell, Senior Manager SSI Electoral Area; Keith Wahlstrom, Manager, Engineering SSI Electoral Area; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Peggy Dayton, Senior Financial Analyst; Tracey Shaver, Recording Secretary

Chair Pingle called the meeting to order at 1:03 pm.

1. Approval of Agenda

MOVED by Commissioner Squier, **SECONDED** by Commissioner Newton,
That the Cedar Lane Water Service Commission agenda of September 22, 2016 be approved.

CARRIED

2. Adoption of Minutes of September 11, 2015

MOVED by Commissioner Squier, **SECONDED** by Commissioner Newton,
That the minutes of the Cedar Lane Water Service Commission held on September 11, 2015 be approved as presented.

CARRIED

3. Chair and Director Reports

3.1 Chair

Chair Pingle reported a smoother running system this summer and credits the conservation efforts of the community and staff.

3.2 Director

Director McIntyre briefly reported on the following:

- Positive use of rainwater harvesting rebate program; potential to continue program
- CRD Board approved plans for the secondary treatment plant for Victoria
- Road Study report presentation made by Incorporation Committee available on line

4. New Business

4.1 Operating and Capital Budget

Staff reviewed the 2017 Operating and Capital Budget reports.

MOVED by Commissioner Squier, **SECONDED** by Commissioner Newton,
That the Cedar Lane Water Service Commission recommends that staff remove the \$20,000 Grants to Property Owners to Install Rainwater Catchment from the 2017 Capital Budget.

CARRIED

MOVED by Commissioner Squier, **SECONDED** by Commissioner Newton,
That the Cedar Lane Water Service Commission recommends that the Capital Regional
District Board:

1. Approve the 2017 operating and capital budget for the Cedar Lane Water Service as amended;
2. Approve the 2017 parcel tax of \$644.59 and user charge of \$774.86 and the consumption charge rates as presented for the Cedar Lane Water Service; and
3. Balance the 2016 actual revenue and expenditures on the 2016 transfer to maintenance reserves.

CARRIED

5. New Business

Discussion surrounding rain water catchment incentive programs and the impact on small water service areas versus populated areas and large water systems resulted in the following motion:

MOVED by Commissioner Squires, **SECONDED** by Commissioner Newton,
The Cedar Lane Water Service Commission supports Director McIntyre's interest in exploring the continuation and enhancement of the rain water catchment program supported by the Capital Regional District and administered through the SSI Water Council. The Cedar Lane Water Service Commission further suggests that best practices for rain water harvesting programs be explored and references the Nanaimo Regional District as an example.

CARRIED

6. Outstanding Business

Staff requested feedback on the process of referring land use items with potential effect on the water service area. Reference made to recent septic field replacement application with the DPA. The Commission expressed gratitude for inclusion in the process and recent staff communication efforts over water system operations.

7. Adjournment

MOVED by Commissioner Squier, **SECONDED** by Commissioner Newton,
That the Cedar Lane Water Service Commission meeting be adjourned at 1:30 pm.

CARRIED

CHAIR

SENIOR MANAGER