

## Meeting Minutes

### Capital Region Housing Corporation Board

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Wednesday, July 12, 2023

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: Z. de Vries (Chair), M. Tait (Vice Chair), M. Alto, S. Brice, J. Caradonna, C. Coleman, B. Desjardins, R. Fenton (for P. Brent), C. Harder (for L. Szpak), G. Holman, D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock, C. Plant, S. Riddell (for R. Windsor), D. Thompson, S. Tobias (EP), A. Wickheim, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; M. Lagoa, Deputy Corporate Officer; C. Neilson, Senior Manager, Human Resources; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors Brent, Brownoff, Goodmanson, Jones, Szpak, Windsor

The meeting was called to order at 1:03 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Chair de Vries provided a Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Thompson, **SECONDED** by Director Little,  
That the agenda for the July 12, 2023 Session of the Capital Region Housing Corporation Board be approved.

**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [23-484](#) Minutes of the May 10, 2023 Capital Region Housing Corporation Board

**MOVED** by Director Tait, **SECONDED** by Director Alto,  
That the minutes of the Capital Region Housing Corporation Board meeting of May 10, 2023 be adopted as circulated.

**CARRIED**

#### 4. REPORT OF THE CHAIR

There were no Chair's remarks.

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 6. CONSENT AGENDA

**MOVED** by Director Murdoch, **SECONDED** by Director Little,  
That consent agenda items 6.1. and 6.2. be approved.  
**CARRIED**

- 6.1. [23-450](#) Capital Region Housing Corporation Operational Update - Second Quarter 2023

This report was received for information.

- 6.2. [23-451](#) Major Capital Plan Status Report - Second Quarter 2023

This report was received for information.

#### 7. ADMINISTRATION REPORTS

There were no administration reports.

#### 8. REPORTS OF COMMITTEES

There were no reports of committees.

#### 9. NOTICE(S) OF MOTION

There were no notice(s) of motion.

#### 10. NEW BUSINESS

There was no new business.

#### 11. ADJOURNMENT

**MOVED** by Director Brice, **SECONDED** by Director Alto,  
That the July 12, 2023 Capital Region Housing Corporation Board meeting be  
adjourned at 1:04 pm.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER