

## Meeting Minutes

### Capital Region Housing Corporation Board

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Wednesday, August 10, 2022

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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**PRESENT:**

Directors: D. Screech (Acting Chair), D. Blackwell, P. Brent (EP), S. Brice, Z. de Vries (for F. Haynes) (EP), B. Desjardins (EP), C. Graham (for R. Windsor) (EP), M. Hicks, G. Holman (EP), B. Isitt (EP), J. Loveday (EP), R. Martin, C. McNeil-Smith, R. Mersereau, K. Murdoch (EP), G. Orr, C. Plant, J. Ranns, L. Seaton, M. Tait, N. Taylor, K. Williams, G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Elliot, Acting General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors F. Haynes, L. Helps, R. Windsor

The meeting was called to order at 1:02 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Director Orr provided the Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Orr, **SECONDED** by Director Tait,  
That the agenda for the August 10, 2022 Session of the Capital Region Housing Corporation Board be approved.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [22-510](#) Minutes of the July 13, 2022 Capital Region Housing Corporation Board

**MOVED** by Director Orr, **SECONDED** by Director Blackwell,  
That the minutes of the Capital Region Housing Corporation Board meeting of July 13, 2022 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

There were no Chair's remarks.

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 6. CONSENT AGENDA

There were no Consent Agenda items.

#### 7. ADMINISTRATION REPORTS

##### 7.1. [22-499](#) Mortgage Renewal - Vergo

D. Elliot spoke to Item 7.1.

**MOVED by Director Mersereau, SECONDED by Director Plant,**

**1) That the mortgage for Vergo be renewed with Vancouver City Savings Credit Union; and**

**2) That Robert Lapham, Chief Administrative Officer and Nelson Chan, Chief Financial Officer or their duly authorized delegates be authorized to do all things necessary and take such steps as are required to conclude the renewal of the mortgage of Vergo, located at 3808 Carey Road, Saanich.**

**CARRIED**

#### 8. REPORTS OF COMMITTEES

There were no Reports of Committees

#### 9. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

#### 10. NEW BUSINESS

There was no new business.

#### 11. MOTION TO CLOSE THE MEETING

11.1. [22-515](#) Motion to Close the Meeting

MOVED by Director Plant, SECONDED by Director Mersereau,

1. That the meeting be closed for land acquisition in accordance with Section 90(1)(e) of the Community Charter.

CARRIED

MOVED by Director Plant, SECONDED by Director Mersereau,

2. That such disclosures could reasonably be expected to harm the interests of the Regional District.

CARRIED

The Capital Region Housing Corporation Board recessed at 1:04 pm and reconvened into its Closed Session at 3:01 pm.

12. RISE AND REPORT

The Capital Region Housing Corporation Board rose from its Closed Session at 3:24 pm without report.

13. ADJOURNMENT

MOVED by Director Tait, SECONDED by Director Blackwell,

That the August 10, 2022 Capital Region Housing Corporation Board meeting be adjourned at 3:25 pm.

CARRIED

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER