

Meeting Minutes

Capital Region Housing Corporation Board

Wednesday, April 14, 2021

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

Directors: L. Helps (Chair), D. Screech (Vice Chair), D. Blackwell, S. Brice (EP), B. Desjardins (EP), F. Haynes (EP), M. Hicks (EP), G. Holman, P. Brent (for D. Howe) (EP), B. Isitt (EP), J. Loveday (EP), C. McNeil-Smith (EP), D. Kobayashi (for R. Martin) (EP), R. Mersereau, K. Murdoch (EP), C. Plant, L. Seaton, M. Tait (EP), N. Taylor, K. Williams, G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; S. Henderson, Manager, Real Estate; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk; T. Pillipow, Committee Clerk (Recorder)

EP – Electronic Participation

Regrets: Directors D. Howe, R. Martin, G. Orr, J. Ranns, R. Windsor

The meeting was called to order at 1:00 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

Director Mersereau provided a Territorial Acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Director Seaton, **SECONDED** by Director Mersereau,
That the agenda for the April 14, 2021 Session of the Capital Region Housing Corporation Board be approved.
CARRIED

3. ADOPTION OF MINUTES

3.1. [21-294](#) Minutes of the March 10, 2021 Capital Region Housing Corporation Board Meeting

MOVED by Director Screech, **SECONDED** by Director Mersereau,
That the minutes of the Capital Region Housing Corporation Board meeting of March 10, 2021 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

There were no Chair's remarks.

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

There were no presentations.

5.2. Delegations

There were no delegations.

6. CONSENT AGENDA

There were no Consent Agenda items.

7. ADMINISTRATION REPORTS

There were no Administration Reports.

8. REPORTS OF COMMITTEES

8.1. [21-240](#) 2780 Spencer Road Mortgage Registration and Final Budget Approval

K. Lorette spoke to item 8.1.

MOVED by Director Screech, **SECONDED** by Director Holman,

1) That the Major Capital Plan (2021-2025) be amended, and the final project budget for 2780 Spencer Road be approved at a value of \$19,883,209;

2) That the resolutions, attached as Appendix A and Appendix B and required by BC Housing Management Commission to authorize the execution of the Section 219 Covenant and the Loan and Mortgage documents for 2780 Spencer Road (PID 031-284-914) be approved; and,

3) That duly authorized staff or executive officer(s) be authorized to do all things necessary to effect the project and take such steps as are required to conclude the purchase and construction, as set out in the letter of intent.

CARRIED

9. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

10. NEW BUSINESS

There was no new business.

11. MOTION TO CLOSE THE MEETING

11.1. [21-295](#) Motion to Close the Meeting

MOVED by Director Mersereau, **SECONDED** by Director Blackwell,
1. That the meeting be closed for Land Acquisition in accordance with Section
90(1)(e) of the Community Charter.
CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Mersereau,
2. That such disclosures could reasonably be expected to harm the interests of
the Regional District.
CARRIED

The Capital Region Housing Corporation recessed at 1:07 pm and reconvened in
closed session at 4:12 pm.

12. RISE AND REPORT

The Capital Region Housing Corporation rose from the closed session at 4:14
pm without report.

13. ADJOURNMENT

MOVED by Director Plant, **SECONDED** by Director Mersereau,
That the April 14, 2021 Capital Region Housing Corporation Board meeting be
adjourned at 4:14 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER