

Meeting Minutes

Capital Region Housing Corporation Board

Wednesday, April 10, 2019

11:30 AM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT: L. Helps (Chair), D. Blackwell, S. Brice, B. Desjardins, F. Haynes, M. Hicks, G. Holman, B. Mabberley (for D. Howe), B. Isitt, L. Collins (for J. Loveday), C. McNeil-Smith, R. Martin, R. Mersereau, K. Murdoch, G. Orr, C. Plant, J. Ranns, D. Screech, L. Seaton, Z. deVries (for N. Taylor), K. Williams, M. Alto (for G. Young)

ABSENT: M. Tait, R. Windsor

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning & Protective Services; K. Morley, General Manager, Corporate Services; C. Culham, Senior Manager, Capital Region Housing Corporation; C. English (Recorder)

GUEST: Lenora Lee, Lead Audit Engagement Partner, KPMG

Chair Helps acknowledged the Lekwungen-speaking peoples, on whose homelands the CRD building stands and recognized with respect all of the nations across the region with whom the CRD has a long-standing relationship.

The meeting was called to order at 11:32 a.m.

1. APPROVAL OF THE AGENDA

MOVED by Director Brice, **SECONDED** by Alternate Director deVries
That the agenda be approved as circulated.
CARRIED

2. ADOPTION OF MINUTES

2.1. [19-386](#) Capital Region Housing Corporation Minutes for Adoption

MOVED by Director McNeil-Smith, **SECONDED** by Director Mersereau
That the minutes from the Capital Region Housing Corporation Board meeting of February 13, 2019 be adopted.
CARRIED

3. REPORT OF THE CHAIR

Chair Helps reported that Millstream Ridge, a project under the Regional Housing First Program (RHFP), and operated by Capital Region Housing Corporation, is open. Staff have begun work on the next steps for the RHFP, once all units have been built, and will bring recommendations to the Board through the Hospitals and Housing Committee.

4. PRESENTATIONS/DELEGATIONS

- 4.1. [19-394](#) Capital Region Housing Corporation 2018 Audit Findings Report (Verbal Presentation), Lenora Lee, Lead Audit Engagement Partner, KPMG
- The 2018 Audit Findings Report and Audited Financial Statements were presented to the Board by Lenora Lee of KPMG.

5. ADMINISTRATION REPORTS

- 5.1. [19-365](#) Capital Region Housing Corporation 2018 Audit Findings Report and Audited Financial Statements
- Staff and KPMG responded to questions from the Board about the 2018 Financial Statements. The Board thanked staff and KPMG for their work.
- MOVED by Alternate Director Alto, SECONDED by Director Screech
That the Capital Region Housing Corporation 2018 Audit Findings Report be received and the 2018 Audited Financial Statements be approved.
CARRIED**

6. REPORTS OF COMMITTEES

7. NEW BUSINESS

8. ADJOURNMENT

**MOVED by Director Brice, SECONDED by Director Mersereau
That the meeting be adjourned.
CARRIED**

The meeting was adjourned at 12:03 p.m.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER