



**Minutes of a Meeting of the Capital Region Housing Corporation Board of Directors
Held October 4, 2016 in Room 488, 625 Fisgard St, Victoria, BC**

PRESENT: **Directors:** D. Screech (Chair); R. Cooper; J. Carline; B. Braude; C. Plant (called in)
 Staff: K. Lorette; C. Culham; D. Metcalf; R. Loukes;
 Absent: D. Howe; L. Helps
 Recorder K. Kusnyerik

The meeting was called to order at 9:34a.m.

1. APPROVAL OF AGENDA

It was **MOVED** by Director Braude, **SECONDED** by Director Carline
To approve the agenda as circulated.

CARRIED

2. APPROVAL OF THE MINUTES OF AUGUST 23, 2016

It was **MOVED** by Director Carline, **SECONDED** by Director Cooper
That the minutes of August 23, 2016 be approved as circulated.

CARRIED

3. MEETING TIME

K. Lorette requested the Capital Region Housing Corporation (CRHC) meeting start time be amended to 10am to allow for his attendance at another meeting.

It was **MOVED** by Director Carline, **SECONDED** by Director Braude
That the Capital Region Housing Corporation meeting start time be amended to 10am.

CARRIED

Staff will circulate a revised meeting schedule to the CRHC Directors and the CRD committee clerk.

4. CORRESPONDENCE –TERMS OF OFFICE FOR CRD DIRECTORS

C.Culham reviewed the CRD correspondence which now allows CRD Directors to serve for a two year term. Staff will work on amending the CRHC articles of incorporation to reflect this change with amendments being brought to the board to the December meeting at latest.

It was **MOVED** by Director Braude, **SECONDED** by Director Cooper
Receives the Correspondence – Terms of Office for CRD directors

CARRIED

5. TENANT ENGAGEMENT TASK FORCE REPORT

Director Carline presented the Report from the Task Force on Tenant Engagement (Task Force). He thanked the board for endorsing this successful initiative and gave thanks to the Task Force members for their hard work.

C.Culham then presented the Staff Report – CRHC Task Force Examination of Possible Tenant Engagement Measures.

It was **MOVED** by Director Carline, **SECONDED** by Director Braude
The Chair ruled that the question could be divided:

The question was called on part a):

a) Adopt in principle the policy that 'tenant engagement' will be pursued as one means of achieving, at least in part, the CRHC's goal of being a responsible landlord;

FAILED

The question was called on part b):

b) Direct staff to develop an implementation strategy that includes:

A training program for CHRC staff to address the issues raised in this report and in particular the emphasis on a tenant centred philosophy of 'units as homes, projects as communities';

A pilot project that selects a small number of projects where interest is expressed by tenants to become more engaged as the initial vehicles for a gradual, learn-as-we-go, staged approach to implementing this tenant engagement policy, recognizing that different tenant groups may legitimately desire different approaches to becoming more engaged in decision making about their communities;

An action plan to improve the communications system between the CRHC staff and tenants;
A staff level review of 'policy and discretion', including some form of consultation with tenants, with a view to exploring how 'rules' may be more responsive to specific circumstances and expressed desires of tenants; and

To report back to the Board on any budget and/or staffing implications of the Implementation strategy including, specifically, a business case/assessment of the need to increase the current staff complement to support the tenant engagement initiative.

WITHDRAWN by consensus

The question was called on part c):

c) Direct staff to review the current landscaping services and report back to the Board with a strategy:

To improve the landscaping services including consideration of how landscaping services could brought in-house, whether it is contractually possible and, in the long term, not financially unreasonable; and

To review how the landscape services could be integrated internally with the caretakers and, where appropriate, might increase the responsible engagement of tenants and report back to the Board on any budget implications of this strategy.

WITHDRAWN by consensus

It was **MOVED** by Director Plant, **SECONDED** by Director Screech

That staff be directed to report back on the implications of the recommendations of the Report from the Task Force on Tenant Engagement.

CARRIED

6. CLOSE MEETING

It was **MOVED** by Director Plant, **SECONDED** by Director Cooper

Motion to Close the meeting in accordance with the Community Charter, Part 4, Division 3, Section 90 (1) a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED

The meeting was closed at 10:31a.m. and resumed in open session at 10:32a.m.

7. PROPERTY MANAGEMENT REPORT

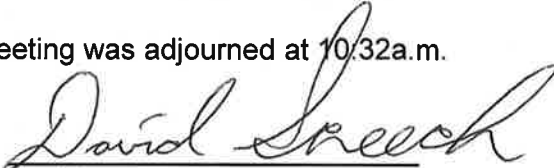
It was **MOVED** by Director Screech **SECONDED** by Director Plant
That the Capital Region Housing Corporation Board of Directors receives the Property
Management Report for information.

CARRIED

8. ADJOURNMENT

It was **MOVED** by Director Cooper, **SECONDED** by Director Braude
That the meeting be adjourned

The meeting was adjourned at 10:32a.m.


David Screech, Chair


Kristine Kusnyerik, Recorder