



**Minutes of a Meeting of the Capital Region Housing Corporation Board of Directors  
Held June 24, 2014 in Victoria City Hall Ante-chamber, Victoria, BC**

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**PRESENT:**   **Directors:** M. Miller (Chair), R. Cooper, B. Isitt, S. Law, M. Loveless (Alternate for L. Cross), S. Olsen (alternate for D. Howe), L Wergeland  
                  **Staff:** R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning & Protective Services; C. Culham, Senior Manager; D. Metcalf, Manager of Operations; R. Loukes, Accountant  
                  **Guests:** Linda Ross and Christina Hull, Linda E. Ross Property Management Inc.

The meeting was called to order at 9:30 a.m.

**1. APPROVAL OF AGENDA**

It was **MOVED** by Director Wergeland, **SECONDED** by Director Loveless  
That the agenda be approved.

**CARRIED**

**2. APPROVAL OF MINUTES OF MAY 27, 2014**

It was **MOVED** by Director Law, **SECONDED** by Director Cooper  
That the minutes of May 27, 2014 be approved.

**CARRIED**

**3. EXTERIOR PAINTING CONTRACT 14/166**

The Board discussed the work to be done under this contract.

It was **MOVED** by Director Loveless, **SECONDED** by Director Wergeland

That the Capital Region Housing Corporation Board of Directors authorizes any two members of the Executive Committee to execute Contract #14/166 in the amount of \$119,455.

**CARRIED**

**4. PROPERTY MANAGEMENT REPORT**

Don Metcalf updated the Board on the current operations of the Corporation.

It was **MOVED** by Director Loveless, **SECONDED** by Director Cooper

That the Capital Region Housing Corporation Board of Directors receives the Property Management Report for information.

**CARRIED**

**5. ADJOURNMENT**

The meeting was adjourned at 9:40 a.m.

\*\*\* ORIGINAL SIGNED \*\*\*

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M. Miller, Chair

\*\*\* ORIGINAL SIGNED \*\*\*

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Colleen English, Recorder