



**Minutes of a Meeting of the Capital Region Housing Corporation Board of Directors  
Held March 26, 2013 in Room 652, 625 Fisgard St, Victoria, BC**

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**PRESENT:**     **Directors:** M. Miller (Chair), D. Howe, B. Isitt, S. Law, G. Lewis, L. Wergeland  
                  **Staff:** A. Jaarsma, Senior Manager; D. Metcalf, Manager of Operations;  
                  R. Loukes, Accountant; C, English (recorder)  
**ABSENT:**     **Director** L. Seaton

The meeting was called to order at 9:39 am.

**1. APPROVAL OF AGENDA**

MOVED by Director Wergeland, SECONDED by Director Law  
That the agenda be approved as distributed.

**CARRIED**

**2. APPROVAL OF MINUTES OF FEBRUARY 26, 2013**

The minutes of February 26, 2013 are not available for approval.

**3. PROPERTY MANAGEMENT REPORT**

The Board was updated on the status of capital projects that are underway, and Senior Manager Amy Jaarsma reviewed the status of the Ameresco project.

A new auxiliary caretaker has been hired and the Corporation is now up to a full complement of staff.

MOVED by Director Wergeland, SECONDED by Director Lewis  
That the Property Management Report be received.

**CARRIED**

**4. MOTION TO CLOSE**

MOVED by Director Howe, SECONDED by Director Lewis

To close the meeting in accordance with the *Community Charter*, Part 4, Division 3, Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

At the request of Director Isitt,

It was **MOVED** by Director Howe, **SECONDED** by Director Lewis to re-open the public meeting.

**CARRIED**

Director Isitt asked staff to respond to issues raised by some residents at Michigan Square with respect to nearby construction. Staff advised that with CRHC's permission, the developer removed the fence and a hedge inside of the fence at Michigan Square to facilitate excavation. A safety fence has been installed, but does not provide much privacy. Combined with the construction noise, tenants are not pleased. It was discussed, and agreed, that municipal bylaws are in place to address residents' concerns, and tenants should be advised to contact the City if issues arise.

The question was called on the motion to close the meeting.

**CARRIED**

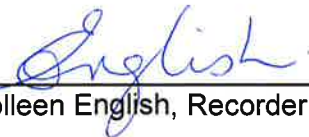
The meeting was closed at 9:49 am and resumed in open session at 10 am without report.

## 5. ADJOURNMENT

The meeting adjourned at 10 am.



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M. Miller, Chair



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Colleen English, Recorder