



**CAPITAL REGION HOUSING CORPORATION
BOARD OF DIRECTORS MEETING**

Meeting Minutes of Tuesday, December 6, 2011
Room 107, 625 Fisgard Street

Present: Directors G. Lewis (Chair), P. Lucas, C. Thornton-Joe, M. Miller
Regrets: Directors L. Cross, T. Danha, S. Brice
Staff: A. Jaarsma, R. Loukes, C. English (Recorder)

The meeting was called to order at 11:23 am.

1. APPROVAL OF AGENDA

It was MOVED by Director Lucas and SECONDED by Director Thornton-Joe to approve the Agenda as distributed.

CARRIED

2. APPROVAL OF MINUTES OF OCTOBER 25, 2011

It was MOVED by Director Lucas and SECONDED by Director Thornton-Joe that the Minutes of October 25, 2011 be approved.

CARRIED

3. PROPERTY MANAGEMENT REPORT

The Board was updated on repairs underway or pending on a number of Corporation buildings.

Construction continues at Vergo and occupancy is anticipated for May, 2012.

The Lifecycles edible gardening project will be expanded to two additional buildings in the spring of 2012.

It was MOVED by Director Lucas and SECONDED by Director Thornton-Joe that the Property Management Report be received for information.

CARRIED

4. ELECTRICAL RETROFIT CONTRACT 11-140

Two compliant bids were received for the tender to upgrade common area lighting in eleven buildings.

It was MOVED by Director Thornton-Joe and SECONDED by Director Lucas

1. That the Board of Directors authorizes any two members of the Executive Committee to execute a contract in the amount of \$69,450 with Brewis Electric Company Ltd.

CARRIED

5. COMMUNITY MEMBER 2012-2013

Director Danha has resigned from the Board pending a move out of Victoria. Chair Lewis and other Board members commended Director Danha for his service to the Board, expressing that his clarity and insight into the tenants' perspective was valuable to the issues brought before the Board.

Chair Lewis presented Director Lucas with a Certificate of Appreciation for his service to the Board and commended for his valuable contributions.

Director Thornton-Joe advised that she will not be seeking another term on the Board, and the Chair and other Directors expressed their appreciation for her four years of service.

It was MOVED by Director Lucas and SECONDED by Director Thornton-Joe

1. That the Board directs staff to circulate an invitation to CRHC tenants to apply for a position on the Board of Directors and accept applications until Friday, January 27, 2012.

CARRIED

6. ADJOURNMENT

It was MOVED by Director Miller and SECONDED by Director Lucas to adjourn the meeting.

CARRIED

The meeting adjourned at 11:55 am.



Griffin Lewis, Chair



Colleen English, Recorder