

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, November 8, 2023

1:10 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: K. Murdoch (Chair), C. McNeil-Smith (Acting Chair), M. Alto (EP), J. Bateman (for M. Tait), J. Brownoff, J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins, R. Fenton (for P. Brent), S. Goodmanson, G. Holman, P. Jones, D. Kobayashi, M. Little, C. Plant, D. Murdock, L. Szpak, D. Thompson, S. Tobias, M. Westhaver (for S. Brice), A. Wickheim (EP), K. Williams, R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; D. Elliott, Senior Manager, Regional Housing; S. Henderson, Senior Manager, Real Estate; C. Nielson, Senior Manager, Human Resources; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Guest: R. Bortolin; Stewart McDannold Stuart, Barristers & Solicitors

Regrets: Directors Brent, Brice, Tait

#### 1. CALL TO ORDER

The Chief Administrative Officer called the meeting to order at 1:31 pm.

#### 2. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

### 3. ELECTION OF THE CHAIR OF THE HOSPITAL DISTRICT BOARD

The Chief Administrative Officer called for nominations for the position of Chair of the Capital Regional Hospital District Board for 2024.

Director Williams nominated Director Murdoch. Director Murdoch accepted the nomination.

The Chief Administrative Officer called for nominations a second time.

The Chief Administrative Officer called for nominations a third and final time.

Hearing no further nominations, the Chief Administrative Officer declared Director Murdoch Chair of the Capital Regional Hospital District Board by acclamation.

### 4. ELECTION OF THE ACTING CHAIR OF THE HOSPITAL DISTRICT BOARD

Chair Murdoch called for nominations of Acting Chair of the Capital Regional Hospital District Board for 2024.

Director Williams nominated Director McNeil-Smith. Director McNeil-Smith accepted the nomination.

Chair Murdoch called for nominations a second time.

Chair Murdoch called for nominations a third and final time.

Hearing no further nominations, Chair Murdoch declared Director McNeil-Smith Acting Chair of the Capital Regional Hospital District Board by acclamation.

### 5. INAUGURAL ADDRESS OF THE CHAIR

Chair Murdoch expressed appreciation for the opportunity as Chair of the Hospital District Board. He stated there is work going on behind the scenes. He has spent the last year attending meetings and creating connections with people with whom could be a partner in looking at innovative solutions for the Hospital Board. He is hopeful that this board will have more interaction with Island Health, the Province, and other municipalities in the region. He looks forward to busier and more interesting times for the Hospital District Board. He thanked the board, staff and business partners, particularly Island Health.

### 6. APPROVAL OF THE AGENDA

**MOVED** by Director Coleman, **SECONDED** by Director Desjardins,  
That the agenda for the November 8, 2023 Session of the Capital Regional  
Hospital District Board be approved.  
**CARRIED**

### 7. ADOPTION OF MINUTES

- 7.1. [23-842](#) Minutes of the October 11, 2023 and the minutes of the October 25, 2023  
Capital Regional Hospital District Board Meetings

**MOVED** by Director Kobayashi, **SECONDED** by Director Desjardins,  
That the minutes of the Capital Regional Hospital District Board meetings of  
October 11, 2023 and October 25, 2023 be adopted as circulated.  
**CARRIED**

## 8. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

## 9. CONSENT AGENDA

There were no consent agenda items.

## 10. ADMINISTRATION REPORTS

There were no administration reports.

## 11. REPORTS OF COMMITTEES

- 11.1. [23-747](#) Revenue Anticipation Borrowing Resolution for Current Capital Regional  
Hospital District Operating Expenditures

**MOVED** by Director Caradonna, **SECONDED** by Director de Vries,  
That the Revenue Anticipation Resolution be adopted to allow the temporary  
borrowing of up to \$11 million for current Capital Regional Hospital District  
operating expenditures.  
**CARRIED**

## 12. BYLAWS

There were no bylaws for consideration.

## 13. NOTICE(S) OF MOTION

There were no notice(s) of motion.

## 14. NEW BUSINESS

There was no new business.

## 15. ADJOURNMENT

**MOVED** by Director Caradonna, **SECONDED** by Director de Vries,  
That the October 11, 2023 Capital Regional Hospital District Board meeting be  
adjourned at 1:39 pm.  
**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**