



Notice of Meeting and Meeting Agenda Capital Regional Hospital District Board

Wednesday, September 13, 2023

1:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [23-626](#) Minutes of the June 14, 2023 Capital Regional Hospital District Board

Recommendation: That the minutes of the Capital Regional Hospital District Board meeting of June 14, 2023 be adopted as circulated.

Attachments: [Minutes - June 14, 2023](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. CONSENT AGENDA

7. ADMINISTRATION REPORTS

8. REPORTS OF COMMITTEES

8.1. [23-618](#) Victoria General Hospital Medical Device Reprocessing Department
Expansion - Approval of a Capital Bylaw

- Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional Hospital District Board:
- a) That Capital Regional Hospital District (CRHD) funding in the amount of \$1,272,000 be approved for the Victoria General Hospital Medical Device Reprocessing Department Expansion;
(WA)
 - b) That CRHD Bylaw No. 419, "Capital Regional Hospital District Capital Bylaw No. 189, 2023" be introduced and read a first, second, and third time; and
(WA)
 - c) That CRHD Bylaw No. 419 be adopted.
(WA, 2/3 on adoption)

- Attachments:** [Staff Report: VGH Med. Device Reprocessing Dept. Exp.](#)
[Appendix A: CRHD Bylaw No. 419](#)

9. NOTICE(S) OF MOTION

10. NEW BUSINESS

11. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, June 14, 2023

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: K. Murdoch (Chair), C. McNeil-Smith (Acting Chair), M. Alto, P. Brent, S. Brice, J. Brownoff, J. Caradonna, C. Coleman, Z. de Vries (1:04 pm), B. Desjardins, S. Goodmanson, G. Holman, P. Jones, D. Kobayashi (EP), M. Little, D. Murdock (EP), C. Plant, L. Szpak, M. Tait, D. Thompson, S. Tobias, A. Wickheim, K. Williams, R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

The meeting was called to order at 1:00 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

Acting Chair McNeil-Smith provided a Territorial Acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Director Plant, **SECONDED** by Director Brent,
That the agenda for the June 14, 2023 Session of the Capital Regional Hospital District Board be approved.

CARRIED

3. ADOPTION OF MINUTES

3.1. [23-397](#) Minutes of the May 10, 2023 Capital Regional Hospital District Board

MOVED by Director Plant, **SECONDED** by Director Brent,
That the minutes of the Capital Regional Hospital District Board meeting of May 10, 2023 be adopted as circulated.

CARRIED

4. REPORT OF THE CHAIR

There were no Chair's remarks.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. CONSENT AGENDA

There were no consent agenda items.

7. ADMINISTRATION REPORTS

There were no administration reports.

8. REPORTS OF COMMITTEES

8.1. [23-378](#) 2023 Minor Capital Projects and Equipment - Approval of Capital Bylaw

MOVED by Director Plant, SECONDED by Director Brent,

1. That the recommended 2023 Minor Capital Projects totalling \$3,750,000 be approved and expensed from the 2023 requisition;

2. That the recommended 2023 equipment grants of \$30,000 to Mount St. Mary Hospital and \$2,925,000 to Island Health be approved and expensed from the 2023 requisition.

CARRIED

MOVED by Director Plant, SECONDED by Director Brent,

3. That Bylaw No. 417, "Capital Regional Hospital District Bylaw No. 187, 2023", be introduced and read a first, second and third time.

CARRIED

MOVED by Director Plant, SECONDED by Director Brent,

4. That Bylaw No. 417 be adopted.

CARRIED

8.2. [23-359](#) Motion with Notice: Request for Island Health Presentation on Safe Supply (Director Holman)

Director de Vries joined the meeting at 1:04 pm.

MOVED by Director Plant, SECONDED by Director Brent,

To request Island Health present to the Hospitals and Housing Committee regarding measures to scale up the safe supply of opioids and related toxic drugs, and other initiatives related to harm reduction, drug use reduction, or addiction treatment and the possible role of the Capital Regional District and local governments in supporting such measures.

CARRIED

9. NOTICE(S) OF MOTION

There were no notice(s) of motion.

10. NEW BUSINESS

There was no new business.

11. ADJOURNMENT

MOVED by Director Plant, **SECONDED** by Director Brent,
That the June 14, 2023 Capital Regional Hospital District Board meeting be
adjourned at 1:05 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER



Capital Regional Hospital District

**REPORT TO HOSPITALS AND HOUSING COMMITTEE
MEETING OF WEDNESDAY, SEPTEMBER 06, 2023**

SUBJECT Victoria General Hospital Medical Device Reprocessing Department Expansion – Approval of a Capital Bylaw

ISSUE SUMMARY

Approval of a Capital Regional Hospital District (CRHD) \$1,272,000 Capital Expenditure and Borrowing Bylaw is required for Island Health to proceed with the \$4,240,000 Victoria General Hospital (VGH) Medical Device Reprocessing Department (MDRD) Expansion capital project.

BACKGROUND

The current MDRD at VGH has outgrown its existing space and is unable to intake new operating room (OR) instrumentation safely until more sterile storage space has been provided. This limits the ability to increase OR slates resulting in decreased capacity for surgical expansion and overcrowding in the MDRD creates safety hazards. Renovation will enable the safe intake of new OR instrumentation enabling the ability to increase OR slates and ensure infection control standards are maintained.

A bylaw (Appendix A) authorizing the capital contribution is required for CRHD to contribute \$1,272,000, which is 30% of the total capital budget of \$4,240,000.

ALTERNATIVES

Alternative 1

The Hospitals and Housing Committee recommends to the Capital Regional Hospital District Board:

- a) That Capital Regional Hospital District (CRHD) funding in the amount of \$1,272,000 be approved for the Victoria General Hospital Medical Device Reprocessing Department Expansion;
- b) That CRHD Bylaw No. 419, “Capital Regional Hospital District Capital Bylaw No. 189, 2023” be introduced and read a first, second, and third time; and
- c) That CRHD Bylaw No. 419 be adopted.

Alternative 2

That the Victoria General Hospital Medical Device Reprocessing Department Expansion – Approval of a Capital Bylaw report be referred back to staff for additional information based on Hospitals and Housing Committee direction.

IMPLICATIONS

Financial Implications

The MDRD VGH project has been included in the CRHD capital plan for several years as a potential funding partnership between the CRHD and Island Health. Island Health will provide \$2,968,000 (70%) and CRHD \$1,272,000 (30%), for a total project cost of \$4,240,000.

The project budget and CRHD share are reflected in the amended 2023-2032 CRHD Ten Year Capital Plan that was approved by the Board on March 15, 2023. The project costs will be cash flowed over years 2023-2025 and the CRHD share of \$1,272,000 will be debt financed through the Municipal Finance Authority. The cost of debt servicing for the CRHD contribution has been included in the 2023 Board Approved Financial Plan based on cash flow projections provided by Island Health.

In order to fulfill the CRHD’s commitment to the MDRD VGH project, a Capital Expenditure and Borrowing Bylaw must be approved and is presented in Appendix A.

CONCLUSION

Approval of a CRHD Capital expenditure and Borrowing Bylaw is required to proceed with the VGH MDRD expansion project. This capital project will help ensure Island Health is able to provide quality health care services for the capital region.

RECOMMENDATION

The Hospitals and Housing Committee recommends to the Capital Regional Hospital District Board:

- a) That Capital Regional Hospital District (CRHD) funding in the amount of \$1,272,000 be approved for the Victoria General Hospital Medical Device Reprocessing Department Expansion;
- b) That CRHD Bylaw No. 419, “Capital Regional Hospital District Capital Bylaw No. 189, 2023” be introduced and read a first, second, and third time; and
- c) That CRHD Bylaw No. 419 be adopted.

Submitted by:	Michael Barnes, MPP, Senior Manager, Health and Capital Planning Strategies
Concurrence:	Emily Sinclair, MCIP, RPP, Acting General Manager, Planning & Protective Services
Concurrence:	Stephen Henderson, BSc, PGD Eng, MBA, Acting General Manager, Corporate Services
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT

Appendix A: CRHD Bylaw No. 419, “Capital Regional Hospital District Capital Bylaw No. 189, 2023”

SCHEDULE "A"

Bylaw No. 419

CAPITAL REGIONAL HOSPITAL DISTRICT

CAPITAL BYLAW NO. 189, 2023

Name of Facility	Project Description	Project Number	Amount Covered by CRHD Bylaw (30%)	Amount covered by Province/Island Health (70%)	Other Share (0%)	Total Project Cost
Victoria General Hospital	Medical Device Reprocessing Department Expansion	C-189-01	\$1,272,000	\$2,968,000	\$0.00	\$4,240,000
		Total	\$1,272,000	\$2,968,000	\$0.00	\$4,240,000