

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, January 11, 2023

1:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: K. Murdoch (Chair), C. McNeil-Smith (Acting Chair) (EP), M. Alto, J. Bateman (for M. Tait), P. Brent, S. Brice, J. Brownoff, J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins, S. Goodmanson, G. Holman, P. Jones, D. Kobayashi, M. Little, D. Murdock, C. Plant, S. Riddell (for R. Windsor), L. Szpak, D. Thompson, S. Tobias, A. Wickheim, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; I. Jesney, Acting General Manager, Integrated Water Services; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

Guests: S. Burden, L. Lee and C. Rice-Gural, Lead Audit Engagement Partners, KPMG

EP - Electronic Participation

Regrets: Director(s) M. Tait, R. Windsor

The meeting was called to order at 1:25 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in a preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Plant, **SECONDED** by Director Holman,
That the agenda for the January 11, 2023 Session of the Capital Regional Hospital District Board be approved.
CARRIED

3. ADOPTION OF MINUTES

- 3.1. [23-037](#) Minutes of the October 12, 2022 and November 16, 2022 Capital Regional Hospital District Board

MOVED by Director Plant, SECONDED by Director Desjardins,

1. That the minutes of the Capital Regional Hospital District Board meeting of October 12, 2022 be adopted as circulated.

CARRIED

MOVED by Director Plant, SECONDED by Director Desjardins,

2. That the minutes of the Capital Regional Hospital District Board meeting of November 16, 2022 be amended to note that Director McNeil-Smith was declared Acting Chair of the Capital Regional Hospital District Board, and that the minutes be adopted as amended.

CARRIED

4. REPORT OF THE CHAIR

As Chair of this Board I have been working more closely with staff and health partners and I want to express my appreciation to staff for their hard work as the mandate of the Capital Regional Hospital District Board is to find innovative options for our services. Staff are doing a fantastic job of working with our partners. We have multiple land holdings that are being worked on right now. We appreciate the work of our partners, primarily Island Health, for being open to these innovative partnerships and approaches that Capital Regional Hospital District Board is taking. I want to acknowledge that there is work going on, and we will see many projects coming forward through the course of this year.

5. PRESENTATIONS/DELEGATIONS

There were no delegations.

5.1. Presentations

- 5.1.1. [23-045](#) Presentation: CRHD 2022 Audit Planning, Lenora Lee, Lead Audit Engagement Partner, KPMG (Verbal)

L. Lee provided a presentation regarding the 2022 financial audit.

6. ADMINISTRATION REPORTS

- 6.1. [23-011](#) Capital Regional Hospital District 2022 Audit Planning Discussion

MOVED by Director Kobayashi, SECONDED by Director Little,

That the Capital Regional Hospital District 2022 Audit Plan developed by KPMG be approved.

CARRIED

7. REPORTS OF COMMITTEES

There were no Reports of Committees.

8. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

9. NEW BUSINESS

There was no new business.

10. ADJOURNMENT

MOVED by Director Plant, **SECONDED** by Director Little,
That the January 11, 2023 Capital Regional Hospital District Board meeting be
adjourned at 1:30 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER