

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, January 12, 2022

1:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT:

D. Blackwell (Chair), R. Mersereau (Acting Chair) (EP), P. Brent (for D. Howe) (EP), S. Brice (EP), B. Desjardins (EP), L. Helps (EP), F. Haynes (EP), M. Hicks (EP), G. Holman (EP), B. Isitt (EP), J. Loveday, R. Martin (EP), C. McNeil-Smith (EP), K. Murdoch (EP), G. Orr (EP), C. Plant, J. Ranns (EP), D. Screech, L. Seaton (EP), M. Tait (EP), N. Taylor (EP), K. Williams (EP), R. Windsor (EP), G. Young (EP)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

Guests: S. Burden & L. Lee, Lead Audit Engagement Partners, KPMG

EP - Electronic Participation

Regrets: D. Howe

The meeting was called to order at 1:23 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Screech, **SECONDED** by Director Plant,
That the agenda for the January 12, 2022 Session of the Capital Regional Hospital District Board be approved.
CARRIED

3. ADOPTION OF MINUTES

3.1. [22-031](#) Minutes of the November 10, 2021 Capital Regional Hospital District Board

MOVED by Director Screech, **SECONDED** by Director Loveday,
That the minutes of the Capital Regional Hospital District Board meeting of November 10, 2021 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

The Chair had no remarks.

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

- 5.1.1. [22-017](#) Presentation: CRHD 2021 Audit Planning, Lenora Lee, Lead Audit Engagement Partner, KPMG (Verbal)

L. Lee provided a presentation regarding the 2021 financial audit.

The Chair thanked L. Lee.

**MOVED by Director Screech, SECONDED by Director Plant,
That the Capital Regional Hospital District 2021 Audit Planning verbal
presentation be received for information.**

CARRIED

5.2. Delegations

There were no delegations.

6. CONSENT AGENDA

There were no Consent Agenda items.

7. ADMINISTRATION REPORTS

- 7.1. [22-015](#) Capital Regional Hospital District 2021 Audit Planning Discussion

**MOVED by Director Plant, SECONDED by Director Screech,
That the Capital Regional Hospital District 2021 Audit Plan developed by KPMG
be approved.**

CARRIED

8. REPORTS OF COMMITTEES

There were no Reports of Committees.

9. BYLAWS

There were no bylaws for consideration.

10. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

11. NEW BUSINESS

There was no new business.

12. ADJOURNMENT

MOVED by Director Loveday, **SECONDED** by Director Plant,
That the January 12, 2022 Capital Regional Hospital District Board meeting be
adjourned at 1:28 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER