

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, January 13, 2021

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: D. Blackwell (Chair), C. Plant (Acting Chair), S. Brice, B. Desjardins, F. Haynes, L. Helps, M. Hicks (EP), G. Holman, D. Howe (EP), B. Isitt (EP), J. Loveday, C. McNeil-Smith (EP), R. Mersereau, K. Murdoch, G. Orr, J. Ranns, D. Screech, L. Seaton, M. Tait (EP)(1:05 pm), N. Taylor, K. Williams, R. Windsor (EP), G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; M. Lagoa, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director R. Martin

The meeting was called to order at 1:00 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Seaton, **SECONDED** by Director Plant,  
That the agenda for the January 13, 2021 Session of the Capital Regional Hospital District Board be approved.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [21-035](#) Minutes of the December 9, 2020 Capital Regional Hospital District Board Meeting

**MOVED** by Director Plant, **SECONDED** by Director Seaton,  
That the minutes of the Capital Regional Hospital District Board meeting of December 9, 2020 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

There was no report of the Chair.

## 5. PRESENTATIONS/DELEGATIONS

### 5.1. Presentations

There were no presentations.

### 5.2. Delegations

#### 5.2.1. [21-073](#)

Delegation - Kathy Gillis; Resident of Victoria: Re: Agenda Item 8.2.  
Summit Noise Concerns Update

K. Gillis spoke to concerns regarding the noise issue at the Summit Long Term Care Facility.

#### 5.2.2. [21-074](#)

Delegation - Joanne Newell; Resident of Victoria: Re: Agenda Item 8.2.  
Summit Noise Concerns Update

J. Newell spoke to concerns regarding the noise issue at the Summit Long Term Care Facility.

## 6. CONSENT AGENDA

There were no Consent Agenda items.

## 7. ADMINISTRATION REPORTS

There were no Administration Reports.

## 8. REPORTS OF COMMITTEES

### Hospitals and Housing Committee

#### 8.1. [21-010](#)

Capital Regional Hospital District 2020 Audit Planning Discussion

**MOVED by Director Helps, SECONDED by Director Screech,  
That the Capital Regional Hospital District 2020 Audit Plan developed by KPMG  
be approved.  
CARRIED**

#### 8.2. [21-012](#)

Summit Noise Concerns Update

K. Lorette provided an update on noise mitigation measures on the Summit Noise Concerns.

Discussion ensued on the following:

- independent sound testing by a noise consultant
- equipment modifications to reduce tonal sound
- noise measurements and equipment testing
- sound testing at peak high temperatures
- equipment warranty

**MOVED** by Director Helps, **SECONDED** by Director Screech,  
1. That the Chief Administrative Officer be authorized to approve up to \$30,000 in expenditures related to resolving noise concerns at the Summit;  
2. And that staff monitor the effectiveness of these mitigation measures, continue to engage with the neighbourhood, and report back to the committee with any further action that is required to mitigate these noise concerns.  
**CARRIED**

## 9. BYLAWS

There were no bylaws for consideration.

## 10. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

## 11. NEW BUSINESS

There was no new business.

## 12. MOTION TO CLOSE THE MEETING

### 12.1. [21-045](#) Motion to Close the Meeting

**MOVED** by Director Helps, **SECONDED** by Director Mersereau,  
That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter.  
**CARRIED**

The meeting recessed at 1:24 pm. and went into closed session at 4:08 pm.

## 13. RISE AND REPORT

The meeting rose from closed session at 4:14 pm with no items to report.

## 14. ADJOURNMENT

**MOVED** by Director Loveday, **SECONDED** by Director Plant,  
That the January 13, 2021 Capital Regional Hospital District Board meeting be adjourned at 4:14 pm.  
**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**