

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, May 13, 2020

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

Directors: D. Blackwell (Chair), C. Plant (Vice-Chair), S. Brice (EP), B. Desjardins, F. Haynes (1:04 pm EP), L. Helps (EP), M. Hicks (EP), G. Holman (EP), D. Howe, B. Isitt, J. Loveday (EP), C. McNeil-Smith (EP), R. Martin (EP), R. Mersereau (EP), K. Murdoch (EP), G. Orr (EP), D. Screech (EP), L. Seaton (EP), N. Taylor, K. Williams (EP), G. Young

Staff: Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; G. Harris, Acting General Manager, Parks and Environmental Services (for L. Hutcheson); K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; R. Lachance, Senior Manager, Financial Services; E. Sinclair, Planner, Regional and Strategic Planning; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

Guest: Lenora Lee, Senior Audit Consultant, KPMG (EP)

EP - Electronic Participation

Regrets: Directors: Ranns, Tait, Windsor

The meeting was called to order at 1:00 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

Chair Blackwell provided a Territorial Acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Director Desjardins, **SECONDED** by Director Howe,
That the agenda for the May 13, 2020 Session of the Capital Regional Hospital District Board be approved.
CARRIED

3. ADOPTION OF MINUTES

3.1. [20-294](#) Minutes of the February 12, 2020 and March 18, 2020 Capital Regional Hospital District Board Meetings

MOVED by Director Desjardins, **SECONDED** by Director Howe,
That the minutes of the Capital Regional Hospital District Board meetings of February 12, 2020 and March 18, 2020 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

There were no Chair's remarks.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. CONSENT AGENDA

There were no consent agenda items.

7. ADMINISTRATION REPORTS

7.1. [20-271](#) Capital Regional Hospital District 2019 Audit Findings Report

N. Chan introduced the Capital Regional Hospital District 2019 Audit Findings Report.

L. Lee (KPMG) provided an overview of the Capital Regional Hospital District 2019 Audit Findings Report.

Discussion ensued on the Oak Bay Lodge's financial status as an asset.

**MOVED by Director Plant, SECONDED by Director Howe,
That the Capital Regional Hospital District 2019 Audit Findings Report be received
and the Capital Regional Hospital District 2019 Audited Financial Statements be
approved.
CARRIED**

8. REPORTS OF COMMITTEES

There were no Reports of Committees.

9. BYLAWS

There were no bylaws for consideration.

10. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

11. NEW BUSINESS

There was no new business.

12. MOTION TO CLOSE THE MEETING

There was no motion to close the meeting.

13. RISE AND REPORT

There was no rise and report.

14. ADJOURNMENT

MOVED by Director Plant, **SECONDED** by Director Desjardins,
That the May 08, 2020 Capital Regional Hospital District Board meeting be
adjourned at 1:13 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER