

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, June 12, 2019

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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**PRESENT:**

Directors: D. Blackwell (Chair), C. Plant (Vice-Chair), J. Brownoff (for S. Brice), B. Desjardins, K. Harris (for F. Haynes), L. Helps, M. Hicks, G. Holman, B. Maberley (for D. Howe), B. Isitt, J. Loveday, C. McNeil-Smith, R. Mersereau, K. Murdoch, G. Orr, D. Screech, L. Seaton, J. Bateman (for M. Tait), N. Taylor, K. Williams, R. Windsor, G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; E. Gorman, Deputy Corporate Officer; I. Lawrence, Manager Local Area Planning, Juan de Fuca; C. Culham, Senior Manager, Regional Housing; M. Barnes, Senior Manager, Health and Capital Planning Strategies; D. Wilkinson, Project Manager, Health and Capital Planning Strategies; S. Closson, Committee Clerk (Recorder)

**REGRETS:** Directors: Martin, Ranns

The meeting was called to order at 1:00 pm.

Chair Blackwell provided the Territorial Acknowledgement.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Director Helps, **SECONDED** by Director Windsor,  
That the agenda for the June 12, 2019 Session of the Capital Regional Hospital District Board be approved.  
**CARRIED**

#### 2. ADOPTION OF MINUTES

- 2.1. [19-602](#) Minutes of the May 8, 2019 Capital Regional Hospital District Board Meeting
- MOVED** by Director McNeil-Smith, **SECONDED** by Director Taylor,  
That the minutes of the Capital Regional Hospital District Board meeting of May 8, 2019 be adopted as circulated.  
**CARRIED**

#### 3. REPORT OF THE CHAIR

There was no report of the Chair.

#### 4. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

##### 4.1 Presentations

##### 4.2 Delegations

#### 5. CONSENT AGENDA

There were no items for consideration under this section.

#### 6. ADMINISTRATION REPORTS

There were no administration reports.

#### 7. REPORTS OF COMMITTEES

##### Hospitals and Housing Committee

7.1. [19-412](#) Capital Regional Hospital District Investment Portfolio Holdings and Performance Annual Update

N. Chan introduced the Capital Regional Hospital District Investment Portfolio Holdings and Performance Annual Update.

**MOVED by Director Murdoch, SECONDED by Director Helps,  
That the Capital Regional Hospital District Investment Portfolio Holdings and  
Performance Annual Update be received for information.  
CARRIED**

7.2. [19-538](#) The Summit at Quadra Village Project - Fixtures, Furnishings and Equipment Contract

**MOVED by Director Helps, SECONDED by Director Williams,**

**a) That Unitech Construction Management be instructed to procure and  
acquire the Tenant's required Fixtures, Furnishings and Equipment items for  
an amount not exceeding \$4.4 million plus GST; and**

**b) That the Chief Administrative Officer be given delegated authority to  
execute the FFE contract with Unitech for \$4.4M.**

**CARRIED**

#### 8. BYLAWS

There were no bylaws for consideration under this section.

#### 9. NEW BUSINESS

There was no new business.

## 10. MOTION TO CLOSE THE MEETING

### 10.1. [19-599](#) Motion to Close the Meeting

**MOVED** by Alternate Director Brownoff, **SECONDED** by Director Murdoch,  
That the meeting be closed in accordance with the Community Charter, Part 4,  
Division 3, 90 (1),(e), the acquisition, disposition or expropriation of land or  
improvements.

**CARRIED**

**MOVED** by Alternate Director Brownoff, **SECONDED** by Director Murdoch,  
That the Board considers that disclosure could reasonably be expected to harm  
the interests of the Regional District.

**CARRIED**

The meeting was closed at 1:03 pm.

## 11. RISE AND REPORT

There was no items to rise and report.

## 12. ADJOURNMENT

The meeting was adjourned at 4:27 pm. when quorum was lost in the In  
Camera meeting.

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**