

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, April 10, 2019

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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**PRESENT:**

Directors: C. Plant (Chair), M. Alto (for G. Young), D. Blackwell (Vice-Chair), S. Brice, L. Collins (for J. Loveday), B. Desjardins, Z. de Vries (for N. Taylor), F. Haynes, L. Helps, M. Hicks, G. Holman, B. Isitt, C. McNeil-Smith, B. Maberley (for D. Howe), R. Martin, R. Mersereau, K. Murdoch, G. Orr, J. Ranns, D. Screech, L. Seaton, M. Tait, B. Thompson (for R. Windsor), K. Williams

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Morley, General Manager, Corporate Services; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; S. Bagh, Senior Manager, Regional and Strategic Planning; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Training); P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 1:01 pm.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Director Martin, **SECONDED** by Director Tait,  
That the agenda for the April 10, 2019 Capital Regional Hospital District Board meeting be approved as circulated.  
**CARRIED**

#### 2. ADOPTION OF MINUTES

2.1. [19-387](#) Minutes for Adoption

**MOVED** by Director Seaton, **SECONDED** by Director Helps,  
That the minutes of the March 13, 2019 Capital Regional Hospital District Board meeting and the March 20, 2019 Special Capital Regional Hospital District Board meeting be adopted as circulated.  
**CARRIED**

#### 3. REPORT OF THE CHAIR

The Chair reported on the tour of the Summit at Quadra Village Project and advised that building is on time and on budget and for those who could not attend, inside the construction site is a building model, which shows the layout and details of the rooms.

#### 4. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 5. ADMINISTRATION REPORTS

There were no administration reports.

#### 6. REPORTS OF COMMITTEES

##### Hospitals and Housing Committee

- 6.1. [19-351](#) The Summit at Quadra Village Project Main Works Packages - Award of Contract CRHD.2019-01-031

**MOVED by Director Helps, SECONDED by Director Murdoch,  
That Contract CRHD.2019-01-031 Aluminum Rails for the Summit at Quadra  
Village Project be awarded to Colonial Railings Ltd. in the amount of  
\$180,600 [excluding GST] and that a project contingency of \$5,418 [excluding  
GST] be approved.**

**CARRIED**

- 6.2. [19-352](#) 2019 Minor Capital Projects and Equipment - Approval of Capital Bylaw

K. Lorette provided an overview of the report.

**MOVED by Director Desjardins, SECONDED by Director Brice,  
That the recommended 2019 Minor Capital Projects totalling \$3,750,000 be  
approved and expensed from the 2019 requisition.**

**CARRIED**

**MOVED by Director Helps, SECONDED by Alternate Director Alto,  
That the recommended 2019 equipment grants of \$30,000 to Mount St. Mary  
Hospital and \$2,925,000 to Island Health be approved and expensed from the  
2019 requisition.**

**CARRIED**

**MOVED by Director Murdoch, SECONDED by Director Helps  
That Capital Bylaw No. 397, "Capital Regional Hospital District Bylaw No. 173,  
2019" be introduced and read a first and second time.**

**CARRIED**

**MOVED by Director Murdoch, SECONDED by Director Helps,  
That Bylaw No. 397 be read a third time.**

**CARRIED**

**MOVED by Director Murdoch, SECONDED by Alternate Director Alto,  
That Bylaw No. 397 be adopted.**

**CARRIED**

**7. BYLAWS**

There were no bylaws.

**8. NEW BUSINESS**

There was no new business.

**9. MOTION TO CLOSE THE MEETING**

There was no closed meeting.

**10. RISE AND REPORT**

There was no rise and report.

**11. ADJOURNMENT**

**MOVED** by Director Helps, **SECONDED** by Director Murdoch,  
That the April 10, 2019 Capital Regional Hospital District Board meeting be  
adjourned at 1:06 pm.  
**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**