

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, January 9, 2019

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT: D. Blackwell (Chair), C. Plant (Vice-Chair), S. Brice, B. Desjardins, F. Haynes, L. Helps, M. Hicks, G. Holman, D. Howe, B. Isitt, J. Loveday, C. McNeil-Smith, R. Martin, R. Mersereau, K. Murdoch, G. Orr, J. Ranns, D. Screech, L. Seaton, M. Tait, N. Taylor, K. Williams, R. Windsor, G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; K. Morley, General Manager, Corporate Services; C. Nielson, Senior Manager, Human Resources; R. Lachance, Senior Manager, Financial Services; P. Perna, Committee Clerk (Recorder)

REGRETS: Directors Haynes and Screech

The meeting was called to order at 1:00 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Helps, **SECONDED** by Director Windsor,
That the agenda for the January 9, 2019 Capital Regional Hospital District Board meeting be approved as circulated.
CARRIED

2. ADOPTION OF MINUTES

2.1. [19-048](#) Minutes for Adoption

MOVED by Director Orr, **SECONDED** by Director Tait,
That the minutes from the December 12, 2018 Capital Regional Hospital District Board meeting be adopted as presented.
CARRIED

3. REPORT OF THE CHAIR

There was no report of the Chair.

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

- 4.11. [19-026](#) Capital Regional Hospital District 2018 Audit Planning Report (Verbal Presentation), Lenora Lee, Lead Audit Engagement Partner, KPMG

Ms. Lee provided an overview of the 2018 Audit Planning Report and advised of the differences for the Capital Regional Hospital District versus the Capital Region Housing Corporation, which was presented at an earlier meeting.

4.2 Delegations

There were no delegations.

5. CONSENT AGENDA

There were no items for the consent agenda.

6. ADMINISTRATION REPORTS

- 6.1. [19-005](#) Capital Regional Hospital District 2018 Audit Planning Discussion

MOVED by Director Helps, **SECONDED** by Director Loveday,
That the 2018 Capital Regional Hospital District Audit Plan developed by KPMG
be approved.
CARRIED

7. REPORTS OF COMMITTEES

There were no reports of committees.

8. BYLAWS

There were no bylaws.

9. NEW BUSINESS

There was no new business.

10. MOTION TO CLOSE THE MEETING

There was no closed meeting.

11. RISE AND REPORT

The was no rise and report.

12. ADJOURNMENT

MOVED by Director Murdoch, **SECONDED** by Director Tait,
That the January 9, 2019 Capital Regional Hospital District Board meeting be
adjourned at 1:04 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER