

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, November 14, 2018

1:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

INAUGURAL MEETING

PRESENT: D. Blackwell (Chair), C. Plant (Vice-Chair), S. Brice, B. Desjardins, F. Haynes, L. Helps, M. Hicks, G. Holman, D. Howe, B. Isitt, J. Loveday, C. McNeil-Smith, R. Martin, R. Mersereau, K. Murdoch, G. Orr, J. Ranns, D. Screech, L. Seaton, M. Tait, N. Taylor, K. Williams, R. Windsor, G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; L. Hutcheson, General Manager, Environmental Sustainability; T. Robbins, General Manager, Integrated Water Services; K. Morley, General Manager, Corporate Services; A. Orr, Senior Manager, Corporate Communications; C. Culham, Senior Manager, Regional Housing; M. Barnes, Senior Manager, Health and Capital Planning Strategies; E. Gorman, Deputy Corporate Officer; C. English, Administrative Coordinator; J. Cuthbert, Committee Clerk (Recorder)

OTHERS PRESENT: C. Stewart, Solicitor, Stewart McDannold Stuart.

1. CALL TO ORDER

The Chief Administrative Officers called the meeting to order at 1:51 pm.

2. ELECTION OF CHAIR OF THE BOARD

The Chief Administrative Officer called for nominations for the position of Chair of the Capital Regional Hospital District Board for 2018.

Director Plant nominated Director Blackwell. Director Blackwell accepted.

The Chief Administrative Officer called for nominations a second time.

The Chief Administrative Officer called for nominations a third and final time and, hearing no further nominations, declared Director Blackwell as Chair of the Capital Regional Hospital District Board by acclamation.

3. ELECTION OF ACTING CHAIR OF THE BOARD

Chair Blackwell called for nominations of Alternate Chair of the Capital Regional Hospital District Board for 2019.

Director Orr nominated Director Plant. Director Plant accepted.

Chair Blackwell called for nominations a second time.

Chair Blackwell called for nominations a third and final time.

Hearing no further nominations, Chair Blackwell declared Director Plant as Alternate Chair of the Capital Regional Hospital District Board for 2019 by acclamation.

RECESS

1. APPROVAL OF THE AGENDA

MOVED by Director Screech, **SECONDED** by Director Desjardins,
That the agenda be approved as circulated.
CARRIED

2. ADOPTION OF MINUTES

2.1. [18-575](#) Minutes for Adoption

MOVED by Director Helps, **SECONDED** by Director Screech,
That the minutes from the October 10, 2018 Capital Regional Hospital District
board meeting be adopted as circulated.
CARRIED

3. REPORT OF THE CHAIR

The Chair thanked the Board for their confidence in her to take on the role as chair for the Hospital Board and as vice-chair for the Regional Board.

4. PRESENTATIONS/DELEGATIONS

There were none.

5. CONSENT AGENDA

There were none.

6. ADMINISTRATION REPORTS

6.1. [18-556](#) The Summit at Quadra Village Project Main Works Packages - Award of Contracts, CRHD.2018-07-029 through CRHD.2018-08-30

MOVED by Diector Howe, **SECONDED** by Director Tait,
That Contract CRHD.2018-07-029 Solid Polymer Surfacing for the Summit at
Quadra Village Project be awarded to Bath Fitter in the amount of \$417,088
[excluding GST] and that a project contingency of \$12,512.64 [excluding GST] be
approved.

That Contract CRHD.2018-08-030 Doors and Hardware Install for the Summit at
Quadra Village Project be awarded to DNE Enterprises Inc. in the amount of
\$348,060 [excluding GST] and that a project contingency of \$10,441.80 [excluding
GST] be approved.

CARRIED

7. REPORTS OF COMMITTEES

8. BYLAWS

There were none.

9. NEW BUSINESS

There was none.

11. ADJOURNMENT

MOVED by Director Tait, SECONDED by Director Screech,
That the meeting be adjourned at 2:58 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER