

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, June 13, 2018

1:30 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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**PRESENT:**

**DIRECTORS:** M. Alto (Chair), S. Brice (Vice Chair), R. Atwell, D. Blackwell, S. Brice, J. Brownoff, B. Desjardins, C. Day (for C. Hamilton), L. Helps, M. Hicks, B. Maberley (for D. Howe), B. Isitt, N. Jensen, W. McIntyre, D. Murdock, C. Plant, S. Price, B. Gramigna (for J. Ranns), D. Screech, L. Seaton, K. Williams, G. Young.

**REGRETS:** Director Tait

**STAFF:** R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; C. Cullham, Senior Manager, Regional Housing; L. Hutcheson, General Manager, Environmental Sustainability; T. Robbins, General Manager, Integrated Water Services; C. Nielson, Senior Manager, Human Resources; K. Morley, General Manager, Corporate Services; S. Henderson, Senior Manager, Real Estate; E. Gorman, Deputy Corporate Officer; J. Cuthbert, Committee Clerk (Recorder)

The meeting was called to order at 1:30 p.m.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Director Plant, **SECONDED** by Director Windsor,  
That the agenda be approved as circulated.  
**CARRIED**

#### 2. ADOPTION OF MINUTES

2.1. [18-379](#) Minutes for Adoption

**MOVED** by Director Brice, **SECONDED** by Director Windsor,  
That the minutes from the April 11, 2018 Capital Regional Hospital District Board  
be adopted as circulated.  
**CARRIED**

#### 3. REPORT OF THE CHAIR

The chair spoke to the Government Finance Officer's of BC annual conference, on May 30th, and congratulated the Capital Regional Hospital District for being recognized with the association's 2017 award of Excellence in Financial Innovation.

#### 4. PRESENTATIONS/DELEGATIONS

There were none.

#### 5. REPORTS OF COMMITTEES

There were none.

#### 6. ADMINISTRATION REPORTS

- 6.1. [18-336](#) Capital Regional Hospital District 2017 Audited Financial Statements and Audit Findings Report

Mr. Chan spoke to the report.

**MOVED by Director Desjardins, SECONDED by Director Brice,  
That the Capital Regional Hospital District Board receive the Audit Findings  
Report and approve the 2017 Audited Financial Statements.  
CARRIED**

- 6.2. [18-365](#) The Summit at Quadra Village Project  
Main Works Packages - Award of Contract CRHD.2018-05-028

Mr. Lorette spoke to the report.  
A discussion ensued regarding:  
- engagement with the neighbourhood  
- design of landscaping  
- timeline for public engagement on schoolyard parcel

**MOVED by Director Screech, SECONDED by Director Helps,  
That Contract CRHD.2018-05-028 Landscaping for the Summit at Quadra Village  
Project be awarded to Acacia Landscape in the amount of \$589,819.50 [excluding  
GST] and that a project contingency of \$17,695 [excluding GST] be approved.  
CARRIED**

#### 7. BYLAWS

There were none.

#### 8. NEW BUSINESS

There was none.

#### 9. MOTION TO CLOSE THE MEETING

There was none.

#### 10. ADJOURNMENT

**MOVED by Director Brice, SECONDED by Director Helps,  
That the meeting be adjourned at 1:43 pm.  
CARRIED**

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CHAIR

CERTIFIED CORRECT:

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COMMITTEE CLERK