

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, March 14, 2018

1:30 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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**PRESENT:**

**DIRECTORS:** M. Alto (Chair), S. Brice (Vice Chair), R. Atwell, D. Blackwell, J. Brownoff, B. Desjardins, C. Hamilton, L. Helps, M. Hicks, B. Maberley (for D. Howe), J. Loveday (For B. Isitt), W. McIntyre, D. Murdock, C. Plant, S. Price, B. Gramigna (for J. Ranns), D. Screech, L. Seaton, M. Tait, K. Williams, G. Young.

**REGRETS:** Director Finall.

**STAFF:** R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; L. Hutcheson, General Manager, Environmental Sustainability; T. Robbins, General Manager, Integrated Water Services; C. Nielson, Senior Manager, Human Resources; K. Morley, General Manager, Corporate Services; E. Gorman, Deputy Corporate Officer; J. Cuthbert, Committee Clerk (Recorder)

The meeting was called to order at 1:30 p.m.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Director Brice, **SECONDED** by Director Helps,  
That the agenda be approved as circulated.  
**CARRIED**

#### 2. ADOPTION OF MINUTES

2.1. [18-177](#) Minutes from the February 14, 2018 Capital Regional Hospital District Board meeting.

**MOVED** by Director Brice, **SECONDED** by Director Helps,  
That the minutes from the February 14, 2018 Capital Regional Hospital District Board meeting be adopted as circulated.  
**CARRIED**

#### 3. REPORT OF THE CHAIR

There was none.

#### 4. PRESENTATIONS/DELEGATIONS

There were none.

#### 5. REPORTS OF COMMITTEES

## Hospitals and Housing Committee

5.1. [18-129](#) Audit Planning Discussion

Mr. Chan spoke to the report.

**MOVED** by Director Williams, **SECONDED** by Director Helps,  
That the 2017 Capital Regional Hospital District Audit Plan developed by  
KPMG be approved.  
**CARRIED**

## 6. ADMINISTRATION REPORTS

There were none.

## 7. BYLAWS

There were none.

## 8. NEW BUSINESS

There was none.

## 9. MOTION TO CLOSE THE MEETING

There was none.

## 10. ADJOURNMENT

**MOVED** by Director Brice, **SECONDED** by Director Helps,  
That the meeting be adjourned at 1:34 pm.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER