

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, December 13, 2017

1:35 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT:

DIRECTORS: M. Alto (Chair), B. Desjardins (Vice Chair), R. Atwell, D. Blackwell, S. Brice, J. Brownoff, B. Desjardins, C. Stock (for A. Finall), C. Hamilton, L. Helps, M. Hicks, B. Isitt, W. McIntyre, D. Murdock, C. Plant, S. Price, B. Gramigna (for J. Ranns), D. Screech, L. Seaton, M. Tait, K. Williams, B. Thompson (for R. Windsor), G. Young.

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer, L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; C. Nielson, Senior Manager, Human Resources; K. Morley, Acting Senior Manager, Legislative and Corporate Services; R. Lachance, Senior Manager, Finance Services; E. Gorman, Acting Corporate Officer; J. Cuthbert (Recorder)

The meeting was called to order at 1:30 p.m.

1. APPROVAL OF THE AGENDA

MOVED by Director Brice, **SECONDED** by Director Helps,
That the agenda be approved as circulated.
CARRIED

2. ADOPTION OF MINUTES

2.1. [17-897](#) Minutes for Adoption

MOVED by Director Brice, **SECONDED** by Director Helps,
That the minutes from the November 8, 2017 Capital Regional Hospital District Board meeting and November 8, 2017 Capital Regional Hospital District Board Inaugural meeting be adopted as circulated.
CARRIED

3. REPORT OF THE CHAIR

The Chair thanked the Board for the nomination as Chair for the 2018 year.

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

There were none.

4.2 Delegations

There were none.

5. REPORTS OF COMMITTEES

5.1. [17-747](#) 2018 Service Plans Review Process

MOVED by Director Brice, **SECONDED** by Director Helps,
That the attached service plans be approved as presented:
Appendix A: 2018 Service Plan Summary Discussion Report
Appendix B: Budget 2018 Proposed FTE Additions
Appendix C: Service Plans Summaries
Appendix D1: Health & Capital Planning Strategies Service Plan
CARRIED

5.2. [17-768](#) Capital Regional Hospital District 2018-2027 Ten Year Capital Plan

MOVED by Director Brice, **SECONDED** by Director Williams,
That the 2018-2027 Capital Regional Hospital District Capital Plan be approved as
submitted.
CARRIED

5.3. [17-769](#) 2018 Capital Regional Hospital District Provisional Budget

MOVED by Director Brice, **SECONDED** by Director Howe,
That the 2018 Capital Regional Hospital District Provisional Budget be approved
as submitted.
CARRIED

6. ADMINISTRATION REPORTS

6.1. [17-875](#) Revenue Anticipation Resolution for Current Capital Regional Hospital District Operating Expenditures

Mr. Chan spoke to the report.

MOVED by Director Brice, **SECONDED** by Director Howe,
That the revenue anticipation resolution be adopted to allow the temporary
borrowing of up to \$10,000,000 for operating expenditures.
CARRIED

7. BYLAWS

There were none.

8. NEW BUSINESS

There was none.

10. ADJOURNMENT

MOVED by Alternate Director Stock, **SECONDED** by Director Plant,

That the meeting be adjourned at 1:40 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER