

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, August 2, 2017

10:00 AM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### Special Meeting

#### PRESENT:

DIRECTORS: B. Desjardins (Chair), M Alto (Vice-Chair), R. Atwell, D. Blackwell, S. Brice, J. Brownoff, C. Stock (for A. Finall), S. Brice, C. Hamilton, L. Helps, M. Hicks, D. Howe, B. Isitt, K. Murdoch (for N. Jensen), W. McIntyre, V. Sanders (for D. Murdoch), C. Plant, J. Ranns, J. Rogers (for D. Screech), M. Tait, K. Williams, R. Windsor, and G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; D. Wilkinson; M. Walton, Acting General Manager, Parks and Environmental Services; S. Bagh, Acting General Manager, Planning and Protective Services; M. McCrank, Acting General Manager, Integrated Water Services; M. Barnes, Manager, Health and Capital Planning Strategies; D. Wilkinson, Project Manager; D. Green, Environmental Science Officer; B. Reems, Corporate Officer; and E. Gorman, Deputy Corporate Officer (Recorder).

Regrets: Directors Isitt, Blackwell, and Seaton.

The meeting was called to order at 10:09 am.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Director Helps, **SECONDED** by Director Tait,  
That the agenda be approved as circulated.  
**CARRIED**

#### 2. PRESENTATIONS/DELEGATIONS

##### 2.1 Presentations

There were none.

##### 2.2 Delegations

There were none.

#### 3. SPECIAL MEETING MATTERS

- 3.1. [17-589](#) The Summit at Quadra Village Project  
Main Works Packages  
Award of Contracts CRHD.2017-4-007 through CRHD.2017-11-014

inclusive

In response to questions, staff advised that

- construction management approach was used to get bids under original budgeted/projected cost amount
- reporting on how the position (consultant) works with the project director to ensure the tendering process is achieved
- construction oversight executive to scope the project with an affordability ceiling
- confirmation regarding contingency, that these are fixed price contracts and contingency covers increase in scope
- forward health requisitions may be impacted positively as a result
- a summary report will be included in the cash flow projections for hospital district budget and service plan

**MOVED by Director Howe, SECONDED by Director Helps,**

- a) That Contract CRHD.2017-04-007-Concrete Unit Masonry for the Summit at Quadra Village Project be awarded to Rob Tournour Masonry Ltd. in the amount of \$857,400 [excluding GST] and that a project contingency of \$25,722 [excluding GST] be approved.
  - b) That Contract CRHD.2017-05-008-Structural Steel for the Summit at Quadra Village Project be awarded to Alliance Engineering Works [1985] Ltd. in the amount of \$539,000 [excluding GST] and that a project contingency of \$16,170 [excluding GST] be approved.
  - c) That Contract CRHD.2017-06-009-Cabinetwork for the Summit at Quadra Village Project be awarded to Fraser Valley Industries Ltd. in the amount of \$1,116,293 [excluding GST] and that a project contingency of \$33,489 [excluding GST] be approved.
  - d) That Contract CRHD.2017-07-010-Preformed Metal Siding for the Summit at Quadra Village Project be awarded to Topline Roofing Ltd. in the amount of \$2,025,881 [excluding GST] and that a project contingency of \$60,776 [excluding GST] be approved.
  - e) That Contract CRHD.2017-08-011-Modified Bituminous Membrane Roofing for the Summit at Quadra Village Project be awarded to Topline Roofing Ltd. in the amount of \$1,459,258 [excluding GST] and that a project contingency of \$43,778 [excluding GST] be approved.
  - f) That Contract CRHD.2017-09-012-Gypsum Board for the Summit at Quadra Village Project be awarded to Dryco Systems Inc. in the amount of \$4,775,000 [excluding GST] and that a project contingency of \$143,250 [excluding GST] be approved.
  - g) That Contract CRHD.2017-10-013-Wall and Door Protection for the Summit at Quadra Village Project be awarded to McGregor & Thompson Hardware Ltd. in the amount of \$617,770 [excluding GST] and that a project contingency of \$18,533 [excluding GST] be approved.
  - h) That Contract CRHD.2017-11-014-Electrical for the Summit at Quadra Village Project be awarded to Canem Systems Ltd. in the amount of \$5,879,172 [excluding GST] and that a project contingency of \$176,375 [excluding GST] be approved
- CARRIED**

#### **4. MOTION TO CLOSE THE MEETING**

There was none.

## 5. ADJOURNMENT

**MOVED** by Director Tait, **SECONDED** by Director Helps,  
That the meeting be adjourned at 10:21 a.m.  
**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**