

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, April 12, 2017

1:30 PM

**6th Floor Boardroom
625 Fisgard Street
Victoria, BC**

PRESENT:

DIRECTORS: M Alto (Chair), R. Atwell, L. Szpak (for D. Blackwell), S. Brice, L. Hundleby (for B. Desjardins), J. Brownoff, F. Haynes (for V. Derman), C. Stock (for A. Finall), C. Hamilton, L. Helps, D. Howe, M. Hicks, B. Isitt, N. Jensen, W. McIntyre, C. Plant, S. Price, J. Ranns, D. Screech, L. Seaton, M. Tait, K. Williams, R. Windsor, J. Loveday (for G. Young)

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; A. Donaldson, Acting Senior Manager, Finance; C. Neilson, Senior Manager, Human Resources; B. Reems, Corporate Officer; and E. Gorman, Deputy Corporate Officer (Recorder)

REGRETS: Director Brownoff

The meeting was called to order at 1:31 p.m.

1. APPROVAL OF THE AGENDA

MOVED by Director Plant, **SECONDED** by Director Windsor,
That the agenda be approved as circulated.
CARRIED

2. ADOPTION OF MINUTES

[17-299](#) Minutes for Adoption

MOVED by Director Price, **SECONDED** by Director Windsor,
That the minutes of March 8, 2017 be adopted as circulated.
CARRIED

3. REPORT OF THE CHAIR

There was none.

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

4.1.1. [17-288](#) Audit Presentation - Mr. Randy Decksheimer, KPMG

Mr. Decksheimer from KPMG spoke to Item 5.1. He noted that the audit plan will

ensure debt is correctly accounted for, ensure approved assessed amounts are the amounts collected, and verify related expenditures in respect of that debt. He also noted there will be changes this year resulting from The Summit project and its classification of an asset for the CRHD.

4.2 Delegations

There were none.

5. ADMINISTRATION REPORTS

5.1. [17-281](#) Audit Planning Discussion

MOVED by Director Williams, **SECONDED** by Director Brice,
That the 2016 Capital Regional District Audit Plan developed by KPMG be approved.

CARRIED

5.2. [17-273](#) Nigel House Request for Non-Traditional Project Funding

K. Lorette spoke to the report.

MOVED by Director Howe, **SECONDED** by Alternate Director Haynes,
That Nigel House's funding request of \$1,000,000 from the Non-Traditional Projects reserve, subject to Nigel House securing all other project funding, be approved.

CARRIED

5.3. [17-292](#) 2017 Minor Capital Projects and Equipment - Approval of Capital Bylaw

K. Lorette spoke to the report.

MOVED by Director Haynes, **SECONDED** by Director Plant,

1. That the recommended 2017 Minor Capital Projects totalling \$3,750,000 be approved and expensed from the 2017 requisition.

2. That the recommended 2017 Medical Equipment grants of \$30,000 to Mount St. Mary Hospital and \$2,925,000 to Island Health be approved and expensed from the 2017 requisition; and,

CARRIED

MOVED by Director Haynes, **SECONDED** by Director Plant,

That Capital Bylaw No. 392, "Capital Regional Hospital District Bylaw No. 170, 2017" be introduced and read a first and second time.

CARRIED

MOVED by Director Tait, **SECONDED** by Director Screech,

That Capital Bylaw No. 392, "Capital Regional Hospital District Bylaw No. 170, 2017" be read a third time.

CARRIED

MOVED by Director Screech, **SECONDED** by Director Haynes

That Capital Bylaw No. 392, "Capital Regional Hospital District Bylaw No. 170, 2017" be adopted.

CARRIED

6. BYLAWS

There were none.

7. NEW BUSINESS

There was none.

8. MOTION TO CLOSE THE MEETING

8.1. [17-303](#) Motion to Close the Meeting

MOVED by Alternate Director Stock, **SECONDED** by Alternate Director Szpak,
That the meeting be closed in accordance with the Community Charter Part 4,
Division 3, 90 (1)(e) the acquisition, disposition or expropriation of land or
improvements, if the council considers that disclosure could reasonably be
expected to harm the interests of the municipality.

CARRIED

9. RECESS

MOVED by Alternate Director Stock, **SECONDED** by Alternate Director Szpak,
That the closed meeting be recessed until after the Board Meeting.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER