

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, January 11, 2017

1:35 PM

**6th Floor Boardroom
625 Fisgard Street
Victoria, BC**

PRESENT:

DIRECTORS: B. Desjardins (Acting Chair), R. Atwell, D. Blackwell (3:03), S. Brice, V. Derman, A. Finall, C. Hamilton, L. Helps, M. Hicks, D. Howe, B. Isitt, N. Jensen, W. McIntyre, C. Plant, S. Price, J. Ranns, D. Screech, L. Seaton, K. Williams, R. Windsor, G. Young

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; M. Barnes, Senior Manager, Health and Capital Planning; B. Reems, Corporate Officer, and E. Gorman, Deputy Corporate Officer (Recorder)

REGRETS: Director M. Alto, Director J. Brownoff, Director M. Tait

The meeting was called to order at 3:02 p.m.

1. APPROVAL OF THE AGENDA

MOVED by Director Helps, **SECONDED** by Director Williams,
That the agenda be approved as circulated.
CARRIED

2. ADOPTION OF MINUTES

2.1. Minutes for Adoption

MOVED by Director Williams, **SECONDED** by Director Helps,
That the minutes of November 30, 2016 and December 14, 2016 be adopted as
circulated.
CARRIED

3. REPORT OF THE CHAIR

Acting Chair Desjardins and General Manager Kevin Lorette introduced Michael Barnes, the new Senior Manager of Health and Capital Planning and welcomed him to the CRD.

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

There were none.

4.2 Delegations

There were none.

5. REPORTS OF COMMITTEES

There were none.

6. ADMINISTRATION REPORTS

Director Blackwell entered the meeting at 3:03 p.m.

6.1. Capital Regional Hospital District (CRHD) Board Executive Committee

R. Lapham spoke to the staff report.

**MOVED by Director Howe, SECONDED by Director Helps,
That the Executive Committee be discontinued and its functions transferred to the
new CRD Hospitals and Housing Standing Committee.
CARRIED**

6.2. Summit Financing Update

N. Chan provided a brief PowerPoint presentation (as attached).

**MOVED by Director Derman, SECONDED by Director Helps,
That the verbal update be received for information.
CARRIED**

7. BYLAWS

There were none.

8. NEW BUSINESS

There was none.

9. MOTION TO CLOSE THE MEETING

9.1. Motion to Close the Meeting

**MOVED by Director Plant, SECONDED by Director Helps,
That the meeting be closed in accordance with the Community Charter, Part 4,
Division 3, 90(1)(m), a matter that, under another enactment, is such that the
public may be excluded from the meeting.
CARRIED**

The Board went into closed session at 3:18 p.m. and rose at 3:25 p.m. without report.

10. ADJOURNMENT

**MOVED by Director Helps, SECONDED by Director Plant,
That the meeting be adjourned at 3:25 p.m.**

CARRIED

CHAIR

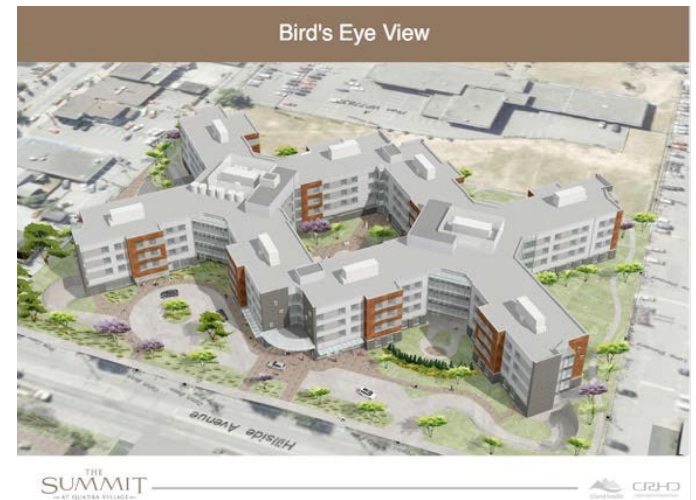
CERTIFIED CORRECT:

CORPORATE OFFICER

Summit Financing Update

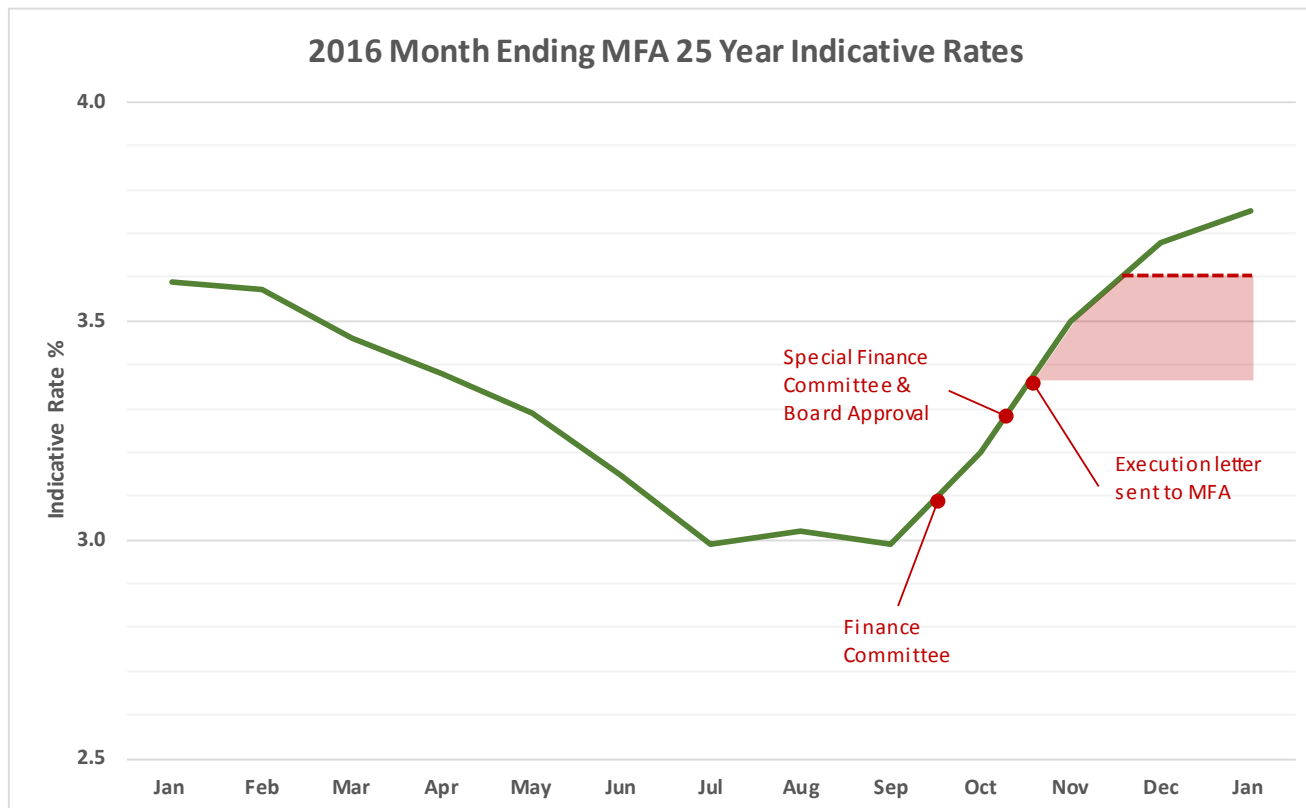
Presentation to CRHD Board

Wednesday January 11, 2017



Resolution Approved CRHD

- That MFA Structured Financing strategy be approved in principle and execution of the strategy be delegated to the Chief Financial Officer.



Comparison Summary

	Modelling Assumptions	Implementation	Variance B / (W)
Borrowing	\$61.3 M	\$61.3 M	
Rate	3.1%	3.6%	(0.5%)
Annual Debt Servicing	\$3.5 M	\$3.9 M	(\$0.4 M)
VIHA Lease Payment *	\$4.1 M	\$4.1 M	
Differential	\$0.6 M	\$0.2 M	(\$0.4 M)
Total Borrowing Cost vs Lease Payments	\$11.6 M	\$7.1 M	(\$4.5 M)

* In addition to the VIHA \$4.1M annual lease payment, there's an additional \$0.3M contribution to the capital reserve fund

Impact on Requisition	2017	2018	2019
Provisional Budget	3.1%	6.6%	(6.5%)
Estimated for Final Budget	3.7%	7.1%	(2.9%)
Variance B / (W)	(0.5%)	(0.5%)	(3.6%)