

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, November 9, 2016

1:35 PM

6th Floor Boardroom

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#### INAUGURAL MEETING

Present:

Directors: M. Alto, R. Atwell, D. Blackwell, J. Brownoff, V. Derman, B. Desjardins, A. Finall, C. Hamilton, L. Helps, M. Hicks, D. Howe, B. Isitt, N. Jensen, W. McIntyre, C. Plant, S. Price, J. Ranns, D. Screech, L. Seaton, M. Tait, L. Wergeland (for S. Brice), K. Williams, R. Windsor and G. Young

Staff: N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Technology and Initiatives; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; C. Neilson, Senior Manager, Human Resources and Organizational Development; A. Orr, Senior Manager, Corporate Communications; R. Sharma, Senior Manager, Finance Services; B. Reems, Corporate Officer; N. More Committee Clerk and S. Norton, Deputy Corporate Officer (Recorder)

Also Present:

Alternate Director L. Hundleby; M. Hargraves, CRD solicitor.

#### INAUGURAL AGENDA

##### CALL TO ORDER - Corporate Officer

B. Reems called the meeting to order at 1:50 pm.

**1. ELECTION OF CHAIR (pursuant to S.13 of the Hospital District Act)**

B. Reems explained the process for the election of Chair.

B. Reems called for nominations for the position of Chair of the Capital Regional Hospital District Board for 2017.

Director Derman nominated Director Howe. Director Howe declined.

Director Howe nominated Director Alto. Director Alto accepted.

Director Blackwell nominated Director Jensen. Director Jensen accepted.

B. Reems called for nominations a second and third time and hearing none declared nominations closed.

Directors Alto and Jensen spoke to their nominations.

Ballots were distributed by N. More and S. Norton, and collected by S. Norton. The ballots were counted by N. More and S. Norton, with M. Hargraves acting as scrutineer.

B. Reems declared Director Alto Chair of the Capital Regional Hospital District Board for 2017.

**MOVED by Director Howe, SECONDED by Director Desjardins,  
That the ballots be destroyed.  
CARRIED**

**2. ELECTION OF ACTING CHAIR (pursuant to S.13 of the Hospital District Act)**

Chair Alto called for nominations for the position of Acting Chair of the Capital Regional Hospital District Board for 2017.

Director Price nominated Director Screech. Director Screech accepted.

Director Ranns nominated Director Dejsardins. Director Desjardins accepted.

Director Screech withdrew his nomination.

Chair Alto called for nominations a second and third time and hearing none declared nominations closed.

Director Alto declared Director Dejsardins Acting Chair of the Capital Regional Hospital District Board for 2017 by acclamation.

**REGULAR AGENDA**

**1. APPROVAL OF THE AGENDA**

**MOVED by Director Plant, SECONDED by Director Desjardins,  
That the agenda be approved as circulated.  
CARRIED**

**2. ADOPTION OF MINUTES**

**MOVED by Director Seaton, SECONDED by Director Derman,  
That the minutes of the Hospital District Board meeting of August 10, 2016 be  
adopted as circulated.  
CARRIED**

**2.1. Minutes of Hospital District Board Meeting of August 10, 2016**

**MOVED by Director Seaton, SECONDED by Director Derman,  
That the minutes of the Hospital District Board meeting of August 10, 2016 be  
adopted as circulated.  
CARRIED**

### 3. REPORT OF THE CHAIR

Chair Alto thanked the Board for her election as Chair.

### 4. PRESENTATIONS/DELEGATIONS - None

### 5. REPORTS OF COMMITTEES

#### Executive Committee

#### 5.1. Capital Regional Hospital District Assets and Partnerships Scan

On the motion, there was discussion about selling this parcel now when the CRHD/CRD will be looking for properties under the Housing First Strategy. Staff advised that the commitment to sell the parcel was made in 2007 to cover the cost of the development. It was proposed to postpone a decision on recommendation 2. to see if affordable housing proponents would be interested in the parcel.

**MOVED by Director Howe, SECONDED by Director Helps,**

**1. That staff be directed to meet with Island Health to determine the health authority's capacity for, and intent to identify, future capital projects for the existing Capital Regional Hospital District (CRHD) asset properties to best serve the healthcare needs of the Capital Region.**

**2. That staff be directed to initiate the process to sell the CRHD parcel located at 3810 Carey Road.**

**MOVED by Director Isitt, SECONDED by Director Price,**

**That 2. be postponed to as soon as staff can report back on whether any non-profit housing providers have interest in the property.**

On the motion to postpone, concern was expressed regarding the community association's input into the development and that any change regarding the selling of the parcel could result in a majority of the land use in the area being for public housing.

**Chair Alto divided the motion.**

**The question was called on the motion to postpone 2.**

**MOVED by Director Isitt, SECONDED by Director Price,**

**That 2. be postponed to as soon as staff can report back on whether any non-profit housing providers have interest in the property.**

**CARRIED**

**OPPOSED Brownoff, Young, Wergeland, Blackwell, Howe, Hicks, Jensen**

Referencing the attachment, the 2016-2025 amended Capital Plan, Director McIntyre requested that he be involved in future discussions with Island Health regarding the Lady Minto project which was identified as a priority ten years ago.

**The question was called on 1. as follows:**

**MOVED by Director Howe, SECONDED by Director Helps,**

**1. That staff be directed to meet with Island Health to determine the health authority's capacity for, and intent to identify, future capital projects for the**

existing Capital Regional Hospital District (CRHD) asset properties to best serve the healthcare needs of the Capital Region.

**CARRIED**

#### **Finance Committee**

**MOVED** by Director , **SECONDED** by Director

That item 5.4 be considered after Item 5.1.

**CARRIED**

#### **5.4. Summit at Quadra Village (Project) Financing Options Analysis**

**MOVED** by Director Howe, **SECONDED** by Director Blackwell,

That MFA Structured Financing strategy be approved in principle and execution of the strategy be delegated to the Chief Financial Officer.

**CARRIED**

#### **5.2. 2017 Capital Regional Hospital District Provisional Budget**

**MOVED** by Director Derman, **SECONDED** by Director Final,

That this item be referred to staff to bring back amendments as a result of the decision on Item 5.4.

**CARRIED**

#### **5.3. Capital Regional Hospital District 2017-2026 Ten Year Capital Plan**

That this item be referred to staff to bring back amendments as a result of the decision on Item 5.4.

**CARRIED**

### **6. ADMINISTRATION REPORTS**

#### **6.1. The Summit at Quadra Village Project - Early Work/Site Preparation Award of Contract CRHD.2016-5-003-Cast-in-Place Pile Caps**

**MOVED** by Director Blackwell, **SECONDED** by Director Helps,

That Contract CRHD.2016-5-003-Cast-in-Place Pile Caps for the Summit at Quadra Village Project be awarded to Campbell Construction Ltd. in the amount of \$ 360,000 [excluding GST] and that a project contingency of \$22,000 [excluding GST] be approved.

**CARRIED**

#### **6.2. The Summit at Quadra Village Project - Early Work Packages Award of Contract CRHD.2016-6-004-Electric Traction Elevators**

**MOVED** by Director Blackwell, **SECONDED** by Director Helps,

That Contract CRHD.2016-6-004-Electric Traction Elevators for the Summit at Quadra Village Project be awarded to Richmond Elevator Maintenance Ltd. in the amount of \$872,980 [excluding GST] and that a project contingency of \$35,000 [excluding GST] be approved.

**CARRIED**

### **7. NEW BUSINESS - None**

## 8. MOTION TO CLOSE THE MEETING

### 7.1. Motion to Close the Meeting

It was noted that the closed session would take place after the regular meeting of the Capital Regional District Board.

**MOVED** by Director Plant, **SECONDED** by Director Desjardins,  
That the meeting be closed in accordance with the Community Charter, Part 4,  
Division 3, 90 (1) (m) a matter that, under another enactment, is such that the  
public may be excluded from the meeting.

**CARRIED**

## 9. ADJOURNMENT

Because of time constraints, the closed session was deferred.

**MOVED** by Director Windsor, **SECONDED** by Director Williams,  
That the meeting be adjourned at 4:33 pm.

**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**